



*Mastery Schools of Camden*

## **BOARD OF TRUSTEES MEETING MINUTES**

**December 17, 2025**

**6:00-6:30 p.m.**

*Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom*

*Adequate notice of the meeting has been provided on June 25, 2025, to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.*

### **I. Roll Call**

**Present:** Frank Barnes, Hosea Harvey, Judith Tschirgi, and Johana Velez-Millan

**Meeting Started at 6:00pm**

### **II. Action Resolutions**

#### ***R-251217-1***

**Resolved**, to accept the minutes of the Board meeting of Mastery Schools of Camden from November 19, 2025, as presented. Motion to Approve **251217-1**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

### **III. Hiring, Job Changes & Other Earnings**

#### ***R-251217-2***

**Resolved**, to ratify Mastery Schools of Camden staff hired between November 11, 2025, and December 8, 2025. Motion to Approve **251217-2**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

Note: There were no Mastery Schools of Camden job changes between November 11, 2025, and December 8, 2025.

#### ***R-251217-3***

**Resolved**, to ratify the **\$178,788.77** of “other earnings” compensation paid between November 11, 2025, and December 8, 2025, for Mastery Schools of Camden staff, as presented. Motion to Approve **251217-3**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

#### ***R-251217-4***

**Resolved**, to ratify the payroll in the amount of \$1,419,272, including \$22,600 in retention incentives, for November 7, 2025; and \$1,404,595, including \$22,360 in retention incentives, for November 21, 2025. Motion to Approve **251217-4**: Judith Tschirgi; Second: Dr. Hosea

**Finance**

Harvey; passes with unanimous approval.

**R-251217-5**

**Resolved**, to approve payment of \$2,695,740 for December operating expenses as detailed in the invoices listing dated 12/17/2025. Motion to Approve **251217-5**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

**R-251217-6**

**Resolved**, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor	Description of Services	Term of Contract	Contract Amount
Durand, Inc	Approved Private School Tuition (AS)	7/1/2025-6/30/2026	\$88,096.72 (Annual); \$417.52 (Per Diem); Extraordinary Servies \$47,686 (Annual); \$226 (Per Diem)
Specialized Education of NJ, Inc.	Discipline Placements	8/1/2025-7/31/2026	\$394,981.44 up to 24 students; additional students \$16,457.56 each (prorated)

Motion to Approve **251217-6**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

**R-251217-7**

**Resolved**, to accept the New Jersey Department of Education funding through the Charter and Renaissance School Project Emergent and Capital Maintenance Fund in the amount of \$336,802. Motion to Approve **251217-7**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

**Discussion:**

- Judith Tschirgi asked about **251217-7** and inquired how often Mastery receives these funds. Chris Barts informed the Board that it's a total allotment that comes each year based on enrollment and total population.
- Dr. Frank Barnes requested clarification about the **251217-6** Capital Project expense for Cramer Hill in the amount of \$500K, work done by Elliot Lewis.
- Chris Barts informed the Board that this project represented the replacement of the campus chiller. Chris Barts also informed the board that there's about \$140K left in the project after the invoice.
- Dr. Frank Barnes asked if we are a tenant of the Cramer Hill campus or if we own the property. Chris Barts answered that the Campus is owned by the Mastery Community Builders, and leased to Mastery Schools of Camden.
- Judith Tshirgi also shared that the board goes through a review of the capital projects and approves them all in advance, so we've done that, as we've been upgrading all of the Camden schools.

**IV. Compliance (Michael Patron)**

**R-251217-8**

**Resolved**, to accept the HIB Board Report as presented. Motion to Approve **251217-8**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

**R-251217-9**

**Resolved**, to ratify the long-term suspensions recommended by the Board of Trustees Long-Term Suspension Committee at a hearing held in December of 2025. Motion to Approve **251217-9**: Judith Tschirgi; Second: Dr. Hosea Harvey; passes with unanimous approval.

**Discussion:**

- Dr. Frank Barnes asked about Incident 1 of the Long-Term Suspension report and wanted more context about the infraction. Dr. Joel Boyd offered to connect him with Mastery's Chief Equity Officer, Dr. Saliyah Cruz..
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**V. Public Comment**

- No Public Comment

**Discussion:**

- Dr. Boyd addressed the board to recognize and thank them for their leadership as we head into winter break and into the new year.

**VI. Ended 6:14pm**