



**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School
Board of Trustees Meeting**

**BOARD OF TRUSTEES MEETING
AGENDA
June 11, 2025
6:00 – 8:00 p.m.
Meeting Held Virtually
Via Zoom**

I. Roll Call

MCHS:, Sulaiman Rahman, Jaime Serrano and Bob Victor
Absent: Michael Haugen and Dee Dukes
Quorum: 3/5

MCS: Gerry Emery, Hosea Harvey, Judy Tschirgi, and Suzanne Biemiller
Absent: Roy Wade, Markida Ross and Shereda Cromwell
Quorum: 4/7

Meeting Started at 6:00 p.m.

II. Action Resolution

R-250611-1a (MCHS only)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from May 14, 2025, as presented.

Motion to approve **R-250611-1a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-1b (All Boards, No MCHS)

Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from May 14, 2025 as presented.

Motion to approve **R-250611-1b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

III. Hiring, Separation, Transfer Approvals

R-250611-2a (MCHS only)

Resolved, to ratify staff hired between May 6, 2025, and June 2, 2025, as presented.

Motion to approve **R-250611-2a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-2b (All Boards, No MCHS)

Resolved, to ratify staff hired between May 6, 2025, and June 2, 2025, as presented.
Motion to approve **R-250611-2b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

R-250611-3 (All Boards, No MCHS)

Resolved, to ratify staff separations between May 6, 2025, and June 2, 2025, as presented.

Motion to approve **R-250611-3**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

Note: There were no staff separations for MCHS or transfers within Mastery Charter Schools between May 6, 2025, and June 2, 2025.

IV. FY26 Budget Presentation (Dan Bell, Onome Pela-Emore and Jessica Varevice)

R-250611-4a (MCHS only)

Resolved, to approve the FY26 budget for Mastery Charter High School.
Motion to approve **R-250611-4a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-4b (All Boards, No MCHS)

Resolved, to approve the FY26 budgets for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School.

Motion to approve **R-250611-4b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

Discussion:

- Mr. Rahman asked about the flexibility of our Littera tutoring software.
- Dr. Baldwin explained Littera's customization capabilities and plans to include parents in enrollment in the future.
- Ms. Tschirgi inquired about the nature and scope of foundation grants, seeking clarity on what is currently secured and how it aligns with budget planning.

R-250611-5a (MCHS only)

Resolved, to approve the reserve methodology and preliminary fund balance designations as presented for Mastery Charter High School – Lenfest Campus.

Motion to approve **R-250611-5a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-5b (All Boards, No MCHS)

Resolved, to approve the reserve methodology and preliminary fund balance designations as presented for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School.

Motion to approve **R-250611-5b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

Discussion:

- Mr. Victor asked about the strategic use of reserves.
- Dr. Boyd responded by reaffirming the importance of long-term planning, noting that the \$300 million in projected facilities needs reflects infrastructure realities across the network. He emphasized the importance of clear messaging to the public and stakeholders about the rationale for maintaining robust capital reserves.

R-250611-6 (MCHS only)

Resolved, that Mastery Charter High School renews management agreements, including Technology Subscription Services, with Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School for FY26.

Motion to approve **R-250611-6**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-7 (All Boards, No MCHS)

Resolved, that Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School renew their management agreements with Mastery Charter High School for FY26 including:

- Management fees - 10% of School District of Philadelphia per pupil revenues

- Technology subscription fees as follows:

Motion to approve **R-250611-7**: Judy Tschirgi; Second: Gerry Emery;
 Motion passes with unanimous approval.

School	FY26 Technology Fee
Thomas HS	\$ 285,000
Thomas Elem	\$ 242,000
Shoemaker	\$ 320,000
Pickett	\$ 371,000
Wister	\$ 213,000
Gratz HS	\$ 443,000
Prep Elem	\$ 249,000
Harrity	\$ 321,000
Mann	\$ 234,000
Smedley	\$ 317,000
Hardy Williams	\$ 505,000
Clymer	\$ 179,000
Cleveland	\$ 295,000
Pastorius	\$ 276,000
Douglass	\$ 223,000
Total	\$ 4,473,000

R-250611-8a (MCHS only)

Resolved, to ratify execution of FY25/FY26 contracts with vendors for Mastery Charter High School as presented.

Motion to approve **R-250611-8a**: Jaime Serrano; Second: Bob Victor;
 Motion passes with unanimous approval.

R-250611-8b (All Boards, No MCHS)

Resolved, to ratify execution of FY25/FY26 contracts with vendors for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School as presented.

Motion to approve **R-250611-8b**: Judy Tschirgi; Second: Gerry Emery;
 Motion passes with unanimous approval.

R-250611-9 (All Boards, No MCHS)

Resolved, to approve the 2024-25 Pennsylvania Department of Education Applications for Charter School Lease Reimbursement Program for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Hardy Williams Academy Charter School and Mastery Prep Elementary Charter School.

Motion to approve **R-250611-9**: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-10 (MCHS only)

Resolved, to approve funding of the NST- Advocacy and Outreach team with philanthropy and accept a \$500,000 grant from MCSF to cover FY25 costs, consistent with historical practice.

Motion to approve **R-250611-10**: Jaime Serrano; Second: Bob Victor;

Motion passes with unanimous approval.

R-250611-11a (MCHS only)

Resolved, to approve the updated Finance Policy and Procedures manual as presented.

Motion to approve **R-250611-11a**: Jaime Serrano; Second: Bob Victor;

Motion passes with unanimous approval.

R-250611-11b (All Boards, No MCHS)

Resolved, to approve the updated Finance Policy and Procedures manual as presented.

Motion to approve **R-250611-11b**: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-12a (MCHS only)

Resolved, to authorize the following individuals to authorize disbursements on behalf of Mastery Charter High School: **Sulaiman Rahman, Joel Boyd, Yonca Agatan, Christopher Barts, Suzanne McKenna, Daniel Bell, and Onome Pela-Emore**. All disbursements must be authorized by two of the approved individuals listed above. Any single disbursement larger than \$100,000 must be approved by Yonca Agatan. Anything over \$500,000 must be approved by Joel Boyd.

Further Resolved, to authorize Yonca Agatan as the back-up approver for Joel Boyd, and Onome Pela-Emore to be the second back-up if Yonca Agatan is not available at the same time as Joel Boyd.

Motion to approve **R-250611-12a**: Jaime Serrano; Second: Bob Victor;

Motion passes with unanimous approval.

R-250611-12b (All Boards, No MCHS)

Resolved, to authorize the following individuals to authorize disbursements on behalf Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School: **Sulaiman Rahman, Joel Boyd, Yonca Agatan, Christopher Barts, Suzanne McKenna, Daniel Bell, and Onome Pela-Emore**. All disbursements must be authorized by two of the approved individuals

listed above. Any single disbursement larger than \$100,000 must be approved by Yonca Agatan. Anything over \$500,000 must be approved by Joel Boyd.

Further Resolved, to authorize Yonca Agatan as the back-up approver for Joel Boyd, and Onome Pela-Emore to be the second back-up if Yonca Agatan is not available at the same time as Joel Boyd.

Motion to approve **R-250611-12b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

V. Compliance (Michael Patron)

Lenfest CTE Program (Kevin Zimmer)

R-250611-13 (MCHS only)

Resolved, to appoint the Occupational Advisory Committee for Lenfest's new Future Educators Academy program.

Motion to approve **R-250611-13**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

Board Meetings Calendar 2025-26

September 10, 2025	Full Agenda
October 8, 2025	Action Agenda - 45 min
November 5, 2025	Full Agenda
December 10, 2025	Action Agenda - 45 min
January 14, 2026	Action Agenda - 45 min
February 11, 2026	Action Agenda - 45 min
March 18, 2026	Joint Full Day - in person
April 15, 2026	Action Agenda - 45 min
May 6, 2026	Action Agenda - 45 min
June 3, 2026	Full Agenda
*All meetings are Wednesdays@6 except March	

R-250611-14a (MCHS only)

Resolved, to adopt the Board meeting calendar for 2025-26 as presented.

Motion to approve **R-250611-14a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-14b (All Boards, No MCHS)

Resolved, to adopt the Board meeting calendar for 2025-26 as presented.

Motion to approve **R-250611-14b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

Employee Handbook for 2025-26

R-250611-15a (MCHS only)

Resolved, to adopt the revised PA Employee Handbook for SY 2025-26.
Motion to approve **R-250611-15a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-15b (All Boards, No MCHS)

Resolved, to adopt the revised PA Employee Handbook for SY 2025-26.
Motion to approve **R-250611-15b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

Student-Parent Handbook for 2025-26

R-250611-16a (MCHS only)

Resolved, to approve the Student Parent Handbook for SY 2025-26 as presented.
Motion to approve **R-250611-16a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-16b (All Boards, No MCHS)

Resolved, to approve the Student Parent Handbook for SY 2025-26 as presented.
Motion to approve **R-250611-16b**: Judy Tschirgi; Second: Gerry Emery;
Motion passes with unanimous approval.

Discussion:

- Ms. Tschirgi and Ms. Serrano raised concerns about handbook readability for families.
- Ms. Varevice and Ms. Nunez assured the Board that we plan to highlight major policies during orientation and use parent-friendly visuals.

Title I Schoolwide Plans for 2025-26/Comprehensive Plans for 2025-2028

R-250611-17a (MCHS only)

Resolved, to approve the 2025-26 Title I Schoolwide Plan for Mastery Charter High School as presented.
Motion to approve **R-250611-17a**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-17b (MCHS only)

Resolved, to approve the 2025-28 Comprehensive Plan for Mastery Charter High School.
Motion to approve **R-250611-17b**: Jaime Serrano; Second: Bob Victor;
Motion passes with unanimous approval.

R-250611-17c (All Boards, No MCHS)

Resolved, to approve the 2025-26 Title I Schoolwide Plans for Mastery Charter Schools as presented.
Motion to approve **R-250611-17c**: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-17d (All Boards, No MCHS)

Resolved, to approve the 2025-28 Comprehensive Plans for Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Mastery Charter School John Wister Elementary.

Motion to approve ***R-250611-17d***: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

VI. Board Appointments (Joel Boyd)

Discussion: Dr. Boyd and Board members thanked departing members for their service to Mastery.

R-250611-18 (All Boards, No MCHS)

Resolved, to reappoint Gerry Emery as a member and Treasurer to Mastery Charter Schools' Board of Trustees with a two-year term ending June 30, 2027.

Motion to approve ***R-250611-18***: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-19 (All Boards, No MCHS)

Resolved, to appoint Judith Tschirgi as Secretary to Mastery Charter Schools' Board of Trustees for a one-year term ending June 30, 2026.

Motion to approve ***R-250611-19***: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-20 (All Boards, No MCHS)

Resolved, to appoint Dr. Ryan Stewart to Mastery Charter Schools' Board of Trustees for a two-year term ending June 30, 2027.

Motion to approve ***R-250611-20***: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-21 (All Boards, No MCHS)

Resolved, to appoint Maurice Jenkins to Mastery Charter Schools' Board of Trustees for a two-year term ending June 30, 2027.

Motion to approve ***R-250611-21***: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-22 (All Boards, No MCHS)

Resolved, to appoint Renee Porter-Sanders to Mastery Charter Schools' Board of Trustees for a two-year term ending June 30, 2027.

Motion to approve ***R-250611-22***: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

R-250611-23 (MCHS only)

Resolved, to appoint Jordan Rambo to a two-year term to Mastery Charter High School's Board of Trustees ending June 30, 2027.

Motion to approve **R-250611-23**: Jaime Serrano; Second: Bob Victor;

Motion passes with unanimous approval.

VII. CEO Report (Joel Boyd)

R-250611-24a (MCHS only)

WHEREAS, Jeffrey Pestrak has provided 20 years of dedicated service to our students and staff; and **WHEREAS**, Jeff has consistently gone above and beyond in his role as Founding Principal of Mastery Charter School Thomas Campus and as Executive Schools Officer; **NOW, THEREFORE, BE IT RESOLVED**, that the Mastery Schools Board extends its sincere appreciation and gratitude to Jeff for his outstanding contributions to our schools, staff, families, and students.

Motion to approve **R-250611-24a**: Jaime Serrano; Second: Bob Victor;

Motion passes with unanimous approval.

R-250611-24b (All Boards, No MCHS)

WHEREAS, Jeffrey Pestrak has provided 20 years of dedicated service to our students and staff; and **WHEREAS**, Jeff has consistently gone above and beyond in his role as Founding Principal of Mastery Charter School Thomas Campus and as Executive Schools Officer; **NOW, THEREFORE, BE IT RESOLVED**, that the Mastery Schools Board extends its sincere appreciation and gratitude to Jeff for his outstanding contributions to our schools, staff, families, and students.

Motion to approve **R-250611-24b**: Judy Tschirgi; Second: Gerry Emery;

Motion passes with unanimous approval.

Discussion: Dr. Boyd and Board members thanked Mr. Pestrak for his service to Mastery.

- Dr. Boyd emphasized Mr. Pestrak as a founding visionary of Mastery, noting his key roles as the founding principal of Thomas Campus, the first central office hire, the architect of school culture and leadership development and a strategic advisor for Plan 2029.
- Mr. Rahman and others expressed gratitude for Mr. Pestrak's servant leadership and commitment to students.
- Mr. Victor highlighted Mr. Pestrak's legacy of putting students first.
- Ms. Biemiller and Dr. Harvey praised his approachability and ability to make complex decisions without ego.
- Mr. Pestrak thanked the Board and community, reflecting on the early days of Mastery and expressing excitement for the future under new leadership.

VIII. Public Comments – No Public Comments

IX. Closing Remarks

X. Ended at 7:49 p.m.