



**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School
Board of Trustees Meeting**

BOARD OF TRUSTEES MEETING AGENDA

September 11, 2024

6:00 – 8:00 p.m.

Meeting Held Virtually Via Zoom

I. Roll Call

MCHS: Sulaiman Rahman, Michael Haugen, and Dee Dukes

Quorum: 3/3

MCS: Gerry Emery, Judy Tschirgi, Markida Ross, Shereda Cromwell, Bob Victor, and Hosea Harvey

Absent: Suzanne Biemiller and Roy Wade

Quorum: 6/8

Meeting started 6:02PM

II. Action Resolution

R-240911-1a (MCHS only)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from June 12, 2024, as presented.

Motion to approve **R-240911-1a**: Dee Dukes; Second: Michael Haugen;

Motion passes with unanimous approval.

R-240911-1b (All Boards, No MCHS)

Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from June 12, 2024 as presented.

Motion to approve **R-240911-1b**: Gerry Emery; Second: Markida Ross; Motion passes with unanimous approval.

III. Hiring, Separation, Transfer Approvals

R-240911-2a (MCHS only)

Resolved, to ratify staff hired between June 1st, 2024 and August 31st 2024, as presented.

Motion to approve **R-240911-2a**: Dee Dukes; Second: Michael Haugen;

Motion passes with unanimous approval.

R-240911-2b (All Boards, No MCHS)

Resolved, to ratify staff hired between June 1st, 2024 and August 31st 2024, as presented.

Motion to approve **R-240911-2b**: Gerry Emery; Second: Markida Ross; Motion passes with unanimous approval.

R-240911-3a (MCHS only)

Resolved, to ratify staff separations between June 1st, 2024 and August 31st 2024, as presented.

Motion to approve **R-240911-3a**: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

R-240911-3b (All Boards, No MCHS)

Resolved, to ratify staff separations between June 1st, 2024 and August 31st 2024, as presented.

Motion to approve **R-240911-3b**: Gerry Emery; Second: Markida Ross; Motion passes with unanimous approval.

R-240911-4a (MCHS only)

Resolved, to ratify staff transfers between June 1st, 2024 and August 31st 2024, as presented.

Motion to approve **R-240911-4a**: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

R-240911-4b (All Boards, No MCHS)

Resolved, to ratify transfers between June 1st, 2024 and August 31st 2024 as presented.

Motion to approve **R-240911-4b**: Gerry Emery; Second: Markida Ross; Motion passes with unanimous approval.

IV. Operations Update (Matt Troha)

- Enrollment
- Capital projects update

Discussion:

- Ms. Tschirgi complimented Matt, saying that it's really good to see the investments going towards schools. She asked Matt about Kindergarten enrollment. Matt replied that Kindergarten enrollment was in good shape. Enrollment adjustments were made over the summer for Shoemaker.
- Mr. Haugen asked Matt about the rollout of the security systems in the schools. Matt replied that it went smoothly, with few issues with the secondary school metal detectors. We did a ton of training.
- Ms. Dukes complimented the mural walls at Mann. Matt replied that the school team would contact the artist who originally created it to restore it.

V. Finance Report (Yonca Agatan)

R-240911-5a (MCHS only)

Resolved, to approve the reserve strategy as presented and preliminary fund balance designations below for Mastery Charter High School – Lenfest Campus.

Motion to approve **R-240911-5a**: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

R-240911-5b (All boards, No MCHS)

Resolved, to approve the reserve and preliminary fund balance designations as presented for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School.

Motion to approve **R-240911-5b**: Gerry Emery; Second: Markida Ross; Motion passes with unanimous approval.

R-240911-6a (MCHS only)

Resolved, to approve the FY25 budget for Mastery Charter High School.

Motion to approve **R-240911-6a**: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

R-240911-6b (All Boards, No MCHS)

Resolved, to approve the FY25 budgets for Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School.

Motion to approve **R-240911-6b**: Gerry Emery; Second: Markida Ross; Motion passes with unanimous approval.

Discussion:

- Mr. Emery complimented Yonca and Dan on their phenomenal job managing the ESSER Funds and putting Mastery in a better position than most schools.
- Mr. Haugen told Serena that increasing employee compensation is important and incredible. Job well done.

VI. Compliance (Michael Patron)

- Charter renewal update

R-240911-7a (MCHS only)

Resolved, to adopt the ARP ESSER Health and Safety plan required for the grant submission

as presented.

Motion to approve **R-240911-7a**: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

R-240911-7b (All Boards, No MCHS)

Resolved, to adopt the ARP ESSER Health and Safety plan required for the grant submission as presented.

Motion to approve **R-240911-7b**: Gerry Emery; Second: Markida Ross; Motion passes with unanimous approval.

VII. CEO Report (Joel Boyd)

- Strategic Plan 2029 Year 1 Implementation: Jeff Pestrak, Jessica Varevice, Saliyah Cruz, and Serena Amos
- Local and National Brand Elevation - Mastery Brand Strategy: Yvette A. Núñez
- Fundraising and External Partnerships - High School Redesign: Dr. Saliyah Cruz

Discussion:

- Mr. Haugen and Mr. Victor told Jeff how they were impressed with the improvement in attendance.
- Mr. Emery complimented Jessica on her presentation and asked her what she thought would be most challenging about expanding student technology. Jessica discussed maintaining devices, monitoring grading, and determining students' needs for supplemental support or tutoring.
- Ms. Dukes mentioned that consistent assistance for students is wonderful.
- Mr. Haugen asked Dr. Cruz about students learning financial literacy. Dr. Cruz said it's a requirement in Pennsylvania, and we currently offer it. It's one of the competencies codified in the graduate profile.
- Mr. Rahman asked Dr. Cruz about the importance of parents' sentiment and understanding the opportunity that not everyone has to work for a hospital or health system, but there are transferable skills. She replied we're using all of those opportunities to continue to message what this CHOP partnership is and getting families to understand that this is in addition to our existing program, not subtraction.

VIII. Public Comments – No public comment

IX. End - Meeting Ended at 7:56pm