



BOARD OF TRUSTEES MEETING MINUTES

July 24, 2024

6:00 – 6:30

Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom

Adequate notice of the meeting has been provided on June 21, 2024 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

I. Roll Call

Present: Judy Tschirgi, Reuel Robinson, and Hosea Harvey

Quorum: 3/5

Absent: Jim Sheward and Johana Velez-Millan

Start: 6:01

II. Action Resolutions

R-240724-1

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from June 20, 2024, as presented.

After board discussion 240724-1 was adopted:

Motion to approve 240620-1 Judy Tschirgi; Second: Reuel Robinson; passes with unanimous approval.

III. Hiring, Job Changes & Other Earning

R-240724-2

Resolved, to ratify the **\$176,877.63** of “other earnings” compensation paid during June 2024 for Mastery Schools of Camden staff, as presented.

After board discussion 240724-2 was adopted:

Motion to approve 240620-2 Judy Tschirgi; Second: Reuel Robinson; passes with unanimous approval.

IV. Finance (Dan Bell)

R-240724-3

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,284,004 for June 7, 2024, including \$23,943 of retention incentives, and \$1,281,311 for June 21, 2024, including \$24,057 of retention incentives.

After board discussion 240724-3 was adopted:

Motion to approve 240620-3 Judy Tschirgi; Second: Reuel Robinson; passes

with unanimous approval.

R-240724-4

Resolved, to approve payment of \$6,847,804 operating expenses as detailed in the invoices listing.

After board discussion 240724-4 was adopted:

Motion to approve 240620-4 Judy Tschirgi; Second: Reuel Robinson; passes with unanimous approval.

R-240724-5

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Alta Runs Transportation	Student Transportation	7/1/2024-6/30/2025	\$500/Day per Van
Durand, Inc	Approved Private School Tuition (AS)	7/1/2024-6/30/2025	\$90,916.49 (Annual); \$418.97 (Per Diem); Extraordinary Servies \$45,570 (Annual); \$210 (Per Diem)
Holcomb	Student Transportation (Summer)	7/8/2024-7/31/2024	\$483/Day per Bus
Humanus NJ	Staffing Services (Paraprofessionals)	8/1/2024-7/31/2026	\$29.50 per Hour
Kings Staffing LLC	Staffing Services (Teachers)	8/1/2024-7/1/2025	Guest Substitute Teacher \$320/Day; Certified Substitute Teacher \$350/Day; Buyout Fee \$5,000
Marvin's Education Services, LLC	Staffing Services (Teachers)	8/1/2024-7/1/2025	\$315/Day
Spectrum Staffing Solutions	Staffing Services (Teachers)	7/1/2024-7/2/2025	\$300/Day
School Staffing Associates, LLC	Staffing Services	8/1/2024-7/31/2027	PT/OT Speech \$88/Hour; PCA 1:1 \$34/Hour; Classroom PCA/TA \$36/Hour; Special ED Teacher \$52/Hour; General ED Teacher \$46/Hour; General ED (Math/Science) \$48/Hour
Teach LLC	Cramer Hill Tutoring	9/23/2024-5/31/2025	\$33,000
Teach LLC	East Camden Tutoring	9/8/2024-6/30/2025	\$60,900
Torcon, Inc	McGraw Flooring	Upon Completion	\$238,798
US Medical Staffing	Classroom & 1:1 Paraprofessionals	7/1/2024-6/30/2027	Classroom Paraprofessionals \$28.90/Hour; 1:1 Paraprofessionals \$27.90/Hour

After board discussion 240724-5 was adopted:

Motion to approve 240620-5 Judy Tschirgi; Second: Reuel Robinson; passes with unanimous approval.

R-240724-6

Resolved, to approve the detailed petty cash listing for the period January 1 – June 30, 2024.

After board discussion 240724-6 was adopted:

Motion to approve 240620-6 Judy Tschirgi; Second: Reuel Robinson; passes with unanimous approval.

R-240724-7

Resolved, to approve the projected refund of \$1,260,602 to Camden City School District as part of the FY24 End of Year Renaissance Payment reconciliation process (i.e., due to CCSD payments being based on higher than actual enrollment during the school year).

After board discussion 240724-7 was adopted:

Motion to approve 240620-7 Judy Tschirgi; Second: Reuel Robinson; passes

with unanimous approval.

Discussion:

- Ms. Tschirgi asked why we approve petty cash listings when we don't do that in Philadelphia. Management explained that using credit cards is not allowed in our New Jersey schools, and New Jersey regulations require the Board to approve all expenditures. Petty cash should be reviewed every six months, while disbursements should occur once a month.

V. Compliance (Michael Patron)

R-240724-8

Resolved, to continue the long-term suspensions of the so identified students, pursuant to N.J.A.C. 6A:16-7.3(a), as recommended by the Administration.

After board discussion 240724-8 was adopted:

Motion to approve 240620-8 Judy Tschirgi; Second: Reuel Robinson; passes with unanimous approval.

R-240724-9

Resolved, to approve the Remote Instruction Plan as submitted.

After board discussion 240724-9 was adopted:

Motion to approve 240620-9 Judy Tschirgi; Second: Reuel Robinson; passes with unanimous approval.

VI. Public Comment - No public comment

End – Meeting ended at 6:11