



Mastery Schools of Camden

BOARD OF TRUSTEES MEETING MINUTES

May 29, 2024

6:00 – 8:00

*Meeting Held at Mastery Cramer Hill Elementary and Virtually
Using Zoom*

Adequate notice of the meeting has been provided on June 23, 2023 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

I. Roll Call

Present: Judy Tschirgi, Jim Sheward, Reuel Robinson and Johana Velez-Millan

Quorum: 4/4

Start: 6:02

II. Action Resolutions

R-240529-1

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from April 24, 2024, as presented.

After board discussion **240529-1** was adopted:

Motion to approve **240529-1** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

III. Hiring, Job Changes & Other Earnings

R-240529-2

Resolved, to ratify staff hired between April 13, 2024, and May 17, 2024, as presented.

After board discussion **240529-2** was adopted:

Motion to approve **240529-2** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

Note - *There were no job changes between April 13, 2024, and May 17, 2024.*

R-240529-3

Resolved, to ratify the **\$64,997.53** of “other earnings” compensation paid during April 2024 for Mastery Schools of Camden staff, as presented.

After board discussion **240529-3** was adopted:

Motion to approve **240529-3** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

IV. Finance (Dan Bell)

- Finance Report

R-240529-4

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,213,916, including \$25,734 in retention incentives, for April 12, 2024, and \$1,270,805 including \$25,734 in retention incentives, for April 26, 2024.

After board discussion **240529-4** was adopted:

Motion to approve **240529-4** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

R-240529-5

Resolved, to approve payment of \$3,750,547 for operating expenses as detailed in the invoices listing (dated May 29, 2024).

After board discussion **240529-5** was adopted:

Motion to approve **240529-5** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

R-240529-6

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

After board discussion **240529-6** was adopted:

Motion to approve **240529-6** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Camden County College	Gateway to College Program	9/1/2023-6/30/2024	Maximum \$130,000 (\$13,000 per student)
Born2Protect	Rebound Mentoring Services	4/29/24 - 6/6/25	\$80,000
Johnston Law Firm	Legal Services	7/1/24 - 6/30/25	\$285.00/hr for Principals and Counsel \$255.00/hr for Associates \$115.00/hr for Paralegal
Skanska	Molina Annex Project	6/7/24 - 8/2/24	\$472,752
Social Work PRN	Social Work Staffing Services	5/1/24 - 6/30/25	BSW \$33.75-\$41.75/HR MSW \$40.75-\$48.75/HR LSW \$49.75-\$55.75/HR LCSW \$56.75-\$68.75/HR
Strang School	Approved Private School Tuition (JM)	10/6/23 - 6/30/24	\$86,400

R-240529-7

Resolved, to approve the proposed FY24 Budget – May Revision for Mastery Schools of Camden as presented.

After board discussion **240529-7** was adopted:

Motion to approve **240529-7** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

R-240529-8

Resolved, to accept the formerly approved BCSA Stronger Connections grant

in the amount of \$1,312,000.

After board discussion **240529-8** was adopted:

Motion to approve **240529-8** Judy Tschirgi; Second: Jim Sheward; passes with unanimous approval.

V. Compliance (Michael Patron)

R-240529-9

Resolved, to ratify the long-term suspensions recommended by the Board of Trustees Long-Term Suspension Committee for May of 2024, as presented.

After board discussion **240529-9** was adopted:

Motion to approve **240529-9** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

R-240529-10

Resolved, to accept the HIB Board Report for May as presented.

After board discussion **240529-10** was adopted:

Motion to approve **240529-10** Reuel Robinson; Second: Jim Sheward; passes with unanimous approval.

VI. CEO Report (Joel Boyd)

- Mission Metrics-Jeff Pestrak, Executive Schools Officer and Peter Lee, Chief Information Officer
- Operations Update-Matt Troha, Chief Operations Officer
 - Enrollment - Omolola Obadina, Senior Director of Enrollment
 - Facilities Report - Omar Robinson, Senior Director of Facilities Management
 - School Safety and Security Report - Dionne Hayes, Senior Director of Network Operations

R-240529-11

Resolved, to approve the 2024-2025 capital projects as presented and allocate reserves to fund the projects.

After board discussion **240529-11** was adopted:

Motion to approve **240529-11** Judy Tschirgi, Second: Jim Sheward; passes with unanimous approval.

Discussion:

- During the enrollment presentation, two board members commended management for a thorough presentation. They also highlighted how the enrollment process has become more synergistic and structured. One of the members asked if families are aware that Mastery is a K-12 educational institution. Management explained all the support in place to ensure families are fully aware of Mastery's programs including the advantage of being a K-12 network of schools.
- During the finance presentation, a board member asked management if they have any concerns regarding compromising the maintenance reserves

with the proposed building renovations. Management explained that the maintenance reserves are not at risk. The finance team is working closely with the operations team to ensure that the maintenance emergency reserves are not compromised while enhancing the buildings, in addition to planning for unexpected big-ticket items.

VII. Public Comment - No public comment

End - Meeting ended at 7:29