



BOARD OF TRUSTEES MEETING MINUTES

January 31, 2024
6:00 – 8:00

Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom

Adequate notice of the meeting has been provided on June 23rd, 2023 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

I. Roll Call

Present: Jamie Reynolds, Judy Tschirgi, Jim Sheward, Reuel Robinson
Absent: Johana Velez-Millan
Quorum: 4/5

II. Action Resolutions

- **Accept Board Meeting Minutes**

R-240131-1

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from December 13, 2023 as presented.

- After board discussion **240131-1** was adopted: Motion to approve **240131-1** Reuel Robinson;
Second: Jaime Reynolds; Motion passes with unanimous approval.

- **Hiring, Job Changes & Other Earnings**

R-240131-2

Resolved, to ratify Mastery Schools of Camden staff hired between December 2, 2023 and January 19, 2024, as presented.

- After board discussion **240131-2** was adopted: Motion to approve **240131-2** Reuel Robinson;
Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-3

Resolved, to ratify the **\$248,818.54** of “other earnings” compensation paid during December 2023 and January 2024 for Mastery Schools of Camden staff, as presented.

- After board discussion **240131-3** was adopted: Motion to approve **240131-3** Reuel Robinson;
Second: Jaime Reynolds; Motion passes with unanimous approval.

III. Finance (Yonca Agatan)

R-240131-4

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,445,424, including \$26,762 in retention incentives, for December 8, 2023 and \$1,279,184, including \$27,040 in retention incentives, for December 22, 2023.

- After board discussion **240131-4** was adopted: Motion to approve **240131-4** Reuel Robinson;
Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-5

Resolved, to approve payment of \$3,163,775 for operating expenses as detailed in the invoices listing dated 1/31/24.

- After board discussion **240131-5** was adopted: Motion to approve **240131-5** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-6

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Durand, Inc	Approved Private School Tuition (AS)	1/8/2024-6/30/2024	\$36,718.55 (Annual); \$363.55 (Per Diem)
Brookfield Schools/CASTLE Program	Homebound Instruction	7/1/2023-6/30/2024	\$22/Hour
The Mansion	HS Prom	5/16/2024	\$23,048.24
Marcus Hammond d/b/a Next Level Greats 7v7 Football	Flag Football Program	12/1/2023-8/1/2024	\$18,000.00

- After board discussion **240131-6** was adopted: Motion to approve **240131-6** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-7

Resolved, to approve the detailed petty cash listing for the period July 1 – December 31, 2023.

- After board discussion **240131-7** was adopted: Motion to approve **240131-7** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-8

Resolved, to approve the proposed FY24 Budget – January Revision for Mastery Schools of Camden as presented.

- After board discussion **240131-8** was adopted: Motion to approve **240131-8** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-9

Resolved, to accept the New Jersey Department of Education funding through the New Jersey Learning Acceleration: High-Impact Tutoring Grant in the amount of \$191,520.

- After board discussion **240131-9** was adopted: Motion to approve **240131-9** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-10

Resolved, to accept the New Jersey Department of Education funding through the Building Stronger Communities Grant in the amount of \$1,312,200.

- After board discussion **240131-10** was adopted: Motion to approve **240131-10** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-11

Resolved, to appoint AAFCPAs to perform audit and other compliance services for Mastery Schools of Camden for Fiscal Year 2024.

- After board discussion **240131-11** was adopted: Motion to approve **240131-11** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-12

Resolved, to approve payment of the 2021-2022 PERS Employer Contribution payment to the State of New Jersey in the amount of \$1,029,973.

- After board discussion **240131-12** was adopted: Motion to approve **240131-12** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

Discussion:

- Judy Tschirgi asked if there is an even keel on enrollment numbers among the NJ schools, especially in kindergarten. Ms. Tschirgi also asked what the plan was to attract new students. Matt Troha responded that more data will be provided within the next few weeks. The management also stated that to increase the enrollment numbers an enrollment fair will be held in March. In addition, the Director of Enrollment position has been created and a well-qualified individual who possesses extensive experience in NJ charter schools, enrollment, and transportation has been hired.

IV. Compliance (Michael Patron)

- Five-Year Calendar Logic - presented by Jeff Pestrak
- Long Term Suspensions

R-240131-13

Resolved, to approve the Five-Year Calendar Logic as presented.

- After board discussion **240131-13** was adopted: Motion to approve **240131-13** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

R-240131-14

Resolved, to adopt the calendar for the 2024-25 school year as presented.

- After board discussion **240131-14** was adopted: Motion to approve **240131-14** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

Discussion:

- During the five-year calendar logic presentation, Mr. Sheward asked if the full professional development days overlap with the scheduled holidays. Management explained that professional development days were independent of holidays.
- Dr. Boyd recognized and thanked Jeff Pestrak for creating the five-year calendar.

R-240131-15

Resolved, to ratify the Long-Term suspensions recommended by the Board of Trustees Long Term Suspension Committee for January 2023.

- After board discussion **240131-15** was adopted: Motion to approve **240131-15** Reuel Robinson; Second: Jaime Reynolds; Motion passes with unanimous approval.

V. CEO Report (Joel Boyd)

- Strategic Plan 2029 Update - presented by Joel Boyd
- High School Redesign/CHOP Healthcare Partnership at Hardy High School - presented by Saliyah Cruz

VI. Public Comment - No public comment

VII. End – Meeting Ended at 7:15pm