



**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School
Board of Trustees Meeting**

BOARD OF TRUSTEES MEETING MINUTES

January 17, 2024

6:00 – 8:00 p.m.

Meeting Held Virtually Via Zoom

I. Roll Call

MCHS: Dee Dukes and Sulaiman Rahman

Absent: Michael Haugen

Quorum: 2/3

MCS: Gerry Emery, Bob Victor, Markida Ross, Judy Tschirgi, and Hosea Harvey

Absent: Suzanne Biemiller, Roy Wade, and Shereda Cromwell

Quorum: 5/8

Meeting started 6:05 PM

II. Action Resolutions

- **Accept Board Meeting Minutes**

R-240117-1a (MCHS only)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from December 6, 2023 as presented.

Motion to approve **241117-1a:** Dee Dukes; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-240117-1b (All Boards, No MCHS)

Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from December 6, 2023 as presented.

Motion to approve **241117-1b:** Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

III. Hiring, Separation, Transfer Approval

R-240117-2a (MCHS only)

Resolved, to ratify Mastery Charter Schools staff hired between November 30, 2023 and January 8, 2024, as presented.

Motion to approve **241117-2a:** Dee Dukes; Second: Sulaiman Rahman; Motion passes

with unanimous approval.

R-240117-2b (All Boards, No MCHS)

Resolved, to ratify Mastery Charter Schools staff hired between November 30, 2023 and January 8, 2024, as presented.

Motion to approve **241117-2b**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-240117-3a (MCHS only)

Resolved, to ratify separations from Mastery Charter Schools between November 30, 2023 and January 8, 2024, as presented.

Motion to approve **241117-3a**: Dee Dukes; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-240117-3b (All Boards, No MCHS)

Resolved, to ratify separations from Mastery Charter Schools between November 30, 2023 and January 8, 2024, as presented.

Motion to approve **241117-3b**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

Note: There were no transfers within Mastery Charter Schools between November 30, 2023 and January 8, 2024.

IV. Finance

R-240117-4a (MCHS only)

Resolved, to approve the revised FY24 budget (i.e., January revision) for Mastery Charter High School.

Motion to approve **241117-4a**: Dee Dukes; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-240117-4b (All Boards, No MCHS)

Resolved, to approve the revised FY24 budgets (i.e., January revision) for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School.

Motion to approve **241117-4b**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-240117-5a (MCHS only)

Resolved, to ratify execution of FY24 contracts with vendors for Mastery Charter High School as presented.

Motion to approve **241117-5a**: Dee Dukes; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-240117-5b (All Boards, No MCHS)

Resolved, to ratify execution of FY24 contracts with vendors for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, Frederick Douglass Mastery Charter School and Mastery Prep Elementary Charter School as presented.

Motion to approve **241117-5b**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-240117-6a (MCHS only)

Resolved, to appoint CliftonLarsonAllen (“CLA”) to perform audit and other compliance services for Mastery Charter High School for the fiscal year ending June 30, 2024.

Motion to approve **241117-6a**: Dee Dukes; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-240117-6b (All Boards, No MCHS)

Resolved, to appoint CliftonLarsonAllen (“CLA”) to perform audit and other compliance services for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, Frederick Douglass Mastery Charter School and Mastery Prep Elementary Charter School for the fiscal year ending June 30, 2024.

Motion to approve **241117-6b**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

V. Compliance (Michael Patron

- Five-Year Calendar Logic - presented by Jeff Pestrak

R-240117-7a (MCHS only)

Resolved, to approve the Five-Year Calendar Logic for Mastery Charter High School as presented.

Motion to approve **241117-7a**: Dee Dukes; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-240117-7b (All Boards, No MCHS)

Resolved, to approve the Five-Year Calendar Logic for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter

School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School as presented.

Motion to approve **241117-7b**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-240117-8a (MCHS only)

Resolved, to adopt the calendar for the 2024-25 school year as presented.

Motion to approve **241117-8a**: Dee Dukes; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-240117-8b (All Boards, No MCHS)

Resolved, to adopt the calendar for the 2024-25 school year for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School as presented.

Motion to approve **241117-8b**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

VI. CEO Report

- Strategic Plan 2029 Update - presented by Dr. Joel Boyd
- High School Redesign/CHOP Healthcare Partnership at Hardy High School - presented by Dr. Saliyah Cruz

R-240117-9 (Hardy Williams Board Only)

Resolved, to accept the proposed program model between Mastery Charter School Hardy Williams and CHOP and the high school redesign strategy as presented, thus allowing management to proceed with grant execution, grant management, program execution, model evolution, and reporting.

Motion to approve **241117-9**: Gerry Emery; Second: Judy Tschirgi; Motion passes with unanimous approval.

Additional Discussion:

- All board members commended the team for a job well done.
- Ms. Tschirgi asked how Mastery was going to manage the clinical and administrative aspect of the CHOP Program. Management discussed the plan and nuances of the program.
- Mr. Emery asked about resources for grant execution, grant management, and program execution. Management shared that there are two grant funded positions (i.e.,

one at the NST and the other at Hardy Williams) to support program and grant management.

VII. Public Comments - No public comment

VIII. End- Meeting Ended at 7:35 pm