



**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School
Board of Trustees Meeting**



BOARD OF TRUSTEES MEETING MINUTES

December 06, 2023

6:00 – 6:30 p.m.

Meeting Held Virtually Using Zoom

I. Roll Call

MCHS: Dee Dukes, Michael Haugen, Bob Victor,

Quorum: 3/3

MCS: Shereda Cromwell, Gerry Emery, Sulaiman Rahman, Markida Ross, Roy Wade, Judy Tschirgi

Absent: Suzanne Biemiller, Hosea Harvey

Quorum: 6/8

Meeting started 6:01 PM

II. Action Resolution

- **Accept Board Meeting Minutes**

R-231206-1a (MCHS only)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from November 15, 2023 as presented.

- Motion to approve **231206-1a:** Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-231206-1b (All Boards, No MCHS)

Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from November 15, 2023 as presented.

- Motion to approve **231206-1b:** Markida Ross; Second: Sulaiman Rahman; Motion passes with unanimous approval.

- **Hiring, Separation, Transfer Approvals**

R-231206-2a (MCHS only)

Resolved, to ratify Mastery Charter Schools staff hired between November 4, 2023 and November 29, 2023, as presented.

- Motion to approve **231206-2a:** Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.



R-231206-2b (All Boards no MCHS)

Resolved, to ratify Mastery Charter Schools staff hired between November 4, 2023 and November 29, 2023, as presented.

- Motion to approve **231206-2b**: Markida Ross; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-231206-3a (MCHS Only)

Resolved, to ratify separations from Mastery Charter Schools between November 4, 2023 and November 29, 2023, as presented.

- Motion to approve **231206-3a**: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-231206-3b (All Boards, No MCHS)

Resolved, to ratify separations from Mastery Charter Schools between November 4, 2023 and November 29, 2023, as presented.

- Motion to approve **231206-3b**: Markida Ross; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-231206-4 (MCHS only)

Resolved, to ratify transfers within Mastery Charter Schools between November 4, 2023 and November 29, 2023.

- Motion to approve **231206-4**: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

Note: No transfers for all boards for this month.

III. Finance (Yonca Agatan & Dan Bell)

R-231206-5a (MCHS only)

Resolved, to accept and approve the June 30, 2023 (FY23) audited financials, including the final fund balance designations, for Mastery Charter High School.

- Motion to approve **231206-5a**: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-231206-5b (All Boards)

Resolved, to approve the June 30, 2023 (FY23) audited financials, including the final fund balance designations, for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School.

- Motion to approve **231206-5b**: Markida Ross; Second: Sulaiman Rahman; Motion passes with unanimous approval.



R-231206-6 (Pickett Board Only)

Resolved, by the Board of Mastery Charter School - Pickett Campus relating to the construction costs of the Sports Field Project (the "Project").

WHEREAS, the Mastery Charter School - Pickett Campus has heretofore received an award letter from the Commonwealth of Pennsylvania ("Commonwealth") announcing a \$500,000 grant from the Redevelopment Assistance Capital Program to pay a portion of the construction costs of the Project ("RACP Grant"); and

WHEREAS, the Mastery Charter School - Pickett Campus has and continues to have on hand in its Firsttrust Bank Account ending in 3091 funds of \$4,129,000 which, are sufficient to cover Matching Funds of \$3,125,000 to cover the cost of the RACP Project; and

WHEREAS, as funds are and have been required, such funds were and are used to pay the invoices for the construction costs of the Project.

NOW THEREFORE, be it resolved by the Board of the Mastery Charter School - Pickett Campus as follows:

1. The Board hereby authorizes, approves and ratifies and confirms that (i) the construction cost of the Project is \$3,625,000, and the Mastery Charter School - Pickett Campus has on hand sufficient funds to complete the Project; (ii) the Mastery Charter School - Pickett Campus has on hand sufficient matching funds for the RACP Grant Matching Funds of \$3,125,000 in the Firsttrust Bank Account ending in 3091 committed and secured for the RACP Project as required by Commonwealth law and regulations; and such funds are available to pay the construction, as the invoices of have been and are posted for the Project.
 2. The management of the Mastery Charter School - Pickett Campus, and Mastery Schools' Chief Operating Officer, Chief Financial Officer and Senior Director of Facilities are hereby authorized and directed, jointly and severally, to carry out the provisions of this Resolution and to execute such documents and take such actions as are necessary and appropriate to effectuate the Project and comply with the requirements of the RACP Grant.
 3. This Resolution shall take effect immediately on adoption this 6th day of December 2023
- Motion to approve **231206-6**: Gerry Emery; Second: Sulaiman Rahman; Motion passes with unanimous approval.

Additional Discussion:

- During the Pickett Sports Field Project discussion, a board member (Judy Tschirgi) asked if the field would be equipped with adequate lighting for evening games. Management explained that adequate lighting was included in the project, however, during the approval process they agreed not to have night games for the first two years.



IV. Public Comments

No public comment

Closing Comments:

- Board member Sulaiman Rahman commended Dr. Boyd and the administration for the All-Boards Retreat. He also commended Picket School Principal Margaux Munnely for her leadership and for the school's outstanding financial fitness classes.
- CEO Boyd commended Bob Victor for his leadership as Chairperson and for his commitment to the students. He also conveyed the staff's sentiments of appreciation for his dedication and valuable contribution to the Board and Mastery Charter Schools

V. End

Meeting Ended at 6:15 pm