

**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School
Board of Trustees Meeting**

BOARD OF TRUSTEES MEETING MINUTES
November 15, 2023
6:00 – 8:00 p.m.
Meeting Held Virtually Using Zoom

I. Roll Call

MCHS: Dee Dukes, Michael Haugen, and Bob Victor

Quorum: 3/3

MCS: Shereda Cromwell, Sulaiman Rahman, Markida Ross, Judy Tschirgi, Hosea Harvey, and Roy Wade

Absent: Suzanne Biemiller and Gerry Emery

Quorum: 6/8

Meeting started 6:05 PM

II. Action Resolutions

- **Accept Board Meeting Minutes**

R-231115-1a (MCHS only)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from October 12, 2023 as presented.

Motion to approve **231115-1a:** Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

R-231115-1b (All Boards, No MCHS)

Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from October 12, 2023 as presented.

Motion to approve **231115-1b:** Judy Tschirgi; Second: Sulaiman Rahman; Motion passes with unanimous approval.

Hiring, Separation, Transfer Approvals

R-231115-2a (MCHS only)

Resolved, to ratify Mastery Charter High School staff hired between September 30, 2023, and November 3, 2023 as presented.

Motion to approve **231115-2a**: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

R-231115-2b (All Boards, No MCHS)

Resolved, to ratify Mastery Charter Schools staff hired between September 30, 2023, and November 3, 2023 as presented. .

Motion to approve **231115-2b**: Judy Tschirgi; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-231115-3a (MCHS only)

Resolved, to ratify separations from Mastery Charter High School between September 30, 2023, and November 3, 2023 as presented.

Motion to approve **231115-3a**: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

R-231115-3b (All Boards, No MCHS)

Resolved, to ratify separations from Mastery Charter Schools between September 30, 2023, and November 3, 2023 as presented.

Motion to approve **231115-3b**: Judy Tschirgi; Second: Sulaiman Rahman; Motion passes with unanimous approval.

Note: There were no transfers within Mastery Charter Schools between September 30, 2023, and November 3, 2023.

III. Finance (Yonca Agatan)

- Finance Report

Additional Discussion:

- Ms. Tschirgi asked about the types of resources funded with the multi-year federal grants. Management responded that grant funded resources include personnel, supplies/materials/technology solutions and contracted services for consultants, professional development and other grant funded activities. Also, Mr. Victor asked about Mastery's application process for these competitive, multi-year federal grants and commended Ms. Agatan and the entire team for a job well done.

IV. Operations (Matt Troha & Lola Obadina)

- Enrollment Update

Additional Discussion:

- Mr. Rahman and Mr. Victor welcomed Lola Obadina and commended her for a job well done utilizing new strategies for student recruitment and for the increasing enrollment numbers. Also, Mr. Rahman raised a question regarding the current enrollment numbers and how enrollment targets are set.

V. CEO (Joel Boyd)

Presenters:

Peter Lee, Saliyah Cruz, Jessica Varevice, Jeff Pestrak, Matt Troha and Joel Boyd

- End of RP1 Data Step Back
- Strategic Plan Update

Additional Discussion:

- Ms. Tschirgi questioned whether the percentages for separations were voluntary or involuntary departures. The administration replied that it was both. Mr. Wade raised a question on the dual enrollment program and RP1 data. Management discussed data and the nuances of the dual enrollment program. Also, Mr. Victor raised questions about the mission metrics and goals. The administration explained how they came about the calculations and timing based on last year's performance.

VI. Compliance (Michael Patron)

High School Attendance Policy Revision (Saliyah Cruz)

Background: We are revising our attendance policy for high school students in order to establish clear attendance expectations (aligned to our current excessive absence policy outlined in the board approved SY24 Student-Parent Handbook) for earning course credits in high school. The new policy is:

Students who are absent (excused or unexcused) more than 8 periods for a specific course within a report period will automatically receive a failing grade of 50 for that course for that report period.

Students who are absent (excused or unexcused) more than 35 periods for a specific course within the year will automatically receive a failing grade of 50 for that course for the school year.

R-231115-4a (MCHS only)

Resolved, to adopt the updated Chronic Absenteeism and Course Failure policy for grades 9-12 as presented.

Motion to approve **231115-4a**: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

R-231115-4b (All Boards, No MCHS)

Resolved, to adopt the updated Chronic Absenteeism and Course Failure policy for grades 9-12 as presented.

Motion to approve **231115-4b**: Judy Tschirgi; Second: Sulaiman Rahman; Motion passes with unanimous approval.

Board Transitions

R-231115-5 (All Boards, No MCHS)

Resolved, to appoint Bob Victor to Mastery Charter School's Board of Trustees effective January 1, 2024 to fill the unexpired member term of Sulaiman Rahman ending June 30, 2025

Motion to approve **231115-5**: Judy Tschirgi; Second: Hosea Harvey; Motion passes with unanimous approval.

R-231115-6 (All Boards, No MCHS)

Resolved, to appoint Bob Victor as Secretary of Mastery Charter School's Board of Trustees effective January 1, 2024 to fill the unexpired Secretary term of Sulaiman Rahman ending June 30, 2025.

Motion to approve **231115-6**: Judy Tschirgi; Second: Hosea Harvey passes with unanimous approval.

R-231115-7 (MCHS only)

Resolved, to appoint Sulaiman Rahman to Mastery Charter High School's Board of Trustees effective January 1, 2024 to fill the unexpired member term of Bob Victor ending June 30, 2024.

Motion to approve **231115-7**: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

R-231115-8 (MCHS only)

Resolved, to appoint Sulaiman Rahman as Chair of Mastery Charter High School's Board of Trustees effective January 1, 2024 to fill the unexpired Chairperson term of Bob Victor ending June 30, 2024

Motion to approve **231115-8**: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

VII. Public Comments - No public comment

VIII. End- Meeting Ended at 7:56 pm