

## BOARD OF TRUSTEES MEETING MINUTES

September 20, 2023

6:00 – 8:00pm

*Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom*

*Adequate notice of the meeting has been provided on June 23rd, 2023, to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.*

### I. Roll Call

**Present:** Jamie Reynolds, Judy Tschirgi, Jim Sheward

**Absent:** Reuel Robinson and Johana Velez-Millan

**Quorum:** 3/5

**Meeting started 6:00 pm**

### II. Action Resolutions

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- **Accept Board Meeting Minutes**

**R-230920-1**

**Resolved**, to accept the minutes of the Board meeting of Mastery Schools of Camden from August 30, 2023, as presented.

- After board discussion 230920-1 was adopted:
  - Motion to approve 230920-1 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval.

- **Hiring, Job Changes & Other Earnings**

**R-230920-2**

**Resolved**, to ratify Mastery Schools of Camden staff hired between August 19, 2023 and September 08, 2023, as presented.

- After board discussion 230920-2 was adopted:
  - Motion to approve 230920-2 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval

**R-230920-3**

**Resolved**, to ratify job changes from Mastery Schools of Camden between August 19, 2023 and September 08, 2023, as presented.

- After board discussion 230920-3 was adopted:
  - Motion to approve 230920-3 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval

**R-230920-4**

**Resolved**, to ratify the \$312,919 of “other earnings” compensation paid during August 2023 for Mastery Schools of Camden staff, as presented.

- After board discussion 230920-4 was adopted:
  - Motion to approve 230920-4 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval

**III. Finance (Yonca Agatan)**

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**R-230920-5**

**Resolved**, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$551,493 for August 4, 2023, including \$5,887 of retention incentives, and \$1,177,252 for August 18, 2023, including \$5,687 of retention incentives.

- After board discussion 230920-5 was adopted:
  - Motion to approve 230920-5 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval

**R-230920-6**

**Resolved**, to approve payment of \$2,853,009 for operating expenses as detailed in the invoices listing dated 9/20/23.

- After board discussion 230920-6 was adopted:
  - Motion to approve 230920-6 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval

**R-230920-7**

**Resolved**, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

- After board discussion 230920-7 was adopted:
  - Motion to approve 230920-7 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval

<b>Contractor / Service Provider</b>	<b>Description of Services</b>	<b>Term of Contract</b>	<b>Contract Amount</b>
Alta Runs Inc.	School Transportation Services	8/1/2023-6/30/2024	\$500 per van; \$75 per van for aid
Atlantic Refrigeraton Company	Refrigeration Unit Maintenance Agreement for CH & HS	8/1/2023-7/31/2024; mutual agreed upon Optional Year Ending 7/31/2025	Cramer Hill - \$1,612 High School - \$912
Born 2 Protect	Security Services	8/21/2023-6/30/2024	\$25/Hour per Security Guard
Brett DiNovi & Associates	Behavior & Educational Consultation	8/1/2023 - 6/30/2025	\$57.50/hr for Clinical Associates; \$125/hr for Behavior Consultants
Cora Services, Inc	Special Education Related Services	8/21/2023-8/23/2024	Not to exceed \$1,222,531 without Mastery Approval
Lync Transportation	School Transportation Services	8/1/2023-7/31/2024	Van Service - \$325/day, \$2.10 per mile; Car Service - \$170/day; \$2.10 per mile; Vehicle Attendant \$125/day
NWEA	MAP Growth & Reading Fluency	9/1/2023-8/31/2026	Year 1 - \$44,100; Year 2 - \$44,800; Year 3 \$45,500
O'Brien, Belland & Bushinsky	ERISA Attorney with Pension experience	Until Completion	Shareholders - \$250/Hour; Associate Attorneys - \$200/Hour; Paralegals - \$100/Hour
Team Remedy Group LLC	HS Photography Services	8/1/2023-6/30/2023	\$14,000; \$777.77 per event
US Medical Staffing, Inc.	Classroom and 1:1 Paraprofessionals	8/10/2023-6/8/2025	Classroom Paraprofessional \$26.90/Hour; 1:1 Paraprofessional \$25.90/Hour

**R-230920-8**

**Resolved**, to approve Mastery Schools of Camden’s application to the New Jersey Department of Education for funding through the New Jersey Learning Acceleration: High-Impact Tutoring Grant competitive grant program.

- After board discussion 230920-8 was adopted:
  - Motion to approve 230920-8 Jamie Reynolds.
  - Second: Jamie Reynolds Judy Tschirgi
  - Motion passes with unanimous approval

**IV. Talent (Matt Troha / Anthony Buatti)**

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- Update on salary scales.

**V. CEO Report (Joel Boyd)**

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- SY23 Academic Performance Data - Peter Lee
- SY23 Academic Performance Celebration, Misses, and Lessons Learned – Jessica Varevice and Jeffrey Pestrak
- SY24 School Opening and Rollout of Mastery’s Common Foundation - Jeffrey Pestrak

**VI. Public Comments** - No public comment

**VII. End** - Meeting Ended at 7:55 pm