



**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker
Campus Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams
Academy Board of Trustees Meeting**

**Mastery Charter School Cleveland
Elementary Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson
Elementary Board of Trustees Meeting**

**Frederick Douglass Mastery Charter
School Board of Trustees Meeting**

**Mastery Charter School John Wister
Elementary Board of Trustees Meeting**

**Mastery Prep Elementary Charter School
Board of Trustees Meeting**



BOARD OF TRUSTEES MEETING MINUTES

September 14, 2023

6:00 – 6:30 p.m.

Meeting Held Virtually Using Zoom

I. Roll Call

MCHS: Dee Dukes, Michael Haugen, Bob Victor,

Quorum: 3/3

MCS: Judy Tschirgi, Gerry Emery, Hosea Harvey, Sulaiman Rahman, Markida Ross, Roy Wade, Suzanne Biemiller (Arrived 6:21 and did not vote on Resolutions 1-4)

Absent: Shereda Cromwell

Quorum: 7/8

Meeting started 6:02 PM

II. Action Resolutions

• **Accept Board Meeting Minutes**

R-230914-1a (MCHS only)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from August 23, 2023 as presented.

- Motion to approve 230914-1a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-230914-1b (All Boards, No MCHS)

Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from June 13, 2023 as presented.

- Motion to approve 230914-1b: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

• **Hiring, Separation, Transfer Approvals**

R-230914-2a (MCHS only)

Resolved, to ratify Mastery Charter High School staff hired between August 12, 2023

and September 1, 2023, as presented.

- Motion to approve 230914-2a: Michael Haugen; Dee Dukes; Second: Motion passes with unanimous approval.

R-230914-2b (All Boards, No MCHS)

Resolved, to ratify Mastery Charter Schools staff hired between August 12, 2023 and September 1, 2023, as presented.

- Motion to approve 230914-2b: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-230914-3a (MCHS only)

Resolved, to ratify separations from Mastery Charter High School between June 03, 2023 and August 11, 2023, as presented.

- Motion to approve 230914-3a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-230914-3b (All Boards, No MCHS)

Resolved, to ratify separations from Mastery Charter Schools between August 12, 2023 and September 1, 2023, as presented.

- Motion to approve 230914-3b: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-230914-4a (MCHS)

Resolved, to ratify transfers within Mastery Charter Schools between August 12, 2023 and September 1, 2023 as presented.

- Motion to approve 230914-4a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-230914-4b (All Boards, No MCHS)

Resolved, to ratify transfers within Mastery Charter Schools between August 12, 2023 and September 1, 2023 as presented.

- Motion to approve 230914-4b: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

III. Finance

R-230914-5a (MCHS only)

Resolved, to approve the reserve strategy as presented and preliminary fund balance designations below (aligned with the reserve strategy) for Mastery Charter High School – Lenfest Campus.

LEA	PRELIM FUND BALANCE DESIGNATIONS AS OF 6.30.2023			
	Nonspendable - Prepaid Expenses and Deposits	Committed - Future Budget Deficits	Committed - Facilities Reserve	TOTAL FUND BALANCE
Lenfest	\$52,000	\$1,248,000	\$1,461,000	\$2,761,000

- Motion to approve 230914-5a: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-230914-5b (All Boards, No MCHS)

Resolved, to approve the reserve and preliminary fund balance designations as presented for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School.

LEA	PRELIM FUND BALANCE DESIGNATIONS AS OF 6.30.2023			
	Nonspendable - Prepaid Expenses and Deposits	Committed - Future Budget Deficits Reserve	Committed - Facilities Reserve	TOTAL FUND BALANCE
Thomas El & HS	\$104,000	\$2,296,000	\$8,626,000	\$11,026,000
Gratz	\$40,000	\$2,660,000	\$8,239,000	\$10,939,000
Hardy Williams	\$52,000	\$2,548,000	\$7,425,000	\$10,025,000
Cleveland	\$23,000	\$1,277,000	\$5,092,000	\$6,392,000
Smedley	\$44,000	\$1,456,000	\$4,854,000	\$6,354,000
Mann	\$15,000	\$1,085,000	\$4,654,000	\$5,754,000
Shoemaker	\$27,000	\$1,473,000	\$4,188,000	\$5,688,000
Pickett	\$58,000	\$1,499,000	\$4,012,000	\$5,569,000
Harrity	\$73,000	\$1,327,000	\$4,054,000	\$5,454,000
Pastorius	\$18,000	\$1,282,000	\$3,936,000	\$5,236,000
Douglass	\$26,000	\$1,074,000	\$3,667,000	\$4,767,000
Wister	\$13,000	\$987,000	\$2,234,000	\$3,234,000
Prep Elementary	\$12,000	\$1,088,000	\$1,729,000	\$2,829,000
Clymer	\$12,000	\$988,000	\$1,502,000	\$2,502,000

- Motion to approve 230914-5b: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-230914-6a (MCHS only)

Resolved, to approve the revised FY24 budget for Mastery Charter High School.

- Motion to approve 230914-6a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-230914-6b (All Boards, No MCHS)

Resolved, to approve the revised FY24 budgets the for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School, Cleveland Elementary,

Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School.

- Motion to approve 230914-6b: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-230914-7a (MCHS only)

Resolved, to remove Scott Gordon and Laura Clancy from authorized individuals listing to approve disbursements and sign checks on behalf of Mastery Charter High School.

- Motion to approve 230914-7a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-230914-7b (All Boards, No MCHS)

Resolved, to remove Scott Gordon and Laura Clancy from authorized individuals listing to approve disbursements and sign checks on behalf of Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School.

- Motion to approve 230914-7b: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

IV. Talent (Matt Troha)

R-230914-8 (MCHS only)

Resolved, to adopt the updated NST salary scale as presented.

- Motion to approve 230914-8: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

V. CEO (Joel Boyd)

- SY23 Academic Performance Data - Peter Lee
- SY23 Academic Performance Celebration, Misses, and Lessons Learned – Jessica Varevice and Jeffrey Pestrak
- SY24 School Opening and Rollout of Mastery’s Common Foundation - Jeffrey Pestrak

VI. Compliance (Michael Patron)

R-230914-9 (Gratz Only)

Resolved, to approve the Mastery Charter School – Gratz Campus CTE Corrective Action Plan as submitted.

- Motion to approve 230923-9: Sulaiman Rahman; Second: Judy Tschirgi; Motion passes with unanimous approval.

VII. Public Comments - No public comment

VIII. End - Meeting Ended at 7:55 pm