



**Mastery Charter High School  
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus  
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus  
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus  
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary  
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary  
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary  
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary  
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus  
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy  
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary  
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary  
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School  
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary  
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School  
Board of Trustees Meeting**



## BOARD OF TRUSTEES MEETING MINUTES

August 23, 2023

6:00 – 6:30 p.m.

Meeting Held Virtually Using Zoom

### I. Roll Call

**MCHS:** Dee Dukes, Michael Haugen, Bob Victor,

**Quorum:** 3/3

**MCS:** Suzanne Biemiller, Shereda Cromwell, Gerry Emery, Hosea Harvey, Sulaiman Rahman, Markida Ross, Roy Wade

**Absent:** Judy Tschirgi

**Quorum:** 7/8

**Meeting started 6:01 PM**

### II. Action Resolutions

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- **Accept Board Meeting Minutes**

***R-230823-1a (MCHS only)***

**Resolved,** to accept the minutes of the Board meeting of Mastery Charter High School from June 13, 2023 as presented.

- Motion to approve 230823-1a: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

***R-230823-1b (All Boards, No MCHS)***

**Resolved,** to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from June 13, 2023 as presented.

- Motion to approve 230823-1b: Gerry Emery; Second: Sulaiman Rahman; Motion passes with unanimous approval.

- **Hiring, Separation, Transfer Approvals**

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***R-230823-2a (MCHS)***

**Resolved,** to ratify Mastery Charter High School staff hired between June 03, 2023 and August 11, 2023, as presented.

- Motion to approve 230823-2a: Dee Dukes; Second: Michael Haugen; Motion passes with



unanimous approval.

**R-230823-2b (All Boards, No MCHS)**

**Resolved**, to ratify Mastery Charter Schools staff hired between June 03, 2023 and August 11, 2023, as presented.

- Motion to approve 230823-2b: Gerry Emery; Second: Sulaiman Rahman; Motion passes with unanimous approval.

**R-230823-3a (MCHS)**

**Resolved**, to ratify separations from Mastery Charter High School between June 03, 2023 and August 11, 2023, as presented.

- Motion to approve 230823-3a: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

**R-230823-3b (All Boards, No MCHS)**

**Resolved**, to ratify separations from Mastery Charter Schools between June 03, 2023 and August 11, 2023, as presented.

- Motion to approve 230823-3b: Gerry Emery; Second: Sulaiman Rahman; Motion passes with unanimous approval.

**R-230823-4a (MCHS)**

**Resolved**, to ratify transfers within Mastery Charter Schools between June 3, 2023 and August 11, 2023 as presented.

- Motion to approve 230823-4a: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

**R-230823-4b (All Boards, No MCHS)**

**Resolved**, to ratify transfers within Mastery Charter Schools between June 3, 2023 and August 11, 2023 as presented.

- Motion to approve 230823-4b: Gerry Emery; Second: Sulaiman Rahman; Motion passes with unanimous approval.

**III. Compliance (Michael Patron)**

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**Employee Handbook 2023-2024**

Significant policy changes can be found on the pages listed below.

- **Page 25:** Added Pregnant Workers Fairness Act (PWFA)
- **Page 63:** Reference to Additional Duties Guidebook
- **Page 65:** Leadership Competencies added to Mastery's Management Model (M3) description for Non-instructional, school-based leadership staff and Appendix 2
- **Page 68-69:** Updated Student Achievement section of the Teacher Advancement System (TAS) description for instructional staff

**R-230823-5a (MCHS)**

**Resolved**, to adopt the revised PA Employee Handbook for 2023-2024.



- Motion to approve 230823-5a: Dee Dukes; Second: Michael Haugen; Motion passes with unanimous approval.

***R-230823-5b (All Boards, No MCHS)***

***Resolved***, to adopt the revised PA Employee Handbook for 2023-2024.

- Motion to approve 230823-5b: Gerry Emery; Second: Sulaiman Rahman; Motion passes with unanimous approval.

**IV.CEO Report (Joel Boyd)**

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*Update on School Opening*

**V.Public Comments**

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- No public comment

**VI.End**

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- Meeting Ended at 6:25 pm