



Mastery Charter Schools

BOARD OF TRUSTEES MINUTES

April 19, 2023

6:00 – 8:00 p.m.

Meeting Held Virtually Using Zoom

I. Roll Call

MCHS: Bob Victor, Michael Haugen, Dee Dukes (joined at 6:05 pm)

Absent: None

Quorum: 3/3

MCS: Suzanne Biemiller, Gerry Emery, Hosea Harvey, Kristina Wilkerson,

John Walsh, Roy Wade, Don Kimelman, Judy Tshirgi, Markida Ross (joined at 6:07 pm)

Absent: Sulaiman Rahman

Quorum: 9/10

II. Action Resolutions

• **Accept Board Meeting Minutes**

R-230419-1a (MCHS)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from March 22, 2023 as presented.

- After board discussion 230419-1a was adopted: Motion to approve 230419-1a: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval. Dee Dukes did not vote on this resolution.

R-230419-1b (MCHS)

Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from April 12, 2023 as presented.

- After board discussion 230419-1b was adopted: Motion to approve 230419-1b: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

R-230419-1c (All Boards, No MCHS)

Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from March 22, 2023 as presented.

- After board discussion 230419-1c was adopted: Motion to approve 230419-1c:

Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval. Markida Ross did not vote on this resolution.

- **Hiring, Separation, Transfer Approvals**

- ***R-230419-2a (MCHS)***

- ***Resolved***, to approve the hiring of Dr. Joel Boyd as the new CEO of Mastery Charter High School as presented.

- After board discussion 230419-2a was adopted: Motion to approve 230419-2a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

- ***R-230419-2b (MCHS)***

- ***Resolved***, to ratify Mastery Charter Schools staff hired between March 11, 2023 and April 07, 2023, as presented.

- After board discussion 230419-2b was adopted: Motion to approve 230419-2b: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

- ***R-230419-2c (All Boards, No MCHS)***

- ***Resolved***, to ratify Mastery Charter Schools staff hired between March 11, 2023 and April 07, 2023, as presented.

- After board discussion 230419-2c was adopted: Motion to approve 230419-2c: Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval.

- ***R-230419-3a (MCHS)***

- ***Resolved***, to ratify separations from Mastery Charter Schools between March 11, 2023 and April 07, 2023, as presented.

- After board discussion 230419-3a was adopted: Motion to approve 230419-3a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

- ***R-230419-3b (All Boards, No MCHS)***

- ***Resolved***, to ratify separations from Mastery Charter Schools between March 11, 2023 and April 07, 2023, as presented.

- After board discussion 230419-3b was adopted: Motion to approve 230419-3b: Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval.

- ***R-230419-4a (MCHS)***

- ***Resolved***, to ratify transfers within Mastery Charter Schools between March 11, 2023 and April 07, 2023, as presented.

- After board discussion 230419-4a was adopted: Motion to approve 230419-4a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

- ***R-230419-4b (All Boards, No MCHS)***

- ***Resolved***, to ratify transfers within Mastery Charter Schools between March 11, 2023 and April 07, 2023, as presented.

- After board discussion 230419-4b was adopted: Motion to approve 230419-4b: Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval

III. Finance (Yonca Agatan)

R-230419-5a (MCHS)

Resolved, to appoint CliftonLarsonAllen (“CLA”) to perform audit and tax services for Mastery Charter High School for the fiscal year ending June 30, 2023.

- After board discussion 230419-5a was adopted: Motion to approve 230419-5a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

Discussion:

Board asked if the audit performed in 2022 was underpriced because more work was completed on ESSER than expected. Ms. Agatan responded yes, this is the case.

Board asked if we continue with CLA, will their estimated hours decline next year if ESSER is discontinued. Ms. Agatan answered that as long as ESSER funds continue, these incremental audits are required.

Board asked if this is industry wide and not unique to Mastery. Ms. Agatan responded that this is industry wide. Board Member Gerry Emery also confirmed that this is happening across the industry based on his tenure at Ernst & Young.

Board asked what the concessions made were. Ms. Agatan responded that the initial fee increase they proposed was approximately 35%. The concession was a decrease to 30%.

R-230419-5b (All Boards, No MCHS)

Resolved, to appoint CliftonLarsonAllen (“CLA”) to perform audit and tax services for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, Frederick Douglass Mastery Charter School and Mastery Prep Elementary Charter School for the fiscal year ending June 30, 2023

- After board discussion 230419-5b was adopted: Motion to approve 230419-5b: Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval.

R-230419-6a (MCHS)

Resolved, to acknowledge receipt of Mastery Charter High School FY22 federal tax return (Form 990)

- After board discussion 230419-6a was adopted: Motion to approve 230419-6a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-230419-6b (All Boards, No MCHS)

Resolved, to acknowledge receipt of FY22 federal tax returns for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, Frederick Douglass Mastery Charter School and Mastery Prep Elementary Charter School (Form 990).

- After board discussion 230419-6b was adopted: Motion to approve 230419-6b: Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval.

IV. 12-Month Staff Salaries (Scott Gordon)

R-230419-7a (MCHS)

Resolved, to approve 12-month staff salaries for SY24 for Mastery Charter High School as presented.

- After board discussion 230419-7a was adopted: Motion to approve 230419-7a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

Discussion:

Board asked if there will be no increase in salary for post-secondary advisors. Mr. Gordon responded that the adjustments to the salary scales are different than the end-of-year performance increases. Everyone will receive a performance increase based on their end of year performance evaluations. For example if they meet expectations, they will receive a 3% increase. If they exceed expectations they will received more than a 3% increase. If they are promoted, they are also promoted to the new salary scale.

R-230419-7b (All Boards)

Resolved, to approve 12-month staff salaries for SY24 for Mastery Charter Thomas, Mastery Charter Shoemaker, Mastery Charter Pickett, Mastery Charter Cleveland, Mastery Charter Pastorius-Richardson, and Mastery Charter Wister, Mastery Charter Frederick Douglass, Mastery Charter Hardy Williams, Mastery Prep Elementary, Mastery Charter Clymer, Mastery Charter Gratz, Mastery Charter Harrity, Mastery Charter Mann, and Mastery Charter Smedley as presented.

- After board discussion 230419-7b was adopted: Motion to approve 230419-7b: Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval.

V. Compliance (Michael Patron)

School-Wide Plans

R-230419-8a (MCHS)

Resolved, to approve updates to the School-Wide Plan for Mastery Charter High School.

- After board discussion 230419-8a was adopted: Motion to approve 230419-8a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-230419-8b (All Boards, No MCHS)

Resolved, to approve updates to the School-Wide Plans for Mastery Charter Thomas, Mastery Charter Shoemaker, Mastery Charter Pickett, Mastery Charter Cleveland, Mastery Charter Pastorius-Richardson, Mastery Charter Wister, Mastery Charter Frederick Douglass, Mastery Charter Hardy Williams, Mastery Prep Elementary, Mastery Charter Clymer, Mastery Charter Gratz, Mastery Charter Harrity, Mastery Charter Mann, and Mastery Charter Smedley.

- After board discussion 230419-8b was adopted: Motion to approve 230419-8b: Kristina Wilkerson; Second: Gerry Emery; Motion passes with unanimous approval.

VI. Plan 2028 Update (Jeffrey Pestrak, Jessica Varevice, and Saliyah Cruz)

Discussion:

Board asked if there was a shift from the previously stated marker of progress of reading by third grade and algebra proficiency. Mr. Pestrak responded that we will present goals associated with this strategic plan on May 11, 2023.

Board asked if there is a governance framework that accompanies the pillars for accountability and managing progress. Mr. Pestrak responded that each pillar is owned by a Chief. The goals will also be tied to annual goals where we will review progress every year. The projects will be assigned and there will be a steering committee to monitor the development of said projects. The program priorities will be pulled from the strategic plan.

Board asked if there has been additional staff input for this finalized version. Mr. Pestrak answered that feedback was collected throughout the process and presented. Board asked if the incoming CEO, Dr. Joel Boyd, has been briefed on this plan. Mr. Pestrak answered yes, and Dr. Boyd will attend a full day retreat with the executive team next Friday. Board asked, what the process is for the students who are retained. Mr. Pestrak responded that this is an item to be considered, however we believe the number of students in this category will be low.

VII. Public Comments

VIII. End

- Meeting Ended 6:49 pm