

BOARD OF TRUSTEES MEETING MINUTES

February 22, 2023

6:00 – 7:01 pm

Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom

Adequate notice of the meeting has been provided on June 23rd, 2022 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

Agenda:

I. Roll Call

Present: Jim Sheward, Reuel Robinson (joined at 6:10 pm), Judy Tschirgi, Jamie Reynolds

Quorum: 4/4

Meeting started at 6:01 pm

II. Action Resolutions

Accept Board Meeting Minutes

R-230222-1

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from January 23, 2023, as presented.

- After board discussion 230222-1 was adopted: Motion to approve 230222-1: Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval. Vote did not include Reuel Robinson.

Hiring, Job Changes & Other Earnings

R-230222-2

Resolved, to ratify job changes from Mastery Schools of Camden between January 05, 2023 and February 10, 2023, as presented.

- After board discussion 230222-2 was adopted: Motion to approve 230222-2: Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval. Vote did not include Reuel Robinson.

R-230222-3

Resolved, to ratify the \$47,115 of “other earnings” compensation paid during January 2023 for Mastery Schools of Camden staff, as presented.

- After board discussion 230222-3 was adopted: Motion to approve 230222-3: Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval. Vote did not include Reuel Robinson.

III. March Board Update (Scott Gordon)

Board members will be invited as optional to meet the CEO Search Candidates on March 22, 2023.

IV. Finance (Yonca)

R-230222-4

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,222,589 including \$30,432 in retention incentives, for January 6, 2023 and \$1,258,931, including \$29,902 in retention incentives, for January 20, 2023.

- After board discussion 230222-4 was adopted: Motion to approve 230222-4: Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval. Vote did not include Reuel Robinson.

R-230222-5

Resolved, to approve payment of \$3,769,422 for operating expenses as detailed in the invoices listing dated 2/22/23.

- After board discussion 230222-5 was adopted: Motion to approve 230222-5: Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval. Vote did not include Reuel Robinson.

R-230222-6

Resolved, to approve the detailed petty cash listing for the period July 1 – December 31, 2022.

- After board discussion 230222-6 was adopted: Motion to approve 230222-6: Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval. Vote did not include Reuel Robinson.

R-230222-7

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

- After board discussion 230222-7 was adopted: Motion to approve 230222-7: Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval. Vote did not include Reuel Robinson.

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Brookfield Schools/CASTLE Program	Homebound Instruction	7/1/2022-6/30/2023	\$22/Hour
Humanas	Paraprofessionals	8/22/2022-6/8/2023	\$23/Hour
First Children Services	Transitions Program for ZP	1/30/2023-6/30/2023	\$18,860

V. Operations (Matt Troha)

R-230222-8

Resolved, to approve expanding the Molina construction project as presented for Mastery Schools of Camden.

- After board discussion 230222-8 was adopted: Motion to approve 230222-8:
Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval.

R-230222-9

Resolved, to approve the McGraw building improvement project (windows) for Mastery Schools of Camden

- After board discussion 230222-9 was adopted: Motion to approve 230222-9:
Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval.

R-230222-10

Resolved, to approve the following project budgets and commit funds from facility reserves for the capital projects.

- After board discussion 230222-10 was adopted: Motion to approve 230222-10:
Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval.

School	Project	Cost
Molina	Expand Molina construction project to enhance building entrance and exterior.	\$2,000,000
McGraw	Install new windows and security screens on half the building to complete the original beautification project.	\$1,000,000

VI. Long Term Suspension Recommendations (Saliyah Cruz)

R-230125-11

Resolved, to ratify the Long-Term suspension recommended by the Board of Trustees Long Term Suspension Committee at a hearing held February 13, 2023, involving student:

- After board discussion 230222-11 was adopted: Motion to approve 230222-11:
Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval.

Student ID #806460-Mastery High of Camden –Physical Assault- Long Term Suspension ends June 8th, 2023

Student ID #801137 -Mastery High of Camden-Physical Assault- Long Term Suspension ends June 8th, 2023

Student ID # 800923 -Mastery High of Camden –Physical Assault- Long Term Suspension ends June 8th, 2023

Student ID #800754-Mastery High of Camden –Physical Assault- Long Term Suspension ends June 8th, 2023

Student ID #804768-Mastery High of Camden –Physical Assault- Long Term Suspension ends June 8th, 2023

Student ID #805124 -Mastery High of Camden –Threatening School Official-
Long Term Suspension ends June 8th, 2023

VII.Compliance (Michael Patron)

R-230222-12

Resolved, to accept the HIB Board Report for February 2023, as presented

- After board discussion 230222-12 was adopted: Motion to approve 230222-12:
Jamie Reynolds Second: Judy Tschirgi Motion passes with unanimous approval.

VIII.CEO Search Update (Michael Haugen)

IX.Public Comments

- Josephine (Josie) Ocasio, Community Outreach Organizer at Parents Invincible Inc. speaking from Cramer Hill school; also a parent of a recent Mastery High Of Camden graduate.

Ms. Ocasio thanked Mastery for the support it's provided my son and plan to encourage families to attend these meetings in future.

X.Closed Session

To discuss confidential personnel matter and contract issues

XI.End

- Meeting Ended 6:26 pm