



Mastery Charter Schools

**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary
Board of Trustees Meeting**

Mastery Prep Elementary Charter School



BOARD OF TRUSTEES MEETING MINUTES

February 15, 2023

6:00 – 6:40 p.m.

Meeting Held Virtually Using Zoom

I. Roll Call

MCHS: Michael Haugen, Bob Victor

Absent: Dee Dukes

Quorum: 2/3

MCS: Suzanne Biemiller, Gerry Emery, Hosea Harvey, Don Kimelman, Markida Ross, Sulaiman Rahman, Judy Tschirgi, Roy Wade, John Walsh, Kristina Wilkerson (joined at 6:06 pm)

Quorum: 10/10

Meeting Started at 6:01 pm

II. Action Resolutions

- **Accept Board Meeting Minutes**

- ***R-230215-1a (MCHS)***

- ***Resolved***, to accept the minutes of the Board meeting of Mastery Charter High School from January 18, 2023 as presented.

- After board discussion 230215-1a was adopted: Motion to approve 230215-1a: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

- ***R-230215-1b (All Boards, No MCHS)***

- ***Resolved***, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from January 18, 2022 as presented.

- After board discussion 230215-1b was adopted: Motion to approve 230215-1b: Markida Ross; Second: Judy Tschigi; Motion passes with one abstain from Don Kimelman.



Board Discussion Summary

Request from Don Kimelman to management for more robust minutes related to discussions. Bob Victor agreed and Scott Gordon acknowledged this requested change.

- **Hiring, Separation, Transfer Approvals**

- ***R-230215-2a (MCHS)***

- ***Resolved***, to ratify Mastery Charter Schools staff hired between January 07, 2023 and February 03, 2023, as presented.

- No board discussion and moved to adoption of 230215-2a: Motion to approve 230215-2a: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

- ***R-230215-2b (All Boards, No MCHS)***

- ***Resolved***, to ratify Mastery Charter Schools staff hired between January 07, 2023 and February 03, 2023, as presented.

- No board discussion and moved directly to adoption of 230215-2b: Motion to approve 230215-2b: Markida Ross; Second: Judy Tschigi; Motion passes with unanimous approval.

- ***R-230215-3a (MCHS)***

- ***Resolved***, to ratify separations from Mastery Charter Schools between January 07, 2023 and February 03, 2023, as presented.

- No board discussion and moved to adoption of 230215-3a: Motion to approve 230215-3a: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

- ***R-230215-3b (All Boards, No MCHS)***

- ***Resolved***, to ratify separations from Mastery Charter Schools between January 07, 2023 and February 03, 2023, as presented.

- No board discussion and moved to adoption of 230215-3b: Motion to approve 230215-3b: Markida Ross; Second: Judy Tschigi; Motion passes with unanimous approval.

- ***R-230215-4a (MCHS)***

- ***Resolved***, to ratify transfers within Mastery Charter Schools between January 07, 2023 and February 03, 2023 as presented.

- No board discussion and moved to adoption of 230215-4a: Motion to approve 230215-4a: Michael Haugen; Second: Bob Victor; Motion passes with unanimous approval.

- ***R-230215-4b (All Boards, No MCHS)***



Resolved, to ratify transfers within Mastery Charter Schools between January 07, 2023 and February 03, 2023 as presented.

- No board discussion and moved to adoption of 230215-4b: Motion to approve 230215-4b: Markida Ross; Second: Judy Tschigi; Motion passes with unanimous approval.

III. Renaissance School Strategic Impact Investments (Matt Troha)

R-230215-5 (All Boards, No MCHS)

Resolved, to approve the Renaissance School Strategic Investment projects as presented for Mastery Charter School Smedley Elementary, Mastery Charter School Wister Elementary, Mastery Charter School Gratz Campus, Mastery Charter School Cleveland Elementary, Mastery Charter School Clymer Elementary, Mastery Charter School Douglass Elementary, Mastery Charter School Pastorius Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary, and Mastery Charter School Hardy Williams Academy

- After board discussion 230215-5 was adopted: Motion to approve 230215-5: Markida Ross; Second: Judy Tschirgi; Motion passes with unanimous approval.

Board Discussion Summary

- Board asked management if we will be able to submit bids and have the ability to execute within the time frame in which we can spend this money. Management noted that all projects, except for Hardy Williams, are funded with school reserves so there are no timeline risks. The only project funded with ESSER dollars is at Hardy Williams and we expect that project to be completed in a timely manner.
- Board asked about the impact of the School District of Philadelphia (SDP) on our financials given that Mastery's reimbursement rate for 2023 was reduced because SDP's reduced spending last year due to the receipt of their ESSER funds and if we anticipate a shortfall a year from now, and how will we address this? Management responded that we will continue to monitor the SDP's release of their five-year lump-sum budget and to use that to inform our own best projections. We are anticipating a modest increase in in per pupil charter rates next year based on how the SDP is using ESSER funds this year.

R-230215-6 (All Boards, MCHS)

Resolved, to approve the following project budgets, and commit funds from facility reserves for the capital projects, and assign funds from future budget deficit reserves for the academic programs/Plan 2028.

- After board discussion 230215-6 was adopted: Motion to approve 230215-6: Markida Ross; Second: Judy Tschirgi; Motion passes with one opposed.

Board Discussion Summary

- Board asked if we start a project and it goes long, are we at risk of timing out on the funds and if so, do we put reserves against this? What would happen in this type of situation? Management noted that all projects, except for Hardy Williams, are



funded with school reserves so there are no timeline risks. The only risk is at Hardy Williams. The risk has been mitigated since the project has already started and we expect the project to be completed by September 2024, aligned with sunset of ESSER funds.

- Board asked about the role of pre-K and if, for particular schools, this was going to be an investment to help those pre-existing programs, or is this a network wide investment to boost Kindergarten achievement levels? Management responded the answer is that we are looking at challenges related to some catchments that have a shrinking population of school age children and that this is specifically about a program that happens the summer before the children start school and is not the same as running a pre-K program. The nine schools presented will have funds to roll out this program as a pilot and then assess student recruitment and academic preparedness of kindergarten students, and if the assessment shows value, then expansion may be considered.
- Board asked if the estimates come in higher than anticipated, will the Board have an opportunity to revisit and make adjustments as needed. Management responded that any revised estimates will be presented to the Board for approval.

LEA	Academic Programs/ Plan 2028 (Future Budget Deficit Reserves)	Capital Projects (Facility Reserves)	Total
Cleveland	\$300,000	\$4,200,000	\$4,500,000
Clymer	\$300,000	\$900,000	\$1,200,000
Douglass	\$300,000	\$3,400,000	\$3,700,000
Gratz (Middle & HS)	\$500,000	\$6,500,000	\$7,000,000
Hardy Williams (EL & HS)	\$600,000	\$7,400,000	\$8,000,000
Harrity	\$300,000	\$2,800,000	\$3,100,000
Mann	\$300,000	\$3,700,000	\$4,000,000
Pastorius	\$300,000	\$3,100,000	\$3,400,000
Smedley	\$300,000	\$4,000,000	\$4,300,000
Wister	\$300,000	\$1,800,000	\$2,100,000
Total	\$3,500,000	\$37,800,000	\$41,300,000

IV.CEO Search Update

- The search firm has asked to reserve two times for candidate interviews. We are extending March 22, 2023 meeting until 9:00 pm and a new meeting will be added for March 28, 2023 until 7:30 pm.



V. Public Comments

- Renee Porter Sanders, parent of three students who attend Pickett, spoke on the topic of cell phone usage policy and cyber bullying.
A few weeks ago, my student was photographed without their permission by another student. I have raised this concern with administration, and hope that our community can find ways to educate on proper cell phone usage and etiquette.

VI. Closed Session

To discuss confidential personnel matter

VII. End

- End Meeting 6:39 p.m.