Mastery Charter High School
Board of Trustees Meeting

Mastery Charter School Thomas Campus
Board of Trustees Meeting

Mastery Charter School Shoemaker Campus
Board of Trustees Meeting

Mastery Charter School Pickett Campus
Board of Trustees Meeting

Mastery Charter School Harrity Elementary
Board of Trustees Meeting

Mastery Charter School Mann Elementary
Board of Trustees Meeting

Mastery Charter School Smedley Elementary
Board of Trustees Meeting

Mastery Charter School Clymer Elementary
Board of Trustees Meeting

Mastery Charter School Gratz Campus
Board of Trustees Meeting

Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting

Mastery Charter School Cleveland Elementary
Board of Trustees Meeting

Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting

Frederick Douglass Mastery Charter School
Board of Trustees Meeting

Mastery Charter School John Wister Elementary
Board of Trustees Meeting

Mastery Prep Elementary Charter School
Board of Trustees Meeting

BOARD OF TRUSTEES MEETING AGENDA
I. Roll Call
   MCHS: Michael Haugen, Bob Victor, Davina Dukes; Quorum: 3/3
   MCS: John Walsh, Gerry Emery, Roy Wade, Don Kimelman, Suzanne Biemiller, Judy Tschirgi, Markida Ross, Sulaiman Rahman (joined 6:19), Kristina Wilkerson (joined 6:28), Hosea Harvey (joined 6:29); Quorum: 10/10

   Meeting start at 6:04pm

II. Action Resolutions

- **Accept Board Meeting Minutes**
  
  **R-221019-1a (MCHS)**
  
  *Resolved,* to accept the minutes of the Board meeting of Mastery Charter High School from September 21, 2022 as presented.

- After board discussion 221019-1a was adopted: Motion to approve 221019-1a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

- **R-221019-1b (All Boards, No MCHS)**
  

- After board discussion 221019-1b was adopted: Motion to approve 221019-1b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

- **Hiring, Separation, Transfer Approvals**
  
  **R-221019-2a (MCHS)**
  
  *Resolved,* to ratify Mastery Charter High School staff hired between September 9, 2022 and October 7, 2022, as presented.

- After board discussion 221019-2a was adopted: Motion to approve 221019-2a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

- **R-221019-2b (All Boards, No MCHS)**
  
  *Resolved,* to ratify Mastery Charter Schools staff hired between September 9, 2022 and October 7, 2022, as presented.
• After board discussion 221019-2b was adopted: Motion to approve 221019-2b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

**R-221019-3a (MCHS)**  
**Resolved**, to ratify separations from Mastery Charter High School between September 9, 2022 and October 7, 2022, as presented.

• After board discussion 221019-3a was adopted: Motion to approve 221019-3a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

**R-221019-3b (All Boards, No MCHS)**  
**Resolved**, to ratify separations from Mastery Charter Schools between September 9, 2022 and October 7, 2022, as presented.

• After board discussion 221019-3b was adopted: Motion to approve 221019-3b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

**R-221019-4a (MCHS)**  
**Resolved**, to ratify transfers within Mastery Charter schools between September 9, 2022 and October 7, 2022, as presented.

• After board discussion 221019-4a was adopted: Motion to approve 221019-4a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

**R-221019-4b (All Boards, No MCHS)**  
**Resolved**, to ratify transfers within Mastery Charter schools between September 9, 2022 and October 7, 2022, as presented.

• After board discussion 221019-4b was adopted: Motion to approve 221019-4b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

**III. Finance (Yonca Agatan & Dan Bell)**

**R-221019-5a (MCHS)**  
**Resolved**, to authorize the Finance Advisory Board to approve the June 30, 2022 (FY22) audited financials in November, **subject to full Board ratification in December**, to meet the November 30, 2022 deadline for Annual Financial Report filings for Mastery Charter High School.

• After board discussion 221019-5a was adopted: Motion to approve 221019-5a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

**R-221019-5b (All Boards, No MCHS)**  
**Resolved**, to authorize the Finance Advisory Board to approve the June 30, 2022 (FY22) audited financials in November, **subject to full Board ratification in December**, to meet the November 30, 2022 deadline for Annual Financial Report filings for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary,

- After board discussion 221019-5b was adopted: Motion to approve 221019-5b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

**IV. Compliance (Michael Patron)**

*R-221019-6 (All Boards, No MCHS)*

Resolved, to adopt the revised PA Employee Handbook for 2022-2023.

Significant policy changes can be found on the pages listed below.
- **Page 35:** Updated Alcohol and Drug policy to include language on medical marijuana.
- **Page 44:** Updated Performance Management section to include steps of the Progressive Discipline process.
- **Page 48:** Increased employee notice of resignation period to 60 days for instructional and Leadership positions.
- **Page 62:** Additional Compensation – Removed section on instructional minutes and overages.
- **Page 68:** Updated TAS language; added Professional Responsibilities to Values and Contributions section (including addition of Professional Responsibilities, Appendix 4 on page 86).

- After board discussion 221019-6 was adopted: Motion to approve 221019-6: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

**V. MAP and State Test Data (Peter Lee)**

- Presentation – started at 6:11pm
- Q&A

**VI. Public Comments**

No public comments

**VII. End**

1. End Meeting 6:39pm