



*Mastery Charter Schools*

**Mastery Charter High School  
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus  
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus  
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus  
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary  
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary  
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary  
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary  
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus  
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy  
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary  
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary  
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School  
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary  
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School  
Board of Trustees Meeting**

**BOARD OF TRUSTEES MEETING AGENDA**



October 19, 2022  
6:00 – 6:45 p.m.  
Meeting Held Virtually Using Zoom

## I. Roll Call

**MCHS: Michael Haugen, Bob Victor, Davina Dukes; Quorum: 3/3**

**MCS: John Walsh, Gerry Emery, Roy Wade, Don Kimelman, Suzanne Biemiller, Judy Tschirgi, Markida Ross, Sulaiman Rahman (joined 6:19), Kristina Wilkerson (joined 6:28), Hosea Harvey (joined 6:29); Quorum: 10/10**

Meeting start at 6:04pm

## II. Action Resolutions

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- **Accept Board Meeting Minutes**

- ***R-221019-1a (MCHS)***

- ***Resolved***, to accept the minutes of the Board meeting of Mastery Charter High School from September 21, 2022 as presented.

- After board discussion 221019-1a was adopted: Motion to approve 221019-1a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

- ***R-221019-1b (All Boards, No MCHS)***

- ***Resolved***, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from September 21, 2022 as presented.

- After board discussion 221019-1b was adopted: Motion to approve 221019-1b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

- **Hiring, Separation, Transfer Approvals**

- ***R-221019-2a (MCHS)***

- ***Resolved***, to ratify Mastery Charter High School staff hired between September 9, 2022 and October 7, 2022, as presented.

- After board discussion 221019-2a was adopted: Motion to approve 221019-2a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

- ***R-221019-2b (All Boards, No MCHS)***

- ***Resolved***, to ratify Mastery Charter Schools staff hired between September 9, 2022 and October 7, 2022, as presented.



- After board discussion 221019-2b was adopted: Motion to approve 221019-2b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

***R-221019-3a (MCHS)***

**Resolved**, to ratify separations from Mastery Charter High School between September 9, 2022 and October 7, 2022, as presented.

- After board discussion 221019-3a was adopted: Motion to approve 221019-3a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

***R-221019-3b (All Boards, No MCHS)***

**Resolved**, to ratify separations from Mastery Charter Schools between September 9, 2022 and October 7, 2022, as presented.

- After board discussion 221019-3b was adopted: Motion to approve 221019-3b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

***R-221019-4a (MCHS)***

**Resolved**, to ratify transfers within Mastery Charter schools between September 9, 2022 and October 7, 2022, as presented.

- After board discussion 221019-4a was adopted: Motion to approve 221019-4a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

***R-221019-4b (All Boards, No MCHS)***

**Resolved**, to ratify transfers within Mastery Charter schools between September 9, 2022 and October 7, 2022, as presented.

- After board discussion 221019-4b was adopted: Motion to approve 221019-4b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

**III. Finance (Yonca Agatan & Dan Bell)**

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***R-221019-5a (MCHS)***

**Resolved**, to authorize the Finance Advisory Board to approve the June 30, 2022 (FY22) audited financials in November, **subject to full Board ratification in December**, to meet the November 30, 2022 deadline for Annual Financial Report filings for Mastery Charter High School.

- After board discussion 221019-5a was adopted: Motion to approve 221019-5a: Michael Haugen; Second: Davina Dukes; Motion passes with unanimous approval.

***R-221019-5b (All Boards, No MCHS)***

**Resolved**, to authorize the Finance Advisory Board to approve the June 30, 2022 (FY22) audited financials in November, **subject to full Board ratification in December**, to meet the November 30, 2022 deadline for Annual Financial Report filings for Mastery Charter School Thomas Campus (including Thomas Elementary), Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School John Wister Elementary, Mastery Charter School Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter School Harrity Elementary, Mastery Charter School Mann Elementary,



Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, and Frederick Douglass Mastery Charter School.

- After board discussion 221019-5b was adopted: Motion to approve 221019-5b: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

#### **IV. Compliance (Michael Patron)**

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##### ***R-221019-6 (All Boards, No MCHS)***

**Resolved**, to adopt the revised PA Employee Handbook for 2022-2023.

Significant policy changes can be found on the pages listed below.

**Page 35:** Updated Alcohol and Drug policy to include language on medical marijuana.

**Page 44:** Updated Performance Management section to include steps of the Progressive Discipline process.

**Page 48:** Increased employee notice of resignation period to 60 days for instructional and Leadership positions.

**Page 62:** Additional Compensation – Removed section on instructional minutes and overages.

**Page 68:** Updated TAS language; added Professional Responsibilities to Values and Contributions section (including addition of Professional Responsibilities, Appendix 4 on page 86).

- After board discussion 221019-6 was adopted: Motion to approve 221019-6: Judy Tschirgi; Second: John Walsh; Motion passes with unanimous approval.

#### **V. MAP and State Test Data (Peter Lee)**

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- Presentation – started at 6:11pm
- Q&A

#### **VI. Public Comments**

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No public comments

#### **VII. End**

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1. **End Meeting 6:39pm**