



Mastery Charter Schools

**Mastery Charter High School
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Mastery Charter School Gratz Campus
Board of Trustees Meeting**

**Mastery Charter School Hardy Williams Academy
Board of Trustees Meeting**

**Mastery Charter School Cleveland Elementary
Board of Trustees Meeting**

**Mastery Charter School Pastorius-Richardson Elementary
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Elementary
Board of Trustees Meeting**

**Mastery Prep Elementary Charter School
Board of Trustees Meeting**



BOARD OF TRUSTEES MEETING AGENDA

June 15, 2022

6:00 – 8:00p

Meeting Held Virtually Using Zoom

I. Roll Call

MCHS: Michael Haugen, Bob Victor, Dee Dukes; Quorum: 3/3

MCS: Sulaiman Rahman, Markida Ross, Gerry Emery, John Walsh, Hosea Harvey, Kristina Wilkerson, Roy Wade; Absent: Judy Tschirgi, Don Kimelman, Suzanne Biemiller; Quorum: 7/10

Meeting start at 6:03pm

II. Action Resolutions

- **Accept Board Meeting Minutes**

 - ***R-220615-1a (MCHS)***

 - ***Resolved***, to accept the minutes of the Board meeting of Mastery Charter High School from May 18, 2022 as presented.

- After board discussion 220615-1a was adopted: Motion to approve 220615-1a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

 - ***R-220615-1b (All Boards, No MCHS)***

 - ***Resolved***, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from May 18, 2022 as presented.

- After board discussion 220615-1b was adopted: Motion to approve 220615-1b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

- **Hiring, Separation, Transfer Approvals**

 - ***R-220615-2a (MCHS)***

 - ***Resolved***, to ratify Mastery Charter High School staff hired between May 7, 2022 and June 3, 2022, as presented.

- After board discussion 220615-2a was adopted: Motion to approve 220615-2a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

 - ***R-220615-2b (All Boards, No MCHS)***

 - ***Resolved***, to ratify Mastery Charter Schools staff hired between May 7, 2022 and June 3, 2022, as presented.



- After board discussion 220615-2b was adopted: Motion to approve 220615-2b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-3a (MCHS)

Resolved, to ratify separations from Mastery Charter High School between May 7, 2022 and June 3, 2022 as presented.

- After board discussion 220615-3a was adopted: Motion to approve 220615-3a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-3b (All Boards, No MCHS)

Resolved, to ratify separations from Mastery Charter Schools between May 7, 2022 and June 3, 2022 as presented.

- After board discussion 220615-3b was adopted: Motion to approve 220615-3b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-4 (All Board, No MCHS)

Resolved, to ratify transfers between Mastery Charter schools between May 7, 2022 and June 3, 2022 as presented.

- After board discussion 220615-4 was adopted: Motion to approve 220615-4: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

III.CEO Report

- CEO Transition and Search (Board Governance Advisory Committee – Sulaiman Rahman)

R-220615-5 (MCHS)

Resolved, to create an Advisory Search Committee with the purpose of procuring and evaluating candidates for the office of Chief Executive Officer of Mastery Charter High School and to suggest a candidate or candidates for consideration by the Board of MCHS. The members and officers of this committee shall be selected by the Board Chair of MCHS and shall include a broadly representative group of stakeholders from Mastery Schools.

- After board discussion 220615-5 was adopted: Motion to approve 220615-5: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

Note: Jonathan Howard and Hadley Kornacki, from Edgility, joined in the presentation about the search process.

Note: Bob abstained as it names him.

- School Updates (Jeff Pestrak and Dr. Charity Hughes)

Board Request:

The Board requested additional information at a later time about the racial breakdown of teachers in each performance category.



- Graduate Profile and Strategic Planning (Dr. Saliyah Cruz)
- HVAC Projects and Enrollment Updates– Gratz & Douglass (Matt Troha)

IV. Finance (Yonca Agatan)

R-220615-6 (All Boards, No MCHS)

Resolved, to approve the 2021-22 Pennsylvania Department of Education Applications for Charter School Lease Reimbursement Program for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Hardy Williams Academy Charter School and Mastery Prep Elementary Charter School.

- After board discussion 220615-6 was adopted: Motion to approve 220615-6: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-7a (MCHS)

Resolved, that Mastery Charter High School will pay the end of year Technology Subscription fee for actual devices deployed to schools in FY22.

- After board discussion 220615-7a was adopted: Motion to approve 220615-7a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-7b (All Boards, No MCHS)

Resolved, that Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School will pay Mastery Charter High School the end of year Technology Subscription Fee for actual devices deployed to schools in FY22.

- After board discussion 220615-7 was adopted: Motion to approve 220615-7: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-8 (MCHS)

Resolved, to approve funding of the NST- Advocacy and Outreach team with philanthropy, and request a grant from Mastery Charter Schools Foundation (“MCSF”) for \$600,000 to cover FY22 costs, consistent with historical practice.

- After board discussion 220615-8 was adopted: Motion to approve 220615-8: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-9 (All Boards, No MCHS)

Resolved, to approve asking MCSF to award \$500,000 of unrestricted Mastery Fund monies to Mastery Charter Gratz Campus to support college, enrichment, athletics, internship, Rebound Program, field trips, and other Mastery Fund allowable activities during FY23.



- After board discussion 220615-9 was adopted: Motion to approve 220615-9: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-10a (MCHS)

Resolved, to approve the FY23 budget for Mastery Charter High School.

- After board discussion 220615-10a was adopted: Motion to approve 220615-10a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-10b (All Boards, No MCHS)

Resolved, to approve the FY23 budgets for Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School.

- After board discussion 220615-10b was adopted: Motion to approve 220615-10b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-11a (MCHS)

Resolved, that Mastery Charter High School renews management agreements, including Technology Subscription fees, with Mastery Schools of Camden, Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery for FY23.

- After board discussion 220615-11a was adopted: Motion to approve 220615-11a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-11b (All Boards, No MCHS)

Resolved, that Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School renew their management agreement with Mastery Charter High School for FY23 including:

- Management fees - 10% of School District of Philadelphia per pupil revenues



- Technology subscription fees – \$360 per child
- After board discussion 220615-11b was adopted: Motion to approve 220615-11b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-12a (MCHS)

Resolved, to ratify execution of FY22/FY23 contracts with vendors for Mastery Charter High School as presented.

- After board discussion 220615-12a was adopted: Motion to approve 220615-12a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-12b (All Boards, No MCHS)

Resolved, to ratify execution of FY22/FY23 contracts with vendors for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, Frederick Douglass Mastery Charter School and Mastery Prep Elementary Charter School as presented.

- After board discussion 220615-12b was adopted: Motion to approve 220615-12b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-13 (MCHS)

Resolved, to ratify the selection of The Nutrition Group as the Food Service Management Company for Mastery Charter High School, serving all 16 Mastery Charter School sites.

- After board discussion 220615-13 was adopted: Motion to approve 220615-13: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-14a (MCHS)

Resolved, to ratify the selection of Lockton Companies as the Broker of Record for Mastery Charter High School.

- After board discussion 220615-14a was adopted: Motion to approve 220615-14a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-14b (All Boards, No MCHS)

Resolved, to ratify the selection of Lockton Companies as the Broker of Record for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, Frederick Douglass Mastery Charter School and Mastery Prep Elementary Charter School.



- After board discussion 220615-14b was adopted: Motion to approve 220615-14b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-29a (MCHS)

Resolved, to approve the proposed the FY22 Committed Reserve Balance designations as presented.

- After board discussion 220615-29a was adopted: Motion to approve 220615-29a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-29b (All Boards, No MCHS)

Resolved, to approve the proposed the FY22 Committed Reserve Balance designations as presented.

- After board discussion 220615-29b was adopted: Motion to approve 220615-29b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

V.Compliance (Michael Patron)

Board Membership (Board Executive Advisory Committee)

R-220615-15 (MCHS)

Resolved, to appoint Bob Victor to a two-year term to Mastery Charter High School Board of Trustees.

- After board discussion 220615-15 was adopted: Motion to approve 220615-15: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

Note: Bob abstained as it names him.

R-220615-16 (MCHS)

Resolved, to reappoint Bob Victor as Chair of Mastery Charter High School Board of Trustees.

- After board discussion 220615-16 was adopted: Motion to approve 220615-16: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

Note: Bob abstained as it names him.

R-220615-17 (All Boards, No MCHS)

Resolved, to appoint Don Kimelman to a two-year term to Mastery Charter School's Board of Trustees.

- After board discussion 220615-17 was adopted: Motion to approve 220615-17: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-18 (All Boards, No MCHS)

Resolved, to reappoint Don Kimelman as Treasurer of Mastery Charter School's Board of Trustees.



- After board discussion 220615-18 was adopted: Motion to approve 220615-18: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-19 (All Boards, No MCHS)

Resolved, to appoint Judy Tschirgi to a two-year term to Mastery Charter School’s Board of Trustees.

- After board discussion 220615-19 was adopted: Motion to approve 220615-19: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-20 (All Boards, No MCHS)

Resolved, to appoint Suzanne Biemiller to a two-year term to Mastery Charter School’s Board of Trustees.

- After board discussion 220615-20 was adopted: Motion to approve 220615-20: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

R-220615-21 (All Boards, No MCHS)

Resolved, to appoint Roy Wade to a two-year term to Mastery Charter School’s Board of Trustees.

- After board discussion 220615-21 was adopted: Motion to approve 220615-21: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

Note: Roy abstained as it names him.

Board Meetings Calendar 2022-23

July 2022	No Meeting in July
August 24, 2022	Action Agenda - 30 min
September 21, 2022	Full Agenda
October 19, 2022	Full Agenda
November 16, 2022	Full Agenda
December 7, 2022	Action Agenda - 30 min
January 18, 2023	Full Agenda
February 15, 2023	Action Agenda - 30 min
March 22, 2023	Full Agenda
April 19, 2023	Action Agenda - 30 min
May 17, 2023	Full Agenda
June 14, 2023	Full Agenda

R-220615-22a (MCHS)

Resolved, to adopt the Board meeting calendar for 2022-23 as presented.

- After board discussion 220615-22a was adopted: Motion to approve 220615-22a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.



R-220615-22b (All Boards, No MCHS)

Resolved, to adopt the Board meeting calendar for 2022-23 as presented.

- After board discussion 220615-22b was adopted: Motion to approve 220615-22b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

Board Question:

Board asked for clarification about whether all Board meetings next year will continue to be remote.

Student-Parent Handbook for 2022-23

R-220615-23a (MCHS)

Resolved, to approve the Student Parent Handbook for 2022-23 as presented.

- After board discussion 220615-23a was adopted: Motion to approve 220615-23a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-23b (All Boards, No MCHS)

Resolved, to approve the Student Parent Handbook for 2022-23 as presented.

- After board discussion 220615-23b was adopted: Motion to approve 220615-23b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

Grading Policy Amendment

R-220615-24a (MCHS)

Resolved, to amend the Mastery Grading Policy to say “Homework (Graded for Completion)” rather than “Homework (Graded for Accuracy)”.

- After board discussion 220615-24a was adopted: Motion to approve 220615-24a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-24b (All Boards, No MCHS)

Resolved, to amend the Mastery Grading Policy to say “Homework (Graded for Completion)” rather than “Homework (Graded for Accuracy)”.

- After board discussion 220615-24b was adopted: Motion to approve 220615-24b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

Schoolwide Plans for 2022-23

R-220615-25 (Clymer, Douglass, Gratz, Hardy Williams, Harrity, Mann, Prep Elementary, and Smedley boards only)

Resolved, to approve the 2022-23 Title I Schoolwide Plans for Mastery Charter Schools as presented.



- After board discussion 220615-25 was adopted: Motion to approve 220615-25: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

Emergency Instructional Time Submissions

R-220615-26a (MCHS)

Resolved, to submit the Emergency Instructional Time application to the Pennsylvania Department of Education seeking approval to offer remote instruction to eligible students in the 2022-23 school year.

- After board discussion 220615-26a was adopted: Motion to approve 220615-26a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-26b (All Boards, No MCHS)

Resolved, to submit the Emergency Instructional Time application to the Pennsylvania Department of Education seeking approval to offer remote instruction to eligible students in the 2022-23 school year.

- After board discussion 220615-26b was adopted: Motion to approve 220615-26b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

ARP ESSER Health and Safety Plan

R-220615-27a (MCHS)

Resolved, to adopt the ARP ESSER Health and Safety plan required for the grant submission as presented.

- After board discussion 220615-27a was adopted: Motion to approve 220615-27a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-27b (All Boards, No MCHS)

Resolved, to adopt the ARP ESSER Health and Safety plan required for the grant submission as presented.

- After board discussion 220615-27b was adopted: Motion to approve 220615-27b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

School Safety and Security Report

R-220615-28a (MCHS)

Resolved, to accept the School Safety and Security report as presented.

- After board discussion 220615-28a was adopted: Motion to approve 220615-28a: Michael Haugen; Second: Dee Dukes; Motion passes with unanimous approval.

R-220615-28b (All Boards, No MCHS)

Resolved, to accept the School Safety and Security report as presented.



- After board discussion 220615-28b was adopted: Motion to approve 220615-28b: John Walsh; Second: Gerry Emery; Motion passes with unanimous approval.

VI. Public Comments

No public comments

VII. Closed Session

Discussed school safety and security

VIII. End

1. End All Boards 7:58pm