

## BOARD OF TRUSTEES MEETING AGENDA

April 27, 2022

6:00 – 8:00pm

Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom

Adequate notice of the meeting has been provided on November 8<sup>th</sup>, 2021 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

### Agenda:

#### I. Roll Call

Present: Jim Sheward, James Reynolds, Judith Tschirgi, Sharell Sharp

Absent: Reuel Robinson

Quorum: 4/5

Meeting started 6:03pm

#### II. Action Resolutions

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- **Accept Board Meeting Minutes**

- **R-220427-1**

- **Resolved**, to accept the minutes of the Board meeting of Mastery Schools of Camden from March 23, 2022, as presented.

- After board discussion R-220427-1 was adopted:  
Motion to approve R-220427-1: Judith Tschirgi  
Second: Jim Sheward  
Motion passes with unanimous approval.

- **Hiring, Job Changes & Other Earnings**

- **R-220427-2**

- **Resolved**, to ratify Mastery Schools of Camden staff hired between March 12, 2022 to April 15, 2022, as presented.

- After board discussion R-220427-2 was adopted:  
Motion to approve R-220427-2: Judith Tschirgi  
Second: Jim Sheward  
Motion passes with unanimous approval.

- **R-220427-3**

- **Resolved**, to ratify job changes from Mastery Schools of Camden between March 12, 2022 to April 15, 2022, as presented.

- After board discussion R-220427-3 was adopted:  
Motion to approve R-220427-3 Judith Tschirgi  
Second: Jim Sheward  
Motion passes with unanimous approval.

- **R-220427-4**

**Resolved**, to ratify the \$143,363 of “other earnings” compensation paid during March 2022 for Mastery Schools of Camden staff, as presented.

- After board discussion R-220427-4 was adopted:  
Motion to approve R-220427-4: Judith Tschirgi  
Second: Jim Sheward  
Motion passes with unanimous approval.

**III. Finance (Yonca Aqatan)**

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**R-220427-5**

**Resolved**, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,189,764, including \$35,362 in retention incentives, for March 4, 2022 and \$1,202,836, including \$35,069 in retention incentives, for March 18, 2022.

- After board discussion R-220427-5 was adopted:  
Motion to approve R-220427-5: Jim Sheward  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-6**

**Resolved**, to approve payment of \$3,585,028 for operating expenses as detailed in the invoices listing (dated April 27<sup>th</sup>, 2022).

- After board discussion R-220427-6 was adopted:  
Motion to approve R-220427-6: Jim Sheward  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-7**

**Resolved**, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Teach, LLC	McGraw tutoring services	5/2/2022-5/27/2022	\$74,700
Skanska US Building, Inc.	East Camden Middle 2nd Floor	5/1/2022- Completion	\$764,417
State of New Jersey	J.R. Level 1 Educational Services	9/1/2021-6/30/2022	\$2,200

- After board discussion R-220427-7 was adopted:  
Motion to approve R-220427-7: Jim Sheward  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-8**

**Resolved**, to commit \$800k to the proposed East Camden Middle School 2<sup>nd</sup> Floor Renovation project.

- After board discussion R-220427-8 was adopted:  
Motion to approve R-220427-8: Jim Sheward  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-9**

**Resolved**, to appoint Clifton Larson Allen to perform audit and tax services for Mastery Schools of Camden for the fiscal year ending June 30, 2022.

- After board discussion R-220427-9 was adopted:  
Motion to approve R-220427-9: Sharell Sharp  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-10**

**Resolved**, to acknowledge that the Board received the FY21 federal tax return (Form 990) for Mastery Schools of Camden.

- After board discussion R-220427-10 was adopted:  
Motion to approve R-220427-10: Sharell Sharp  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-11**

**Resolved**, to approve opening of a specified account with M&T Bank to invest cash reserved in US Treasuries for a duration of no longer than 12 months.

- After board discussion R-220427-11 was adopted:  
Motion to approve R-220427-11: Sharell Sharp  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-12**

**Resolved**, to approve the Mastery Schools of Camden staff funded with federal grants during FY22 as detailed in separate attachment.

- After board discussion R-220427-12 was adopted:  
Motion to approve R-220427-12: Sharell Sharp  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**IV. CEO Report (Scott Gordon)**

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Topics:

- Network Update (Scott Gordon) 5 mins
- Enrollment Update (Matt Troha) 5 mins
- Revised Daily School Schedule (Kevin Zimmer) 15 mins

**R-220427-13**

**Resolved**, to adopt the revised daily school schedule plan as presented.

- After board discussion R-220427-13 was adopted:  
Motion to approve R-220427-13: Judith Tschirgi  
Second: Jim Sheward  
Motion passes with unanimous approval.

- SY23 Calendar & Calendar Logic (Scott Gordon) 5 mins

**R-220427-14**

**Resolved**, to adopt the revised school calendar logic as presented.

- After board discussion R-220427-14 was adopted:  
Motion to approve R-220427-14: Sharell Sharp  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**R-220427-15**

**Resolved**, to adopt the school calendar for 2022-23 as presented.

- After board discussion R-220427-15 was adopted:  
Motion to approve R-220427-15: Sharell Sharp  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**V. Long Term Suspension Recommendations (Dr. Saliyah Cruz)**

**R-220427-16**

**Resolved**, ratify the Long-Term suspensions recommended by the Board of Trustees Long Term Suspension Committee at a hearing held Wednesday, April 27, 2022 involving students:

Student ID#804809 -Mastery High of Camden – Distribution of Controlled Substance- Long Term Suspension ends October 1, 2022.

Student ID#806017 -Mastery High of Camden-Fighting- Long Term Suspension ends October 1, 2022

Student ID#800439 -Mastery High of Camden – Possession of Weapon-Long Term Suspension ends June 7, 2022.

Student ID#801232 -Mastery High of Camden – Possession of Controlled Substance- Long Term Suspension ends June 7, 2022.

Student ID#806008 -Mastery High of Camden – Possession of Controlled Substance- Long Term Suspension ends June 7, 2022.

Student ID#802814 -Mastery High of Camden – Fighting- Long Term Suspension ends June 7, 2022.

Student ID#804827 -Mastery High of Camden – Possession of Weapon-Long Term Suspension ends June 7, 2022.

Student ID#801720 -Mastery High of Camden – Assault- Long Term Suspension ends June 7, 2022.

Student ID#804813 -Mastery High of Camden –Fighting- Long Term Suspension ends June 7, 2022.

Student ID#806500 -Mastery High of Camden –Assault- Long Term Suspension ends June 7, 2022.

Student ID#800592 -Mastery High of Camden –Assault- Long Term Suspension ends June 7, 2022.

Student ID#804865 -Mastery High of Camden – Fighting- Long Term Suspension ends June 7, 2022.

Student ID #803213-Molina Upper-Multiple Level IIs-Long-Term Suspension ends June 7, 2022.

Student ID #804943-Cramer Hill-Multiple Level IIs-Long-Term Suspension ends June 7, 2022.

Student ID #802767-Cramer Hill-Fighting-Long-Term Suspension ends June 7, 2022.

Student ID# 806468-East Camden-Terroristic Threats-Long-Term Suspension ends June 7, 2022.

- After board discussion R-220427-16 was adopted:  
Motion to approve R-220427-16: Sharell Sharp  
Second: Judith Tschirgi  
Motion passes with unanimous approval.

**VI. Compliance (Michael Patron)**

**HIB Board Report April 2022**

***R-220427-17***

***Resolved***, to accept the HIB Board Report for April 2022 as presented.

- After board discussion R-220427-17 was adopted:  
Motion to approve R-220427-17: Judith Tschirgi  
Second: Sharell Sharp  
Motion passes with unanimous approval.

**VII. Public Comments**

No public comments

**VIII. Closed Session**

Discuss confidential personnel matter



**IX. End**

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- Meeting Ended **7:10pm**