

BOARD OF TRUSTEES MEETING AGENDA

February 23, 2022

6:00 – 8:00pm

Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom

Adequate notice of the meeting has been provided on November 8th, 2021 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

Agenda:

I. Roll Call

Present: Jim Sheward, Reuel Robinson, James Reynolds (joined 6:22pm), Judith Tschirgi

Absent: Sharell Sharp

Quorum: 4/5

Meeting started 6:03pm

II. Action Resolutions

- **Accept Board Meeting Minutes**

 - **R-220223-1**

 - **Resolved**, to accept the minutes of the Board meeting of Mastery Schools of Camden from January 26, 2022, as presented.

 - After board discussion R-220223-1 was adopted:

 - Motion to approve R-220223-1: Judith Tschirgi

 - Second: Reuel Robinson

 - Motion passes with unanimous approval.

- **Hiring, Job Changes & Other Earnings**

 - **R-220223-2**

 - **Resolved**, to ratify Mastery Schools of Camden staff hired from January 15, 2022 to February 11, 2022, as presented.

 - After board discussion R-220223-2 was adopted:

 - Motion to approve R-220223-2: Judith Tschirgi

 - Second: Reuel Robinson

 - Motion passes with unanimous approval.

 - **R-220223-3**

 - **Resolved**, to ratify the \$43,964 of “other earnings” compensation paid during January 2022 for Mastery Schools of Camden staff, as presented.

 - After board discussion R-220223-3 was adopted:

 - Motion to approve R-220223-3: Judith Tschirgi

 - Second: Reuel Robinson

 - Motion passes with unanimous approval.

III. Finance (Yonca Agatan)

R-220223-4

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,127,893, including \$35,177 in retention incentives, for January 7, 2022 and \$1,145,646, including \$35,364 in retention incentives, for January 21, 2022.

- After board discussion R-220223-4 was adopted:
Motion to approve R-220223-4: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-5

Resolved, to approve payment of \$3,442,497 for operating expenses as detailed in the invoices listing (dated February 23rd, 2022).

- After board discussion R-220223-5 was adopted:
Motion to approve R-220223-5: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-6

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Watchdog Real Estate Project Management	Molina Renovation Project Manager	1/1/2022-9/30/2023	\$9,188/month

- After board discussion R-220223-6 was adopted:
Motion to approve R-220223-6: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-7

Resolved, to approve the preliminary FY23 Budget for Mastery Schools of Camden as presented.

- After board discussion R-220223-7 was adopted:
Motion to approve R-220223-7: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-8

Resolved, to approve the detailed petty cash listing for the period July 1 – December 31, 2021.

- After board discussion R-220223-8 was adopted:
Motion to approve R-220223-8: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

IV. Staff Incentives and SY22-23 Salary Scales (Jessica Kirchner)

R-220223-9

Resolved, to ratify a \$250 incentive for staff who verified receipt of the COVID booster immunization by January 19th, 2022.

- After board discussion R-220223-9 was adopted:
Motion to approve R-220223-9: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-10

Resolved, that principal incentives including recommitment program, wellness bonus, professional development reimbursements, leader coaching and administrative support be adopted for SY22-23, as presented.

- After board discussion R-220223-10 was adopted:
Motion to approve R-220223-10: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-11

Resolved, that the proposed assistant principal retention bonus is approved, as presented.

- After board discussion R-220223-11 was adopted:
Motion to approve R-220223-11: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-12

Resolved, that the proposed school-based staff salary scales be adopted for SY22-23.

- After board discussion R-220223-12 was adopted:
Motion to approve R-220223-12: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-13

Resolved, to change the End of Year (EOY) pay eligibility policy for all full and part-time employees as follows, effective this school year:

- Employees hired or who change roles on or prior to April 30th are eligible for an increase.
- A 2% cost of living adjustment may be applied for new staff hired within 90 days of April 30th or if there is not sufficient performance data.
- Employees hired after April 30th are not eligible for an increase until the following school year.
- After board discussion R-220223-13 was adopted:
Motion to approve R-220223-13: Judith Tschirgi

Second: Reuel Robinson
Motion passes with unanimous approval.

V. CEO Report (Scott Gordon)

Topics:

- Academic Update (Jeff Pestrak)
- Start Strong Results (Jessica Varevice)

R-220223-14

Resolved, to accept the Start Strong assessment results, as presented.

- After board discussion R-220223-14 was adopted:
Motion to approve R-220223-14: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

- Curriculum Adoption (Jessica Varevice)

R-220223-15

Resolved, to adopt Amplify Science as Mastery's network science curricular program for K-8 beginning in the 2022-2023 school year.

- After board discussion R-220223-15 was adopted:
Motion to approve R-220223-15: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-16

Resolved, to adopt Teacher's Curriculum Institute (TCI) as Mastery's network social studies curricular program for K-12 beginning in the 2022-2023 school year.

- After board discussion R-220223-16 was adopted:
Motion to approve R-220223-16: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

- ELL Plan (Jessica Varevice)

R-220223-17

Resolved, to approve submission of the English Language Learner Three-Year Program Plan, as presented.

- After board discussion R-220223-17 was adopted:
Motion to approve R-220223-17: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-220223-18

Resolved, to amend the 2021-22 Student-Parent Handbook High School Credit and Course Requirements section to say “Course Sequence (courses noted in bold are required; courses noted in italics are recommended but not required)” instead of “Mandatory Courses”.

- After board discussion R-220223-18 was adopted:
Motion to approve R-220223-18: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.
- Health and Safety Update (Matt Troha)

R-220223-19

Resolved, to approve giving Management the authority to adjust health and safety protocols as needed, in accordance with local public health guidance and changing positivity rates.

- After board discussion R-220223-19 was adopted:
Motion to approve R-220223-19: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

VI. Long Term Suspension Recommendations (Dr. Saliyah Cruz)

R-220223-20

Resolved, ratify the Long-Term suspensions recommended by the Board of Trustees Long Term Suspension Committee at a hearing held Wednesday, February 23, 2022 involving students:

Student ID#803953 -Mastery High of Camden – 417-Fighting- Long Term Suspension ends April 8, 2022.

Student ID#804770 -Mastery High of Camden – 447-Possession of a Controlled Substance- Long Term Suspension ends February 28, 2022.

Student ID#804853 -Mastery High of Camden – 417-Fighting- Long Term Suspension ends February 28, 2022.

Student ID#802636 -Mastery High of Camden – 417-Fighting- Long Term Suspension ends February 28, 2022.

Student ID#802540 -Mastery High of Camden – 417-Fighting- Long Term Suspension ends March 18, 2022.

Student ID#805031 -Mastery High of Camden – 447-Possession of a Controlled Substance- Long Term Suspension ends March 28 2022.

Student ID#804859 -Mastery High of Camden – 417-Fighting- Long Term Suspension ends March 18, 2022.

Student ID#805916 -Mastery High of Camden – 417-Fighting- Long Term Suspension ends March 18, 2022.

- After board discussion R-220223-20 was adopted:
Motion to approve R-220223-20: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

VII. Compliance (Michael Patron)

Board Survey

Mastery will be conducting a brief survey of all of our board members. We are using this survey to update/confirm our contact information and so that we are able to comply with certain grant requests for demographic information of our boards. No individual personal information, including contact information, will be shared outside of Mastery except for grant reporting purposes. We default to sharing business contact information if asked. A link to the survey will be sent by email after this meeting.

VIII. End

- No Public Comment
- Adjourned Meeting 7:38pm