APPLY PHILLY CHARTER GUIDE
SY 2022-2023

Create an Account

Go to **applyphillycharter.org**

Select "Apply" below the image

- If you have enrolled a student through applyphillycharter before, log in using your email and password.

- If you have not used applyphillycharter before, select "Create an Account"

  - Fill out the parent information

  - You'll get an email with a link to create a password, then sign in using the password you created

Update Family Profile

Once logged into applyphillycharter.org:

- **Click "Update Family Profile" and enter your address.**
  - This should be the address where you and your student live.

- **Then click "Save & Add Student" on the bottom of the screen**

- **Create an account for each child you want to enroll in the new school.**
  - You do NOT have to fill this out for children who are not switching schools.

Update Family Profile Cont.

When finished, click "Save." If you are enrolling more than one student, click "Save and Add Another Student."

Student Info

When you click Save, the student will be created and added to your profile. You can then add another student, or return to the home screen to start an application.

Please do not use nicknames for your student.

Student First Name	Student Middle Name	Student Last Name	Student Suffix
			--None--

Date of Birth	Gender	Relationship to Student	
	--None--	--None--	

Cancel   Save And Add Another Student   Save

Choosing a School

- To apply for a new school for NEXT year, click "Apply for September 2022," then click "Confirm"

My Students

Peter ▮▮▮▮▮
Date Of Birth: ▮▮▮/2008

Application for September 2022

Status Not Started
Action **Apply for September 2022**

- You may add information for a second parent/guardian or additional contact if you would like, but you do not have to. Once finished, click "Save & Next"

- Select your child's current school, their current grade,, and the grade they are applying for. Then click "Save & Next"

Choosing a School Cont.

Select Current School:

You must select a school from the dropdown

Student's Current Grade

No Current Grade

Grade Student is Applying For

Type in or find the name of the Mastery School you want to enroll in , and check the box next to it.

School Name ⬆	Info	Grade
☑ Mastery Charter Gratz Prep Middle School	ℹ	7-8
☑ Mastery Charter School: Frederick Douglass	ℹ	K-8
☑ Mastery Charter School: Grover Cleveland Campus	ℹ	K-8
☑ Mastery Charter School: Hardy Williams High School	ℹ	7-12
☑ Mastery Charter School: Harrity Elementary	ℹ	K-8
☑ Mastery Charter School: Lenfest Campus	ℹ	7-12
☑ Mastery Charter School: Pastorius-Richardson Elementary	ℹ	K-8
☑ Mastery Charter School: Pickett Campus	ℹ	6-12
☑ Mastery Charter School: Shoemaker Campus	ℹ	7-12
☑ Mastery Charter School: Thomas High Campus	ℹ	7-12

Choosing a School Cont.

■ The school name will now appear at the bottom of the screen in the gray box. Then click "Save & Next"

● If your child has a sibling that currently attends the Mastery School you are applying to, click the check box next to "Has Sibling Attending" and enter that student's name, grade, and date of birth. If there is not a sibling currently enrolled at the Mastery school, ignore this page.

● Click "Save & Next"

Review & Submit

Review the information on the next page, then scroll to the bottom and check off the "Certifications" then click "Submit Application"

Certifications

Please read each of the statements below and check the box to certify that y
(800) 891-3999.

☑ All the information provided in this application is true and correct, inclu
information can void my application.

☑ I understand that this application only enters my child(ren) into the lott
mean that my child has been selected for an open seat. I further understand
or for the current school year, my child(ren) will be placed on the charter scl
becomes available for enrollment in accordance with its approved admission
application deadline has passed or for the current school year does not mak

☑ I understand that the school(s) to which I applied will contact me with :
the enrollment procedure if my child is selected in that charter school's lotte

☑ I understand that this application cannot be used to apply to any non-p
which run a separate enrollment process.

Back   Cancel   Submit Application

For a video on how to apply, visit:
https://youtu.be/9Jgom513Hj8.