

BOARD OF TRUSTEES MEETING AGENDA

November 17, 2021

6:00 – 8:00pm

Meeting Held at Mastery Cramer Hill Elementary and Virtually Using Zoom

Adequate notice of the meeting has been provided on November 8th, 2021 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

Agenda:

I. Roll Call

Present: Judith Tschirgi, Reuel Robinson, James Reynolds;

Absent: Sharell Sharp, Jim Sheward;

Quorum: 3/5

Meeting started at 6:05pm

II. Action Resolutions 5 minutes

- **Accept Board Meeting Minutes**

R-211117-1

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from October 27, 2021, as presented.

- After board discussion R-211117-1 was adopted:
Motion to approve R-211117-1: Reuel Robinson
Second: Judith Tschirgi
Motion passes with unanimous approval.

- **Hiring, Job Changes & Other Earnings**

R-211117-2

Resolved, to ratify Mastery Schools of Camden staff hired between October 16, 2021 and November 3, 2021.

- After board discussion R-211117-2 was adopted:
Motion to approve R-211117-2: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-211117-3

Resolved, to ratify job changes from Mastery Schools of Camden between October 16, 2021 and November 3, 2021.

- After board discussion R-211117-3 was adopted:
Motion to approve R-211117-3: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-211117-4

Resolved, to ratify the \$319,517 of “other earnings” compensation paid during October 2021 for Mastery Schools of Camden staff.

- After board discussion R-211117-4 was adopted:
Motion to approve R-211117-4: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-211117-5

Resolved, to ratify a temporary change to Mastery’s PTO policy to lift the cap for employees through the end of the 21-22 school year, and pay out unused PTO hours in excess of the cap at 100% of their value in December 2021 and June 2022.

- After board discussion R-211117-5 was adopted:
Motion to approve R-211117-5: Reuel Robinson
Second: Judith Tschirgi
Motion passes with unanimous approval.

III. Finance (Yonca Agatan)

2 minutes

R-211117-6

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,152,768 including \$36,749 in retention incentives for October 1, 2021, \$1,242,642, including \$36,582 in retention incentives, for October 15, 2021 and \$1,008,939, for October 29, 2021.

- After board discussion R-211117-6 was adopted:
Motion to approve R-211117-6: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-211117-7

Resolved, to approve payment of \$3,009,301 for operating expenses as detailed in the invoices listing.

- After board discussion R-211117-7 was adopted:
Motion to approve R-211117-7: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

R-211117-8

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Brookfield Schools/CASTLE Program	Homebound Instruction	7/1/2021-6/30/2022	\$22/Hour

- After board discussion R-211117-8 was adopted:
Motion to approve R-211117-8: Judith Tschirgi
Second: Reuel Robinson

Motion passes with unanimous approval.

R-211117-9

Resolved, to approve the submission of the Annual Charter/Renaissance School Fiscal Questionnaire to NJ Department of Education on behalf of Mastery Schools of Camden.

- After board discussion R-211117-9 was adopted:
Motion to approve R-211117-9: Judith Tschirgi
Second: Reuel Robinson
Motion passes with unanimous approval.

IV. Compliance (Michael Patron) **1 minutes**

• **HIB Board Report November 2021**

R-211117-10

Resolved, to accept the HIB Board Report for November as presented.

- After board discussion R-211117-10 was adopted:
Motion to approve R-211117-10: Reuel Robinson
Second: Judith Tschirgi
Motion passes with unanimous approval.

End **3 minutes**

- Public Comment (3 minutes per public comment)
- Adjourned at 6:15pm