

BOARD OF TRUSTEES MEETING AGENDA

September 29, 2021

6:00 – 8:00pm

Meeting Held Virtually Using Zoom

Adequate notice of the meeting has been provided on June 1 to the Courier Post, the South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery Schools of Camden.

Agenda:

I. Roll Call

II. Action Resolutions 5 minutes

- **Accept Board Meeting Minutes**

R-210929-1

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from August 25, 2021, as presented.

- **Hiring, Job Changes & Other Earnings**

R-210929-2

Resolved, to ratify Mastery Schools of Camden staff hired between August 14, 2021 and September 17, 2021.

R-210929-3

Resolved, to ratify job changes from Mastery Schools of Camden between August 14, 2021 and September 17, 2021.

R-210929-4

Resolved, to ratify the \$383,072 of “other earnings” compensation paid during August 2021 for Mastery Schools of Camden.

III. Finance (Yonca Agatan) 20 minutes

R-210929-5

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$509,585 for August 6, 2021, including \$184,000 in Summer School Earnings, and \$1,137,566 for August 20, 2021, including \$37,000 in Summer School Earnings.

As a reminder, our payroll process shifted to align with the NJ state pension program requirements. Our 10.5-month full-time staff are now paid over 23 periods instead of 26. As such, 10.5-month full-time staff received no payment in the August 6th payroll (unless they were being paid for summer school), and started getting paid with the August 20th payroll.

R-210929-6

Resolved, to approve payment of \$2,923,993 for operating expenses as detailed in the invoices listing.

R-210929-7

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Black Girls Love Math	McGraw Tutoring	9/3/2021-9/3/2022	\$12,500
Black Girls Love Math	Molina Tutoring	8/26/2021-8/26/2022	\$15,000
Cora Services, Inc	Special Education Related Services	8/24/2021-8/26/2022	Not to exceed \$1,287,871
Engineering Design Studio	McGraw Zoning Consultant	Upon contract execution	\$13,700
Jounce Partners	Leadership Coaching	8/1/2021-6/30/2022	\$20,000 (up to 3 Leaders)
Jounce Partners	Teacher Coaching	8/1/2021-6/30/2022	\$35,000 (\$7,000 per teacher)
Sustainable Schooling (DBA Laura Wayles Wilson)	Enrollment Support	8/1/2021-10/31/2021	\$90/Hour; not to exceed \$9,000
Teach, LLC	SAT Test Prep	9/8/2021-6/30/2022	\$36,350
TutorMe, LLC	High School Virtual Tutoring	8/26/2021-8/26/2022	\$6,336
TutorMe, LLC	McGraw Virtual Tutoring	8/25/2021-8/25/2022	\$3,600
TutorMe, LLC	Molina Virtual Tutoring	8/30/2021-8/30/2022	\$18,000
Y.A.L.E. School	Approved Private School Tuition (NG)	9/9/2021-6/30/2022	\$60,044.40 (Annual); \$333.58 (Daily)

IV. CEO Report (Scott Gordon)

45 minutes

Topics:

- School Updates
- Enrollment
- Transportation (board discussion)
- Health & Safety
- Staff Vaccination Policy (board discussion)
- SY22 Mission Metrics (board discussion)

R-210929-8

WHEREAS, Camden City School District (CCSD) informed Mastery Schools of Camden (Mastery) on August 12th 2021 that approximately 75% of CCSD bus routes will be without transportation at the commencement of school, impacting every charter, renaissance, and district school – including Mastery; and

WHEREAS, by law CCSD is responsible for transporting eligible Mastery students to and from school; and

WHEREAS, there is an urgent need to support parents and guardians in the transportation of their children to school, particularly given the substantial learning loss having already occurred arising out of the COVID-19 pandemic and school closures, and the irreparable harm from further school interruption; and

WHEREAS, to date, CCSD has not communicated to Mastery a credible plan to timely restore transportation to all eligible Mastery students; and

WHEREAS, the Urban Hope Act and New Jersey Administrative Code authorizes renaissance schools, in their discretion, to use general funds for student transportation in furtherance of its mission; and

WHEREAS, the Board of Trustees approved at its August 25, 2021, on an emergency basis, the payment of monies for transportation assistance to families, procurement of transportation services for students, and the Mastery operation of transportation vans; and

WHEREAS, the transportation emergency still exists.

NOW THEREFORE BE IT **RESOLVED**, that Mastery be and hereby is authorized, on an emergency basis, to further implement a transportation assistance program entailing payments to transportation-eligible parents and guardians at a rate of \$100 per month, for a total not to exceed \$5,000 per month, subject to reasonable conditions and criteria set by the Mastery Administration; and

BE IT FURTHER **RESOLVED**, that Mastery is authorized to procure private transportation services and deliver transportation services, per terms and conditions consistent with law.

BE IT FURTHER **RESOLVED** that expenses authorized by this Resolution shall be duly presented to the Board of Trustees for approval and/or ratification at every regular meeting while the present transportation emergency exists, subject to student confidentiality protections.

R-210929-9

Resolved, to adopt the Staff Vaccination Policy as presented.

R-210929-10

Resolved, to adopt the Mission Metrics for school year 2022 as presented.

V. Compliance (Michael Patron) 5 minutes

R-210929-11

Resolved, to accept the HIB Board Report for September as presented.

End 5 minutes

- Public Comment (3 minutes per public comment)
- Adjourn