

Board of Trustees Meeting Minutes

January 19, 2021, 6:00 –8:00pm

Audio and video: <https://masterycharter.zoom.us/j/94583148226>

Audio: 646-876-9923, 94583148226#

Adequate notice of the meeting has been provided on October 13 to the Courier Post, South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website and on the front door of Mastery High School of Camden.

Roll Call:

Present: James Sheward, Judith Tschirgi (partial attendance), Jamie Reynolds, Reuel Robinson (partial attendance) Quorum:4/5

Absent: Sharell Sharp

Meeting Start at 6:03pm

I. Action Resolutions

- R-210119-01
Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from December 15, 2020 as presented.
- After board discussion R-210119-01 was adopted. Motion to approve R-210119-01: Jamie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval. (Jamie Reynolds, Jim Sheward, Judith Tschirgi)
- R-210119-02
Resolved, to ratify Mastery Schools of Camden staff hired between December 5, 2020 to January 8, 2021 as presented.
- R-210119-03
Resolved, to ratify job changes from Mastery Schools of Camden between December 5, 2020 to January 8, 2021, as presented.
- R-210119-04
Resolved, to ratify the \$88,421 of “other earnings” compensation paid during December 2020 for Mastery Schools of Camden staff, as presented.
- After board discussion R-210119-02, 03, and 04 were adopted. Motion to approve R-210119-02, 03, and 04: Judy Tschirgi; Second: Jaimie Reynolds; Motion passes with unanimous approval. (Jamie Reynolds, Jim Sheward, Judith Tschirgi)

II. Finance (Yonca Agatan)

- R-210119-05
Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,039,077 for December 11, 2020, including \$88,421 of additional duty compensation and \$2,840 of in-person supplemental compensation, and \$953,403 for December 23, 2020, including \$3,252 of in-person supplemental compensation.
- R-210119-06

Resolved, to approve payment of \$2,400,252 for operating expenses as detailed in the invoices listing

- R-210119-07

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Cora	Speech & Language Pathology, Occupational Therapy, Physical Therapy, Psycho-Educational Evaluation, Augmentative & Alternative Communication Support, Hearing Services	8/24/2020-8/27/2021	Not to Exceed \$1,300,622
Specialized Education of NJ, Inc.	Alternative Special Education Services	8/1/2020-7/31/2021	\$337,428 up to 24 Students; \$14,762.48 pro-rated for each additional student

- After board discussion R-210119-05, 06, and 07 were adopted. Motion to approve R-210119-05, 06, and 07: Judith Tschirgi; Second: Jaimie Reynolds; Motion passes with unanimous approval. (Jamie Reynolds, Jim Sheward, Judith Tschirgi)

Additional Discussion

- *Yonca Agatan, CFO, presented the overview of FY21 Financials. We continue to track 1% better than budget due to spending less because of virtual instruction and building closures. Mastery will repurpose the savings for any critical needs during the second half of the year.*

III. CEO Report (Scott Gordon)

- R-210119-09

Resolved, to approve the re-opening plan as presented and authorize the CEO to approve individual school opening plans earlier than proposed.

- After board discussion R-210119-09 was adopted. Motion to approve R-210119-09: Jamie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval. (Jamie Reynolds, Jim Sheward, Judith Tschirgi)

•

Additional Discussion

- *Management presented re-opening plans to the Board, sharing that HVAC systems will be improved to meet ASHRAE, the American Society of heating, Refrigerating and Air-Conditioning Engineers, standards. The projects to either balance and check existing systems or purchase Plasma Air Cleaners will be completed by the time staff return back to the buildings – as will testing protocols and PPE.*

- *We are relying on best practices of science. Working closely with Camden dept of health around vaccinations.*
- *CEO recommended that we adopt PA guidance & board approved (R-210119-09)*
 - *K-6: Hybrid instruction is a recommended model regardless of COVID incidence or PCR rates*
 - *7-12: Hybrid instruction is a recommended model if:*
Case rates <100/100,000
OR
PCR test rate is <10%
- *At-risk K-12: Hybrid instruction is a recommended model regardless of COVID incidence or PCR rates*
- *Board discussion around vaccination logistics and requirements*
 - *NJ teachers do not have to reside in county to get vaccinated*
 - *We are in touch with DoH re: vaccines*
 - *Social distancing still recommended when in hybrid*
 - *Staff and students are not required but highly encouraged to be vaccinated*
- *Board encouraged management to move as quickly and safely as possible with re-opening*
- R-210119-10
Resolved, to adopt NJ Department of Education's "Recommendations for Local Health Departments" on school closures once a school building is open as described in the materials, which defines thresholds for closing a school building in case of positive COVID diagnoses; subject to management discretion and to making reasonable efforts to coordinate with local Department of Health guidance.
- After board discussion R-210119-10 was adopted. Motion to approve R-210119-10: Jamie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval. (Jamie Reynolds, Jim Sheward, Judith Tschirgi)

Additional Discussion

- *Management presented on the RP1 network performance focusing on four areas: Attendance and Engagement, MAP Fall Administration, Benchmarks, K-2 Lexia*
 - *Data reveals that students are not growing as much as they were pre-pandemic*

End

- No public comments
- Meeting adjourned at 7:13p