

BOARD OF TRUSTEES MEETING MINUTES

October 14, 2020

6:00 – 7:15p

Virtually

Roll Call:

MCHS: Bob Victor, Gerry Emery, Davina Dukes; Quorum: 3/3

MCS: Judith Tschirgi, Don Kimelman, Hosea Harvey, John Walsh, Kristina Walker, Suzanne Biemiller, Markida Ross; Absent: Sulaiman Rahman; Quorum: 7/8

Meeting adjourned at 7:26 pm

I. Action Resolutions

10 minutes

- Accept Board Meeting Minutes
R-201410-01a (MCHS)
Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from September 16, 2020 as presented on page 2, Attachment 1 of the Resolution Packet.
 - After board discussion the following resolution was adopted: Motion to approve R-201410-01a: Gerry Emery; Second: Bob Victor; Motion passes with unanimous approval.R-201410-01b (All Boards, No MCHS)
Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter School Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter School John Wister Elementary, and Mastery Prep Elementary Charter School from September 16, 2020 as presented on page 2, Attachment 1 of the Resolution Packet.
 - After board discussion the following resolution was adopted: Motion to approve R-201410-01b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.
- Hiring, Termination, Transfer Approvals
R-201410-02a (MCHS)
Resolved, to ratify Mastery Charter High School staff hired between September 7, 2020 and October 2, 2020 as presented on page 6, Attachment 2 of the Resolution Packet.
 - After board discussion the following resolution was adopted: Motion to approve R-201410-02a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.R-201410-02b (All Boards, No MCHS)
Resolved, to ratify Mastery Charter Schools staff hired between September 7, 2020 and October 2, 2020 as presented on page 6, Attachment 2 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201410-02b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

R-201410-03 (All Boards, No MCHS)

Resolved, to ratify separations from Mastery Charter Schools between September 7, 2020 and October 2, 2020 as presented on page 6, Attachment 2 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201410-03: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

R-201410-04a (MCHS)

Resolved, to ratify transfers to/from Mastery Charter High School between September 7, 2020 and October 2, 2020 as presented on page 7, Attachment 3 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201410-04a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.

R-201410-04b (All Boards, No MCHS)

Resolved, to ratify transfers within Mastery Charter Schools between September 7, 2020 and October 2, 2020 as presented on page 7, Attachment 3 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201410-04b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

II. Finance Report (Yonca Agatan)

10 minutes

Background for the Fund Balance resolution:

- The preliminary, unaudited reserve balances as of June 30, 2020 were presented to the Board in September, and the revised reserve strategy was approved by the Board at the same meeting.
- Consistent with the 4-step reserve strategy approved in September, we ask the board to approve the fund balance designations to be reflected in the audited financials.
 - Committed Future Budget Deficit Reserves include:
 1. General Reserves
 2. School Equity Program Reserves
 3. 50% of Other Priority Reserves (i.e., the 4th category of reserves to be used for either capital project or program priorities)
 - Committed Facilities Reserves include:
 1. CIP Reserves for approved projects
 2. Remaining 50% of Other Priority Reserves

- The fund balances commitments can be changed by the Board at any time during the year.

R-201410-05a (MCHS)

Resolved, to approve the following fund balance designations as of June 30, 2020 as presented for Mastery Charter High School.

- After board discussion the following resolution was adopted: Motion to approve R-201410-05a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.

R-201410-05b (All Boards, No MCHS)

Resolved, to approve the following fund balance designations as of June 30, 2020 as presented for the Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, and Frederick Douglass Mastery Charter School.

LEA	FUND BALANCE DESIGNATIONS AS OF 6.30.2020			
	Nonspendable - Prepaid Expenses and Deposits	Committed - Future Budget Deficits	Committed - Facilities Reserve	TOTAL FUND BALANCE
Hardy Williams	\$317,294	\$3,368,127	\$2,493,500	\$6,178,921
Harrity	\$162,649	\$1,906,743	\$401,000	\$2,470,392
Pickett	\$215,817	\$2,579,683	\$869,000	\$3,664,500
Lenfest	\$134,898	\$1,184,995	\$24,000	\$1,343,893
Gratz	\$354,618	\$2,645,344	\$1,515,000	\$4,514,962
Shoemaker	\$194,911	\$1,942,796	\$1,299,000	\$3,436,707
Thomas	\$343,007	\$3,577,481	\$1,979,500	\$5,899,988
Mann	\$98,578	\$1,647,232	\$1,220,000	\$2,965,810
Smedley	\$184,042	\$1,547,728	\$433,500	\$2,165,270
Clymer	\$193,089	\$1,510,737	\$0	\$1,703,826
Cleveland	\$133,365	\$1,470,882	\$655,500	\$2,259,747
Pastorius	\$119,835	\$1,130,803	\$700,000	\$1,950,638
Wister	\$92,765	\$1,271,508	\$0	\$1,364,273
Douglass	\$175,447	\$2,361,129	\$600,000	\$3,136,576
Prep Elementary	\$59,720	\$209,235	\$0	\$268,955
Total	\$2,780,035	\$28,354,423	\$12,190,000	\$43,324,458

- After board discussion the following resolution was adopted: Motion to approve R-201410-02b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

R-201410-06a (MCHS)

Resolved, to authorize the Finance Advisory Board to approve the June 30, 2020 (FY20) audited financials in November, subject to full Board ratification in December, to meet the November 30, 2020 deadline for Annual Financial Report filings for Mastery Charter High School.

- After board discussion the following resolution was adopted: Motion to approve R-201410-06a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.

R-201410-06b (All Boards, No MCHS)

Resolved, to authorize the Finance Advisory Board to approve the June 30, 2020 (FY20) audited financials in November, subject to full Board ratification in December, to meet the November 30, 2020 deadline for Annual Financial Report filings for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, and Frederick Douglass Mastery Charter School.

- After board discussion the following resolution was adopted: Motion to approve R-201410-06b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

III.CEO Report (Scott Gordon) 45 minutes

Topics:

- Updates
- School Reopening Planning

Additional Discussion:

- Management discussed reopening plans. Board will vote on reopening plans at a to-be-scheduled meeting.

IV.End 10 minutes

1. Public Comment (3 minutes per public comment)
2. Adjourn All Boards
3. Future Meeting Topics:
 - Staff Equity & Student Suspension Data Review
 - Graduate Profile