BOARD OF TRUSTEES MEETING MINUTES
October 14, 2020
6:00 – 7:15p
Virtually

Roll Call:
MCHS: Bob Victor, Gerry Emery, Davina Dukes; Quorum: 3/3
MCS: Judith Tschirgi, Don Kimelman, Hosea Harvey, John Walsh, Kristina Walker, Suzanne Biemiller, Markida Ross; Absent: Sulaiman Rahman; Quorum: 7/8

Meeting adjourned at 7:26 pm

I. Action Resolutions 10 minutes

• Accept Board Meeting Minutes
  R-201410-01a (MCHS)
  Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from September 16, 2020 as presented on page 2, Attachment 1 of the Resolution Packet.
  • After board discussion the following resolution was adopted: Motion to approve R-201410-01a: Gerry Emery; Second: Bob Victor; Motion passes with unanimous approval.
  R-201410-01b (All Boards, No MCHS)
  • After board discussion the following resolution was adopted: Motion to approve R-201410-01b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

• Hiring, Termination, Transfer Approvals
  R-201410-02a (MCHS)
  Resolved, to ratify Mastery Charter High School staff hired between September 7, 2020 and October 2, 2020 as presented on page 6, Attachment 2 of the Resolution Packet.
  • After board discussion the following resolution was adopted: Motion to approve R-201410-02a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.
  R-201410-02b (All Boards, No MCHS)
  Resolved, to ratify Mastery Charter Schools staff hired between September 7, 2020 and October 2, 2020 as presented on page 6, Attachment 2 of the Resolution Packet.
After board discussion the following resolution was adopted: Motion to approve R-201410-02b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

R-201410-03 (All Boards, No MCHS)
Resolved, to ratify separations from Mastery Charter Schools between September 7, 2020 and October 2, 2020 as presented on page 6, Attachment 2 of the Resolution Packet.

After board discussion the following resolution was adopted: Motion to approve R-201410-03: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

R-201410-04a (MCHS)
Resolved, to ratify transfers to/from Mastery Charter High School between September 7, 2020 and October 2, 2020 as presented on page 7, Attachment 3 of the Resolution Packet.

After board discussion the following resolution was adopted: Motion to approve R-201410-04a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.

R-201410-04b (All Boards, No MCHS)
Resolved, to ratify transfers within Mastery Charter Schools between September 7, 2020 and October 2, 2020 as presented on page 7, Attachment 3 of the Resolution Packet.

After board discussion the following resolution was adopted: Motion to approve R-201410-04b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

II. Finance Report (Yonca Agatan) 10 minutes

Background for the Fund Balance resolution:

The preliminary, unaudited reserve balances as of June 30, 2020 were presented to the Board in September, and the revised reserve strategy was approved by the Board at the same meeting.

Consistent with the 4-step reserve strategy approved in September, we ask the board to approve the fund balance designations to be reflected in the audited financials.

- Committed Future Budget Deficit Reserves include:
  1. General Reserves
  2. School Equity Program Reserves
  3. 50% of Other Priority Reserves (i.e., the 4th category of reserves to be used for either capital project or program priorities)

- Committed Facilities Reserves include:
  1. CIP Reserves for approved projects
  2. Remaining 50% of Other Priority Reserves
The fund balances commitments can be changed by the Board at any time during the year.

R-201410-05a (MCHS)
Resolved, to approve the following fund balance designations as of June 30, 2020 as presented for Mastery Charter High School.

- After board discussion the following resolution was adopted: Motion to approve R-201410-05a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.

R-201410-05b (All Boards, No MCHS)

<table>
<thead>
<tr>
<th>LEA</th>
<th>Nonspendable - Prepaid Expenses and Deposits</th>
<th>Committed - Future Budget Deficits</th>
<th>Committed - Facilities Reserve</th>
<th>TOTAL FUND BALANCE</th>
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- After board discussion the following resolution was adopted: Motion to approve R-201410-02b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

R-201410-06a (MCHS)
Resolved, to authorize the Finance Advisory Board to approve the June 30, 2020 (FY20) audited financials in November, subject to full Board ratification in December, to meet the November 30, 2020 deadline for Annual Financial Report filings for Mastery Charter High School.

- After board discussion the following resolution was adopted: Motion to approve R-201410-06a: Gerry Emery; Second: Davina Dukes; Motion passes with unanimous approval.

R-201410-06b (All Boards, No MCHS)


- After board discussion the following resolution was adopted: Motion to approve R-201410-06b: Kristina Wilkerson; Second: Don Kimelman; Motion passes with unanimous approval.

III. CEO Report (Scott Gordon) 45 minutes

Topics:
- Updates
- School Reopening Planning

Additional Discussion:
- Management discussed reopening plans. Board will vote on reopening plans at a to-be-scheduled meeting.

IV. End 10 minutes

1. Public Comment (3 minutes per public comment)
2. Adjourn All Boards
3. Future Meeting Topics:
   - Staff Equity & Student Suspension Data Review
   - Graduate Profile