

BOARD OF TRUSTEES MEETING MINUTES

August 25, 2020

6:00 – 8:00pm

Virtual Meeting

Adequate notice of the meeting has been provided to the Courier Post, South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website.

Roll Call: Jamie Reynolds, Reuel Robinson, Judith Tschirgi; Absent: Jim Sheward, Sharell Sharp; Quorum: 3/5

Meeting open: 6:03pm

Action Resolutions

Accept Board Meeting Minutes

R-202508-1

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from July 28, 2020 as presented on page 2, Attachment 1, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-202508-1: Judith Tschirgi; Second: Reuel Robinson; Motion passes with unanimous approval.

R-202508-2

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from August 5, 2020 as presented on page 5, Attachment 2, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-202508-1 & 2: Judy Tschirgi; Reuel Robinson; Motion passes with unanimous approval.

Hiring, Job Changes & Other Earnings

R-202508-3

Resolved, to ratify Mastery Schools of Camden staff hired between July 18, 2020 to August 14, 2020, as presented on page 6, Attachment 3, of the Resolution Packet.

R-202508-4

Resolved, to ratify job changes from Mastery Schools of Camden between July 18, 2020 to August 14, 2020, as presented on page 7, Attachment 4, of the Resolution Packet.

R-202508-5

Resolved, to ratify the \$73,506 of “other earnings” compensation paid during July 2020 for Mastery Schools of Camden staff, as presented on page 7, Attachment 4, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-202508-3, 4, & 5: Reuel Robinson; Second: Judy Tschirgi; Motion passes with unanimous approval.

Finance (Yonca Agatan)

R-202508-6

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$227,918 for July 10, 2020 and \$303,735 for July 24, 2020.

R-202508-7

Resolved, to approve payment of \$2,395,762 for operating expenses as detailed in the invoices listing on page 10, Attachment 5, of the Resolution Packet.

R-202508-8

Resolved, to approve the detailed petty cash listing for the period January 1 – June 30, 2020 on page 14, Attachment 6, of the Resolution Packet.

R-202508-9

Resolved, to approve the proposed FY20 Budget – Final Revision for Mastery Schools of Camden as presented on page 19, Attachment 7, of the Resolution Packet.

R-202508-10

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
NWEA	MAP Testing	July 1, 2020 - June 30, 2021	\$31,650
Environmental Consulting, Inc	Soil and Water Remediation	July 1, 2020 - June 30, 2021	\$16,790

R-202508-11

Resolved, to accept the FY21 awards for Title I funds in the amount of \$2,486,446, Title III funds in the amount \$175,110, and IDEA funding in the amount of \$606,710.

- After board discussion the following resolution was adopted: Motion to approve R-202508-6, 7, 8, 9, 10 & 11: Reuel Robinson; Second: Judith Tschirgi; Motion passes with unanimous approval.

CEO Report (Scott Gordon)

Topics:

- General Updates
- School Reopening Plan
- Technology Update

- In-Person Supports Criteria
- COVID-19 Exposure Protocols
- Equity Plan
- DEI Value

R-202508-12

Resolved, to adopt the School Reopening Plan as presented.

- After board discussion the following resolution was adopted: Motion to approve R-202508-12: Judith Tschirgi; Second: Reuel Robinson; Motion passes with unanimous approval.

R-202508-13

Resolved, to approve the in-person supports criteria as presented, allowing management the authority to make reasonable adjustments as necessary

- After board discussion the following resolution was adopted: Motion to approve R-202508-13: Reuel Robinson; Second: Judith Tschirgi; Motion passes with unanimous approval.

R-202508-14

Resolved, to approve the COVID-19 Exposure Policy as presented, allowing management the authority to make reasonable adjustments as necessary.

- After board discussion the following resolution was adopted: Motion to approve R-202508-14: Reuel Robinson; Second: Judith Tschirgi; Motion passes with unanimous approval.

R-202508-15

Resolved, to approve the Equity Plan as presented.

- After board discussion the following resolution was adopted: Motion to approve R-202508-15: Reuel Robinson; Second: Judith Tschirgi; Motion passes with unanimous approval.

R-202508-16

Resolved, to approve updates to the Mastery Values as presented, allowing management the ability to adjust final language.

- After board discussion the following resolution was adopted: Motion to approve R-202508-16: Reuel Robinson; Second: Judith Tschirgi; Motion passes with unanimous approval.

Additional note: Board requested more details about daily routines of a staff member in new environment.

Compliance (Michael Patron)

On a biannual basis, school leadership must present summary level Harassment, Intimidation, and Bullying (HIB) information. Below is the data for the 2020 school year.

School	Cramer Hill Lower	Cramer Hill Upper	Molina Lower	Molina Upper	McGraw	East Camden	MHSoC	TOTAL
Number of Reported Incidents	0	2	0	3	2	3	0	10
Number Not Meeting Threshold	0	0	0	0	0	0	0	0
Number of HIB Investigations	0	2	0	3	2	3	0	10
Number of Confirmed HIB Incidents	0	2	0	1	1	2	0	6

R-201908-17

Resolved, to accept the HIB Biannual Report for the 2020 school year as presented.

- After board discussion the following resolution was adopted: Motion to approve R-202508-17: Judith Tschirgi; Second: Reuel Robinson; Motion passes with unanimous approval.

R-201908-18

Resolved, to approve the HIB Self-Assessment conducted by the School Safety Team on page 21, Attachment 8, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-202508-18: Judith Tschirgi; Second: Reuel Robinson; Motion passes with unanimous approval.

R-201908-19

Resolved, to approve the Student-Parent Handbook 2020-21 as presented.

- After board discussion the following resolution was adopted: Motion to approve R-202508-19: Reuel Robinson; Second: Judith Tschirgi; Motion passes with unanimous approval.

End

- No public comment
- Meeting adjourn: 7:38 pm