

BOARD OF TRUSTEES MEETING MINUTES

June 18, 2020

6:00 – 8:40pm

Virtual Meeting: <https://masterycharter.zoom.us/j/98555548831>

Audio Only: (646)876-9923,98555548831#

Roll Call:

MCS: Bob Victor, Gerry Emery, Robin Olanrewaju; Quorum:3/3

MCHS: Hosea Harvey, Stacey Sellers, Suzanne Biemiller, Markida Ross, John Walsh, Don Kimelman, Judith Tschirigi; Sulaiman Rahman; Quorum: 8/8

Meeting opened at: 6:55pm

I.Action Resolutions

- Accept April 22, 2020 Board Meeting Minutes
R-201806-01a (MCHS)
Resolved, to accept the minutes of the Board meeting of Mastery Charter High School from May 6, 2020 as presented on page 2, Attachment 1 of the Resolution Packet.
 - After board discussion the following resolution was adopted: Motion to approve R-201806-01a: Gerry Emery; Second: Robin Olanrewaju; Motion passes with unanimous approval.
- R-201806-01b (All Boards, No MCHS)
Resolved, to accept the minutes of the Board meetings of Mastery Charter School Thomas Campus, Mastery Charter School Shoemaker Campus, Mastery Charter School Pickett Campus, Mastery Charter School Mann Elementary, Mastery Charter School Harrity Elementary, Mastery Charter School Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter School Gratz Campus, Mastery Charter School Clymer Elementary, Mastery Charter School Cleveland Elementary, Mastery Charter School Pastorius-Richardson Elementary, Frederick Douglass Mastery Charter School, Mastery Charter John Wister Elementary, and Mastery Prep Elementary Charter School from May 6, 2020 as presented on page 2, Attachment 1 of the Resolution Packet.
 - After board discussion the following resolution was adopted: Motion to approve R-201806-01b: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.
- Hiring, Termination, Transfer Approvals
R-201806-02a (MCHS)
Resolved, to ratify separations from Mastery Charter High School between April 25, 2020 and May 29, 2020 as presented on page 6, Attachment 2 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201806-02a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-02b (All Boards, No MCHS)

Resolved, to ratify separations from Mastery Charter Schools between April 25, 2020 and May 29, 2020 as presented on page 6, Attachment 2 of the Resolution Packet

- After board discussion the following resolution was adopted: Motion to approve R-201806-02b: Hosea Harvey; Second: Sulaiman Rahman; Motion passes with unanimous approval.

R-201806-3a (MCHS)

Resolved, to approve the proposed calendar for the Board of Trustees meetings for 2020-2021 as presented on page 24 of this packet.

- After board discussion the following resolution was adopted: Motion to approve R-201806-03a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-3b (All Boards, No MCHS)

Resolved, to approve the proposed calendar for the Board of Trustees meetings for 2020-2021 as presented on page 24 of this packet.

- After board discussion the following resolution was adopted: Motion to approve R-201806-03b: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

II. Finance (Yonca Agatan)

- Overview of FY20 Financials
- FY21 Budget Proposal

R-201806-4a (MCHS)

Resolved, to approve the FY21 budgets for Mastery Charter High School as presented on page 17, Attachment 6 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201806-04a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-4b (All Boards, No MCHS)

Resolved, to approve the FY21 budgets for Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School as presented on page 17, Attachment 6 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201806-04b: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

R-201806-5 (Mastery Charter Thomas, Shoemaker, Pickett, Hardy Williams, and Prep Elementary Board Only)

Resolved, to approve the 2019-20 Pennsylvania Department of Education Applications for Charter School Lease Reimbursement Program for Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Hardy Williams Academy Charter School and Mastery Prep Elementary Charter School.

- After board discussion the following resolution was adopted: Motion to approve R-201806-5: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

R-201806-6 (All Boards, No MCHS)

Resolved, that Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School renew their management agreement with Mastery Charter High School for FY21 including:

- Management fees - 10% of School District of Philadelphia per pupil revenues
- Technology subscription fees – \$250 per child

Campus	FY21 Technology Subscription
Cleveland	\$178,000
Clymer	\$126,000
Douglass	\$165,000
Gratz	\$312,000
Hardy Williams	\$296,000
Harrity	\$209,000
Lenfest	\$145,000
Mann	\$136,000
Pastorius	\$158,000
Pickett	\$219,000
Prep Elementary	\$99,000
Shoemaker	\$188,000

Smedley	\$189,000
Thomas ES & HS	\$313,000
Wister	\$127,000
Total	\$2,860,000

- After board discussion the following resolution was adopted: Motion to approve R-201806-6: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

R-201806-7 (MCHS)

Resolved, that Mastery Charter High School renews management agreements with Mastery Schools of Camden, Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery for FY21.

- After board discussion the following resolution was adopted: Motion to approve R-201806-7: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

Additional Discussion for Resolutions 6 & 7:

- Bob O'Donnell, legal counsel stated that:
 - "The officers of the board of MCHS and the other schools have the authority to execute the management agreements and that is implied in the resolutions just adopted but I want to confirm that that is the sense of the boards and intent of the resolutions."

R-201806-8a (MCHS)

Resolved, to authorize the following individuals to sign checks and authorize disbursements on behalf of Mastery Charter High School: Robert Victor, Scott Gordon, Yonca Agatan, Christopher Barts, Suzanne McKenna, Daniel Bell and Bertram Lawson (i.e., removing Laura Clancy). All checks must be signed by two of the listed signers and any single check larger than \$25,000 must include Scott Gordon as one of the two signers.

Further Resolved, to keep Yonca Agatan as the back-up signer for Scott Gordon, and approve Bertram Lawson to be the second back-up if Yonca Agatan is not available at the same time as Scott Gordon.

- After board discussion the following resolution was adopted: Motion to approve R-201806-08a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-8b (All Boards, No MCHS)

Resolved, Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Prep Elementary Charter School, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Charter School, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School and Frederick Douglass Mastery Charter School: Robert Victor, Scott Gordon, Yonca Agatan, Christopher Barts, Suzanne McKenna, Daniel Bell and Bertram Lawson (i.e., removing Laura Clancy). All checks must be signed by two of the listed signers and any single check larger than \$25,000 must include Scott Gordon as one of the two signers.

Further Resolved, to keep Yonca Agatan as the back-up signer for Scott Gordon, and approve Bertram Lawson to be the second back-up if Yonca Agatan is not available at the same time as Scott Gordon.

- After board discussion the following resolution was adopted: Motion to approve R-201806-08b: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

R-201806-9a (MCHS)

Resolved, to ratify execution of FY20/FY21 contracts with vendors for Mastery Charter High School as presented on page 18, Attachment 7 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201806-09a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-9b (All Boards, No MCHS)

Resolved, to ratify execution of FY20/FY21 contracts with vendors for, Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter School John Wister Campus, Mastery Charter Gratz Campus, Mastery Charter Harrity Elementary, Mastery Charter Mann Elementary, Mastery Charter Smedley Elementary, Mastery Charter Hardy Williams Academy, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter School, Pastorius-Richardson Mastery Charter School, Frederick Douglass Mastery Charter School and Mastery Prep Elementary Charter School as presented on page 18, Attachment 7 of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-201806-09b: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

III. CEO Report (Scott Gordon)

Topics:

- General Updates
 - Enrollment
 - Staffing
- SY21 Program Model
- Equity Conversations
- Technology
- Board Nominations

R-201806-10a (MCHS)

Resolved, to approve the student technology handbook as presented.

- After board discussion the following resolution was adopted: Motion to approve R-201806-010a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-10b (All Boards, No MCHS)

Resolved, to approve the student technology handbook as presented.

- After board discussion the following resolution was adopted: Motion to approve R-201806-010b: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

R-201806-11a (MCHS)

Resolved, to approve the technology family financial responsibility agreement as presented.

- After board discussion the following resolution was adopted: Motion to approve R-201806-011a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-11b (All Boards, No MCHS)

Resolved, to approve the technology family financial responsibility agreement as presented.

- After board discussion the following resolution was adopted: Motion to approve R-201806-011b: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

R-201806-13 (MCHS)

Resolved, to appoint Bob Victor to a two-year term to Mastery Charter High School Board of Trustees.

- After board discussion the following resolution was adopted: Motion to approve R-201806-013: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval. (Abstaining: Bob Victor)

R-201806-14 (MCHS)

Resolved, to re-appoint Bob Victor as Board Chair of Mastery Charter High School Board of Trustees.

- After board discussion the following resolution was adopted: Motion to approve R-201806-14: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval. (Abstaining: Bob Victor)

R-201806-15 (All Boards, No MCHS)

Resolved, to appoint Don Kimelman to a two-year term to Mastery Charter School's Board of Trustees.

- After board discussion the following resolution was adopted: Motion to approve R-201806-15: Hosea Harvey; Second: Suzanne Biemiller; Motion passes with unanimous approval. (Abstaining: Don Kimelman)

R-201806-16 (All Boards, No MCHS)

Resolved, to re-appoint Don Kimelman as Treasurer of Mastery Charter School's Board of Trustees.

- After board discussion the following resolution was adopted: Motion to approve R-201806-16: Hosea Harvey; Second: Suzanne Biemiller; Motion passes with unanimous approval. (Abstaining: Don Kimelman)

R-201806-17 (All Boards, No MCHS)

Resolved, to appoint Judith Tschirgi to a two-year term to Mastery Charter School's Board of Trustees.

- After board discussion the following resolution was adopted: Motion to approve R-201806-17: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval. (Abstaining: Judith Tschirgi)

R-201806-18 (All Boards, No MCHS)

Resolved, to appoint Suzanne Biemiller to a two-year term to Mastery Charter School's Board of Trustees.

- After board discussion the following resolution was adopted: Motion to approve R-201806-18: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval. (Abstaining: Suzanne Biemiller)

IV. Compliance (Michael Patron, Bertram Lawson)

R-201806-19 (Frederick Douglass Mastery Charter School board only)

Resolved, to approve the Douglass Charter Resolution as presented below and on page 19, Attachment 8 of the Resolutions Packet.

WHEREAS, the Board approves the charter for Frederick Douglass Mastery Charter School, now be it,

RESOLVED, that the execution and delivery of the Charter and the performance of the transactions contemplated thereby is hereby authorized, be it further

RESOLVED, that no members of the Board or their immediate family will have business dealings with the School and that the Board will comply with the Pennsylvania Public Official and Employee Ethics Act, and be it further

RESOLVED, that the officers of the Board named below are hereby authorized to execute the Charter and to request payments under the Charter.

Bob Victor, Chair, One Comcast Center, 20th Floor, Philadelphia, PA 19103,
bob_victor@comcast.com

Don Kimelman, Treasurer, 2212 St. James Street, Philadelphia, PA 19103,
donkimelman@gmail.com

Sulaiman Rahman, Secretary, 1601 Market Street, 19th Floor, Philadelphia, PA 19103, sulaiman@diverseforce.com

- After board discussion the following resolution was adopted: Motion to approve R-201806-19: Hosea Harvey; Second: Don Kimelman; Motion passes with unanimous approval.

Closed session to discuss School Safety and Security report at 8:05pm
Session reopened at 8:11pm

Background:

PDE requires that that the Board receive a school safety and security report annually by June 30 and that the report be submitted to PDE. Because this report contains security information, it will not be emailed in advance but will be presented live in closed session at the meeting.

R-201806-20a (MCHS)

Resolved, to accept the School Safety and Security report as presented.

- After board discussion the following resolution was adopted: Motion to approve R-201806-015a: Gerry Emery; Second Robin Olanrewaju; Motion passes with unanimous approval.

R-201806-20b (All Boards, No MCHS)

Resolved, to accept the School Safety and Security report as presented.

- After board discussion the following resolution was adopted: Motion to approve R-201806-015b: Sulaiman Rahman; Second: Judith Tschirgi; Motion passes with unanimous approval.

V.End

1. Public Comment

- Emily Myers – Topic: Mastery Board
- Chris Ziemba – Topic: Mastery Board

2. Boards adjourned at 8:22pm