

BOARD OF TRUSTEES MEETING MINUTES

May 19, 2020

6:00 – 8:00pm

Virtual Meeting: (646)876-9923,91072160659#

<https://zoom.us/j/91072160659>

Adequate notice of the meeting has been provided to the Courier Post, South Jersey Inquirer, and the Camden City Clerk and posted on the Mastery website.

Roll Call:

Jim Sheward, Jamie Reynolds, Judith Tschirgi, Reuel Robinson (joined at 6:05p); Absent: Sharell Sharp; Quorum: 4/5

Meeting open: 6:25pm

I. Action Resolutions

Accept April 21, 2020 Board Meeting Minutes

R-200519-01

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from April 21, 2020 as presented on page 2, Attachment 1, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200519-01: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

Hiring, Job Changes & Other Earnings

R-200519-02

Resolved, to ratify job changes from Mastery Schools of Camden between April 03, 2020 to May 06, 2020, as presented on page 5, Attachment 2, of the Resolution Packet.

R-200519-03

Resolved, to ratify the \$8,173 of “other earnings” compensation paid during April 2020 for Mastery Schools of Camden staff, as presented on page 5, Attachment 2, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200519-02 & 03: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

II. Finance (Yonca Agatan)

- Overview of April 2020 Financials
- Discussion about legal considerations over PPP loan

R-200519-04

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$925,195 for April 3, 2020 and \$920,204 for April 17, 2020.

R-200519-05

Resolved, to approve payment of \$1,454,557.92 for operating expenses as detailed in the invoices listing presented on page 6, Attachment 3, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200519-04 & 05: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.

R-200519-06

Resolved, to approve processing of refund checks to families who had paid dues for cancelled end of year events (e.g., field trips, prom, graduation, etc.) with an estimated total of \$9k.

- After board discussion the following resolution was adopted: Motion to approve R-200519-06: Jaimie Reynolds; Second: Jim Sheward; Motion passes with unanimous approval.

Motion to go into closed session to discuss the legal issues related to the PPP loan at 6:35pm

Public session opened at 6:51pm

R-200519-07

Resolved, to approve the resolution regarding payroll protection program loan application as presented below.

WHEREAS, the Mastery Schools of Camden, Inc. ("School") is a duly authorized 501(c)(3) organization; and

WHEREAS, the mission and purpose of the School is to improve the educational outcomes of its students and advance the interests of its other stakeholders and greater community;

WHEREAS, there is available to the School certain loan financing under the CARES Act's Payroll Protection Program ("PPP");

WHEREAS, there exists current economic uncertainty which makes this loan request necessary to support the ongoing operations of the School; and

WHEREAS, such uncertainty relates to the School's questionable funding status from student residences, a new legislative mandate to continue staffing wage and benefit levels and certain vendor contracts through this year, and public statements by the Governor and other state officials, including references to the substantial risk of laying off school staff due to budgetary distress; and

WHEREAS, the School's Board of Trustees desires to take fiscally prudent measures in accordance with the School's mission and the law; and

WHEREAS, the School's Board of Trustees ratified submission of a PPP loan application at its April 21, 2020 meeting, and

WHEREAS, the School's legal counsel has confirmed the legal basis for the School's eligibility for a PPP loan;

WHEREAS, the PPP loan application has been duly approved and proceeds released.

NOW THEREFORE BE IT RESOLVED, that the PPP loan application submission be and hereby is re-confirmed and ratified; and;

BE IT FURTHER RESOLVED that Yonca Agatan, Chris Barts and Suzanne McKenna are hereby authorized, empowered and directed to execute and deliver any documents, certificates, agreements and instruments concerning said PPP loan.

- After board discussion the following resolution was adopted: Motion to approve R-200519-07: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

III.CEO Update

- General Update
- SY21 Program Model

R-200519-08

Resolved, to approve the revised grading policy as presented on page 11 of this packet.

- After board discussion the following resolution was adopted: Motion to approve R-200519-08: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

R-200519-09

Resolved, that management is approved to develop a flexible blended academic program model to anticipate the 20-21 school year.

- After board discussion the following resolution was adopted: Motion to approve R-200519-09: Jaimie Reynolds; Second: Reuel Robinson; Motion passes with unanimous approval.

R-200519-10

Resolved, that technology integration will be an organizational priority for the 20-21 school year, with specific curricular choices to be presented at a later date.

- After board discussion the following resolution was adopted: Motion to approve R-200519-10: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

IV.Compliance (Michael Patron)

- Updated School Closure Plan

Updated School Closure Plan

Background: Now that Governor Murphy has officially closed schools for the remainder of the school year, all schools/districts must update and resubmit their School Closure Plans to NJDOE for their review and feedback. There is nothing of substance new in this version, but NJDOE requires Board approval for submission.

R-200519-11

Resolved, to approve the updated School Closure Plan as presented on page 8, Attachment 5, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200519-11: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

End

Public Comment (3 minutes per public comment): No public comments

1. Adjourn: Meeting adjourned at 7:25pm
2. Upcoming Topics: