

Board of Trustees Meeting Minutes

April 21, 2020

6:00 – 8:00pm

Virtual Meeting: (646) 876-9923, 98356909909#

<https://zoom.us/j/98356909909>

Adequate notice of the meeting has been provided to the Courier Post, Daily News – New Jersey edition, and the Camden City Clerk and posted on the Mastery website.

Roll Call:

Jim Sheward, Jamie Reynolds, Judith Tschirgi; Absent: Reuel Robinson, Sharrell Sharp;

Quorum: 3/5

Meeting open: 6:10pm

I. Action Resolutions

Accept March 17, 2020 Board Meeting Minutes

R-200421-01

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from March 17, 2020 as presented on page 2, Attachment 1, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200421-01: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

Hiring, Job Changes & Other Earnings

R-200421-02

Resolved, to ratify the \$74,084 of “other earnings” compensation paid during March 2020 for Mastery Schools of Camden staff as presented on page 8, Attachment 2, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200421-02: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

II. Academics (Jeff Pestrak)

- Presentation & discussion about Continuity of Education Plan

R-200421-03

Resolved, to accept the Continuity of Education plan as presented on page 6 of this Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200421-03: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

III. Finance (Yonca Agatan)

- Presentation & discussion about financial planning in response to current financial environment

R-200421-04

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$984,922 for March 6, 2020 and \$955,223 for March 20, 2020.

R-200421-05

Resolved, to approve payment of \$1,546,466 for operating expenses as detailed in the invoices listing as presented on page 13, Attachment 4, of the Resolution Packet.

R-200421-06

Resolved, after discussion, to ratify completion of the Payroll Protection Program loan application with M&T Bank for Mastery Schools of Camden, given current economic uncertainty and necessity to support the ongoing operations of the school.

R-200421-07

Resolved, to authorize the following individuals to request loans or promissory notes (including Paycheck Protection Program lending) and sign related documents on behalf of Mastery Schools of Camden:

- Christopher W. Barts, School Business Administrator
- Yonca Agatan, Chief Financial Officer
- Suzanne McKenna, Director of Finance

- After board discussion the following resolution was adopted: Motion to approve R-200421-04, 05, 06, & 07: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.

IV. Human Resources (Laura Clancy)

- Presentation & discussion about SY21 Salary Scales

R-200421-08

Resolved, to adopt the SY21 salary scales for NJ leaders and staff, as presented on page 3 of this packet.

- After board discussion the following resolution was adopted: Motion to approve R-200421-08: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.

V. CEO Update

- Closure Updates
- Health and Morale Updates
- Emergency Food Service Distribution Updates
- Computer Distribution Updates
- Fundraising Campaign Updates

Additional Discussion:

- Board requested management to come back with a technology integration proposal. Board requested management to move to 1:1 computing technology in anticipation of the need for technology use in the fall.
- Board gave consent to loan out computers to grades K-2.

VI. Compliance (Michael Patron)

R-200421-09

Resolved, to accept the April HIB report as presented on page 12, Attachment 3, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-200421-09: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

End

- Public Comment: No public comment
- Meeting adjourned: 7:45p
- Upcoming Topics: