



Mastery Schools of Camden

Board of Trustees Meeting Minutes
March 17, 2020, 6:00-6:30p
Phone and Cramer Hill

Roll Call: Jim Sheward, Jamie Reynold, Judith Tschirgi, Reuel Robinson; Absent: Sharell Sharp;
Quorum: 4/5

Meeting Open: 6:22 pm

I. Actions Resolutions

- Accept February 25, 2020 Board Meeting Minutes
R-200317-01
Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from February 25, 2020 as presented on page 2, Attachment 1, of the Actions Resolutions packet.
 - *After board discussion the following resolution was adopted: Motion to approve R-200317-01: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*

- Hiring & Other Earnings
R-200317-02
Resolved, to ratify Mastery Schools of Camden staff hired between February 5, 2020 to March 4, 2020, as presented on page 5, Attachment 2, of the Actions Resolutions packet.

R-200317-03
Resolved, to ratify the \$36,865 of "other earnings" compensation paid during February 2020 for Mastery Schools of Camden staff, as presented on page 5, Attachment 2, of the Actions Resolutions packet.
 - *After board discussion the following resolution was adopted: Motion to approve R-200317-02 & 03: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*

- Human Resources
Topics:
 - Leader retention initiatives
 - FY21 salary scales*R-200317-04*
Resolved, to adopt non-leader and leader pay scales as presented on page 8, of this packet.
 - *After board discussion the following resolution was adopted: Motion to approve R-200317-04: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*
R-200317-05
*Resolved, for the Board amends the current 403(b) program as follows:
As of May 24, 2020, Mastery Schools of Camden will end its 5% Mandatory 403(b) Employee Contribution and 5% Employer Match. All current employees of Mastery Schools of Camden will be removed from the 403(b) Mandatory Plan as of this date. Employees may continue to contribute elective deferrals on a voluntary basis.*

- *After board discussion the following resolution was adopted: Motion to approve R-200317-05: Jim Sheward; Second: Reuel Robinson; Motion passes with unanimous approval.*
- Compliance & Finance
 - I. Compliance

Topics:

 - March HIB Report

R-200317-06
Resolved, to adopt the March HIB report as presented on page 9, Attachment 3, of the Actions Resolutions packet.

 - *After board discussion the following resolution was adopted: Motion to approve R-200317-06: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*
 - II. Finance

Topics:

 - Review of current financials and budget revision
 - Preliminary FY21 budget
 - Discussion: Proposed resolutions

R-200317-07
Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$948,991 for February 7, 2020 and \$947,896 for February 21, 2020.

R-200317-08
Resolved, to approve payment of \$1,636,398 for operating expenses as detailed in the invoices listing as presented on page 10, attachment 1, of the Actions Resolutions packet.

R-200317-09
Resolved, to approve the proposed FY20 Budget – March Revision for Mastery Schools of Camden as presented on page 13, attachment 2, of the Actions Resolutions packet.

R-200317-10
Resolved, to approve the detailed petty cash listing as presented on page 15, attachment 3, of the Actions Resolutions packet.

R-200317-11
Resolved, to approve the preliminary FY21 Budget that will be submitted to NJDOE by March 31, 2020.

R-200317-12
Resolved, to appoint Clifton Larson Allen to perform audit and tax services for Mastery Schools of Camden for the fiscal year ending June 30, 2020.

R-200317-13
Resolved, to appoint Mill Creek Capital Advisors, LLC to manage school investments in accordance with the NJ School Code and authorize the opening of investment accounts.

R-200317-14
Resolved, to acknowledge that the Board received the FY19 federal tax return for Mastery Schools of Camden as presented on page 23, attachment 4, of the Actions Resolutions packet.

R-200317-15

Resolved, to approve the Mastery Schools of Camden staff funded with federal grants during FY20 as listed below.

- o After board discussion the following resolution was adopted: Motion to approve R-200317-07, 08, 09,10,11,12,13,14, & 15: Jaimie Reynolds; Second: Judith Tschirgi; Motion passes with unanimous approval.

Name	Position	Grant
Sarah Weber Shereeta Stroud Andrew Wenzel Caitlin Harrigan Christina Pace Laura Principato Melanie McAndrew Shavonne Moore William Honablew Blair Baker Courtney White Daisy Rodriguez	Teaching Assistants	Title I
Darold Hayes	Deans	Title I
Jameelah Turner Jessica Ramirez Justin Cole Kenneth Ellerbee Kenneth Wilson Latonya Chapman Myasia Johnson Troy Still Tyhesha Briggs Long		
Lynette Padin-Reyes	Assistant School Leader	Title I
Carmen Ubarry Marcie Tanner Mildred Rojas	Community Engagement Managers	Title I
Rubens Dextra Tyrone Williams Diamond McBurrows Kevin Carroll	Classroom Counselors	Title I SIA
Malcom Isler	Assistant Director of Attendance and Compliance	Title I SIA
Brittany Mingo	College Advisor	Title I Reallocated
Frances Nunez	ELL Coordinator	Title III

Von Marie Perez Wanda Perez	Bilingual Aids	Title III
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- CEO & Executive Committee Report

Topics:

- Coronavirus Planning

R-200317-16

Resolved, to adopt Agile Mind as the High School math curriculum in SY21 as presented on page 5 of this packet.

- *After board discussion the following resolution was adopted: Motion to approve R-200317-16: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*

R-200317-17

Resolved, to adopt the Pandemic Response Plan as presented and authorize mamangement to make adjustments to plan, compensation plan, and summer policy as required.

- *After board discussion the following resolution was adopted: Motion to approve R-200317-17: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*

R-200317-19

Resolved, to approve policy to pay part-time and hourly employees their average daily wage during the COVID-19 school closure at the discretion of management

- *After board discussion the following resolution was adopted: Motion to approve R-200317-19: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*

R-200317-20

Resolved, to approve decision to close all Mastery of Camden schools on Friday 3/13 and through 3/27

R-200317-21

Resolved, to recognize Mastery's participation in the meal distribution program in partnership with the Camden City School District

R-200317-22

Resolved, to approve Home Academic Practice Plan during the COVID-19 closure as presented

- *After board discussion the following resolution was adopted: Motion to approve R-200317-20, 21, & 22: Jamie Reynolds; Second: Jim Sheward; Motion passes with unanimous approval.*

Motion to go into closed session to discuss prospective intervention in a pending litigation at 7:25 pm.

Session re-opened at 7:37 pm.

R-200317-23

Resolved, to approve motion to authorize legal intervention in the Latino Action Network matter.

- *After board discussion the following resolution was adopted: Motion to approve R-200317-23: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*

- Long Term Suspension

R-200317-18

 - *Resolved, to accept the long term suspension of Student ID#805257 from Mastery East Camden Middle campus as presented in the Long Term Suspension packet. After board discussion the following resolution was adopted: Motion to approve R-200317-18: Jim Sheward; Second: Judith Tschirgi; Motion passes with unanimous approval.*

- End

Public Comment (No public comment)

 1. Meeting adjourn: Meeting adjourned at 7:37 pm
 2. Upcoming Topics: