

BOARD OF TRUSTEES MEETING MINUTES
January 28, 2020, 6:00 – 8:00pm, Phone & McGraw

I. Roll Call

Jim Sheward, Jamie Reynolds, Reuel Robinson, Judith Tshchirgi (phone); Absent: Sharell Sharp; Quorum: 4/5

Meeting start: 7:07 pm

II. Action Resolutions

- **Accept December 17, 2019 Board Meeting Minutes**
R-122820-01
Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from December 17, 2019 as **presented on page 2, Attachment 1, of the Resolution Packet**.
 - After board discussion the following resolution was adopted: Motion to approve R-122820-01: Jaimie Reynolds; Second: Reuel Robinson; Motion passes with unanimous approval.

- **Hiring, Job Changes & Other Earnings**
R-122820-02
Resolved, to ratify Mastery Schools of Camden staff hired between December 07, 2019 to January 11, 2020, as **presented on page 5, Attachment 2, of the Resolution Packet**.

R-122820-03
Resolved, to ratify job changes from Mastery Schools of Camden between December 07, 2019 to January 11, 2020 as **presented on page 6, Attachment 3, of the Resolution Packet**.

R-122820-04
Resolved, to ratify the \$226,574 of “other earnings” compensation paid during December 2019 for Mastery Schools of Camden staff, as **presented on page 6, Attachment 4, of the Resolution Packet**.
 - After board discussion the following resolution was adopted: Motion to approve R-122820-02, 03 & 04: Jaimie Reynolds; Second: Reuel Robinson; Motion passes with unanimous approval.

- **Pension and Contracts (Laura Clancy)**
Topics:
 - Contracts
 - Pension
R-122820-05
Resolved, that the Board approve the school year 20-21 contract for instructional staff as **presented on page 23, Attachment 7, of the Resolution Packet** and the offer letter for non-instructional staff as **presented on page 18, Attachment 6, of the Resolution Packet**.

- After board discussion the following resolution was adopted: Motion to approve R-122820-05: Jaimie Reynolds; Second: Reuel Robinson; Motion passes with unanimous approval.

Contract Changes

Please see **page 16, Attachment 5, of the Resolution Packet** for a brief summary of the significant changes made to the Mastery Schools of Camden 2020-21 Instructional Contracts and Non-Instructional Full-Time Offer Letters. Most changes to the contract/offer letter were made either to align with our acceptance into the New Jersey pension system, align with New Jersey Law, or to provide clarifying language - consistent with current policies and practices. For your reference, the relevant section of the contract is shown for each significant change.

- **Compliance & Finance (Yonca Agatan and Michael Patron)**

- A. Compliance**

Topics:

- Nondiscrimination/Affirmative Action Policy Revision

Nondiscrimination / Affirmative Action Policy Revision

Background: In 2016 the Board adopted a Nondiscrimination / Affirmative Action Policy to bring us into compliance with regulations and to satisfy the requirements of the Comprehensive Equity Plan (CEP) that we submitted in 2016. In 2019 we submitted an updated CEP and NJDOE returned it with feedback that our Board policies were not explicit enough on a number of topics. After conversations with NJDOE, it is recommended that we add some clarifying language to our existing Nondiscrimination / Affirmative Action Policy in order to meet NJDOE expectations.

Proposed additional language is highlighted in yellow in the attached draft. All other language was previously adopted by the Board.

R-122820-06

Resolved, to adopt the revised Nondiscrimination/Affirmative Action Policy, as presented on page 31, Attachment 8, of the Resolution Packet.

- After board discussion the following resolution was adopted: Motion to approve R-122820-06: Jaimie Reynolds; Second: Jim Sheward; Motion passes with unanimous approval.

- B. Finance**

Topics:

- FY20 Enrollment Update
- Overview of December 2019 Financials
- FY20 Budget – January Revision

R-122820-07

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$1,133,204 for December 13, 2019 and \$974,809 for December 27, 2019.

R-122820-08

Resolved, to approve payment of \$1,701,779 for operating expenses as detailed in the invoices listing, as presented on page 35, Attachment 9, of the Resolution Packet.

R-122820-09

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

| Contractor / Service Provider | Description of Services | Term of Contract | Contract Amount |
|------------------------------------|--|----------------------|---|
| Brookfield Schools/CASTLE Program | Homebound Instruction, student M.H. | 1/7/2020-6/30/2020 | \$22/Hour |
| TEACH, LLC | ACT professional development and coaching for teachers, and preparatory workshops for students | 1/7/2020-1/6/2021 | \$61,984 Annual |
| Mercer County Special Services | Approved Private School, student J.H. | 1/9/2020-6/30/2020 | \$291/Day |
| Bancroft | Approved Private School, student F.D. | 10/22/2019-6/30/2020 | \$372.62/Day |
| Camelot Educational Resources, Inc | Certain early educational and full-time emotional support services | 9/1/2019-6/30/2022 | 9/1/2019-6/30/2020: Base Rate \$867,000 Annual up to 60 students; over 60 Students, additional \$80.28/day; 9/1/2020-6/30/2021: Base Rate \$893,010 Annual up to 60 students; over 60 Students, additional \$82.69/day; 9/1/2021-6/30/2022: Base Rate \$919,800 Annual up to 60 students; over 60 Students, additional \$85.17/day |

R-0122820-10

Resolved, to approve the proposed FY20 Budget – January Revision for Mastery Schools of Camden, as **presented on page 40, Attachment 10, of the Resolution Packet.**

- After board discussion the following resolution was adopted: Motion to approve R-122820-07, 08, 09 & 10: Jaimie Reynolds; Second: Reuel Robinson; Motion passes with unanimous approval.

CEO & Executive Committee Report (Scott Gordon)

Topics:

- Program Resolutions
- Network Update
- NST Update
- Statewide Case

R-122820-11

Resolved, to align to the SAT as the primary college admissions assessment in SY21.

R-0122820-12

Resolved, to adopt Springboard as the High School ELA curriculum in SY21.

R-012820-13

Resolved, to adopt graduation requirements as presented for SY20.

- After board discussion the following resolution was adopted: Motion to approve R-122820-11, 12 & 13: Jaimie Reynolds; Second: Reuel Robinson; Motion passes with unanimous approval.

- **Long Term Suspension Report**

R-0122820-14

Resolved, to accept the long term suspension of S.L. from the Molina Upper campus as presented in the expulsion hearing packet.

- After board discussion the following resolution was adopted: Motion to approve R-122820-14: Jaimie Reynolds; Second: Reuel Robinson; Motion passes with unanimous approval.

End

Public Comment (3 minutes per public comment)

1. Adjourn: Meeting adjourned at 7:58 pm
2. Upcoming Topics:
 - Math Curriculum