

BOARD OF TRUSTEES MEETING MINUTES

October 22, 2019, 6:00 – 6:30 pm

Conference call and held at Molina Lower campus

Roll Call:

MSC Board: James Sheward, Jamie Reynolds, Reuel Robinson; Absent: Judith Tschirgi, Sharell Sharp; Quorum: 3/5 members.

Mastery Staff: Scott Gordon, Anne Wang, Chris Barts, Yonca Agatan, Michael Patron

Board called to order at 6:08 pm by James Sheward

Action Resolutions

Accept September 17, 2019 Board Meeting Minutes:

R-102219-01

Resolved, to accept the minutes of the Board meeting of Mastery Schools of Camden from September 17, 2019.

- *After board discussion the following resolution was adopted: Motion to approve R-102219-01: James Sheward; Second: Reuel Robinson; Motion passes with unanimous approval.*

Hiring and Position Changes

R-102219-02

Resolved, to ratify Mastery Schools of Camden staff hired and changes in staff positions between September 6, 2019 to October 11, 2019 as presented.

R-102219-03

Resolved, to ratify the \$134,518.87 of “other earnings” compensation paid during September 2019 for Mastery Schools of Camden staff, as presented.

- *After board discussion the following resolution was adopted: Motion to approve R-102219-02 & 03: Reuel Robinson; Second: James Sheward; Motion passes with unanimous approval.*

Finance

R-102219-04

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$999,478 for September 6, 2019 and \$987,891 for September 20, 2019.

R-102219-05

Resolved, to approve payment of \$3,539,534.11 for operating expenses as detailed in the disbursements listing (Board Document 102219-01).

R-102219-06

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below:

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
We See You LLC	Campus Security Services	August 1 2019 - July 30 2020	\$17/Hour per person
MACCS Health Services - NJ	Physician services	September 1 2019 - August 31 2020	\$8,039
AVC Media (Clear Channel Outdoor)	Outdoor Advertising	December 2 2019 - May 17 2020	\$12,360
Allied Elevator	Preventative Maintenance and service for elevators at High School, Molina Upper, East Camden and McGraw	September 1 2019 - August 31 2022	\$7,078 Annually; Mechanic Rates \$250/Hour, \$375/OT Hour
Coastal Learning Center	Approved Private School, Student I.C.	September 23 2019 - June 30 2020	\$287.41 per day enrolled
Burlington County Special Services	Teacher of Deaf Services	September 2019 - June 2020	Teacher of Deaf \$120/Hour, Assistive Technology \$108/Hour
YCS - George Washington School	Approved private school, Student M.C.	July 5 2019 - June 30 2020	\$381.82 per day enrolled

- After board discussion the following resolution was adopted: Motion to approve R-102219-04, 05 & 06: James Sheward; Second: Reuel Robinson; Motion passes with unanimous approval.

R-102219-07

Resolved, to approve and accept the Mastery Schools of Camden Comprehensive Annual Financial Report for the year ended June 30, 2019 (Board Document 102219-02).

R-102219-08

Resolved, to approve and accept the Mastery Schools of Camden Auditors Management Report (AMR) on Administrative Findings, Compliance and Performance for the Year Ended June 30, 2019 (Board Document 102219-03).

R-102219-09

Resolved, to approve the final fund balance designations as of June 30, 2019 and commit the funds accordingly:

	2019
General Fund	
Nonspendable:	
Prepaid Expenditures	\$238,958
Committed:	
Capital Reserve	\$1,200,000
Maintenance Reserve	\$300,000
Emergency Reserve	\$1,500,000
Unassigned Fund Balance	\$41,872
Total General Fund	\$3,280,830

- *After board discussion the following resolution was adopted: Motion to approve R-102219-07, 08 & 09: James Sheward; Second: Jaimie Reynolds; Motion passes with unanimous approval.*

Compliance

R-102219-10

Resolved, to accept the HIB Board Report for October as submitted (Board Document 102219-04)

- *After board discussion the following resolution was adopted: Motion to approve R-102219-10: Reuel Robinson; Second: Jamie Reynolds; Motion passes with unanimous approval.*

Public Comment: No public comment

Adjourn Board: Board adjourned at 6:15 pm