

**BOARD OF TRUSTEES MEETING MINUTES**  
**August 22, 2019**  
**Conference call and held at Mastery High School of Camden**

*Adequate notice of the meeting has been provided to the Courier Post, Daily News – New Jersey edition, and the Camden City Clerk and posted at all Mastery Schools of Camden locations and website.*

**Roll Call:**

MSC Board: Jim Sheward, Sharell Sharp, Judy Tschirgi; Absent: Jamie Reynolds, Reuel Robinson; Quorum: 3/5 members

Mastery Staff: Yonca Agatan, Chris Barts, Laura Clancy, Jonas Crenshaw, Scott Gordon, Suzanne McKenna, Michael Patron

**Action Resolutions**

- **Accept June 30, 2019 Board Meeting Minutes:**

***R-081319-01***

***Resolved***, to accept the minutes of the Board meeting of Mastery Schools of Camden.

- ***After board discussion the following resolution was adopted: Motion to approve R-081319-01: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.***

- **Human Resources**

***R-081319-02***

***Resolved***, to ratify Mastery Schools of Camden staff hired between July 20, 2019 to August 3, 2019, as presented.

- ***After board discussion the following resolution was adopted: Motion to approve R-081319-02: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.***

***R-081319-03***

***Resolved***, to ratify the \$148,880.03 of “other earnings” compensation paid during July 2019 for Mastery Schools of Camden staff, as presented.

- ***After board discussion the following resolution was adopted: Motion to approve R-081319-03: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.***

Meeting closed session at 6:14 pm to discuss confidential personnel matters.  
Meeting reopened session at 6:24 pm.

**R-081319-04**

**Resolved**, to approve settlement agreement regarding employee 103370 in accordance with the terms therein.

- **After board discussion the following resolution was adopted: Motion to approve R-081319-04: Jim Sheward; Second: Sharell Sharp; Motion passes with unanimous approval.**
- Additional Discussion (during open session):
  - Board requested clarification as to which budget source for payment

**Finance & Disbursement Approval**

**R-081319-05**

**Resolved**, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$749,701 for July 12, 2019 and \$889,936 for July 26, 2019.

- **After board discussion the following resolution was adopted: Motion to approve R-081319-05: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.**

**R-081319-06**

**Resolved**, to approve payment of \$2,436,430 for operating expenses as detailed in the invoices listing (Board Document 081319-01).

- **After board discussion the following resolution was adopted: Motion to approve R-081319-06: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.**

**R-081319-07**

**Resolved**, to approve the proposed budget transfers and the FY19 Budget – Final Revision for Mastery Schools of Camden as presented (Board Document 081319-02).

- **After board discussion the following resolution was adopted: Motion to approve R-081319-07: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.**

**Policy and Compliance Updates**

- **Student Technology Policies**

**R-081319-08**

**Resolved**, to approve the attached policies and forms in the MHSC Student Technology Handbook, for Student Technology, Student Chromebook, and Electronic Mail Acceptable Use.

- **After board discussion the following resolution was adopted: Motion to approve R-081319-08: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.**
- **HIB Biannual Board Report**
  - On a biannual basis, school leadership must present summary level Harassment, Intimidation, and Bullying (HIB) information. Below is the data for the 2019 school year.

School	Cramer Hill Lower	Cramer Hill Upper	Molina Lower	Molina Upper	McGraw	East Camden	MHSoC	TOTAL
Number of Reported Incidents	0	16	0	3	3	14	14	50
Number Not Meeting Threshold	0	2	0	0	1	0	1	4
Number of HIB Investigations	0	14	0	3	2	14	13	46
Number of Confirmed HIB Incidents	0	14	0	2	2	13	12	43

**R-081319-09**

**Resolved**, to accept the Biannual HIB Board Report for the 2019 school year as presented.

- **Harassment, Intimidation, and Bullying (HIB) Self-Assessment**
  - The attached HIB Self-Assessment (HIB Grade Report 2019 DRAFT) shows a continuation of our high performance.
  - This year our overall score is 71 out of a possible 78. This is the same as last year.
  - For context, the most recent scores for Camden City schools ranged from 22 to 74, with a district average of 48.
  - In the coming year we plan to improve our training of outside contractors and volunteers to raise our score.
- **After board discussion the following resolution was adopted:**

***Motion to approve R-081319-09: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.***

***R-081319-10***

***Resolved, to approve the attached HIB Self-Assessment conducted by the School Safety Team.***

- ***After board discussion the following resolution was adopted:  
Motion to approve R-081319-10: Sharell Sharp; Second: Judith Tschirgi; Motion passes with unanimous approval.***

**Public Comment: No public comment**

**Board adjourned at: 7:00 pm**