

MASTERY SCHOOLS OF CAMDEN MINUTES

December 18, 2018
6:00-6:30 pm

Conference Call and Held at Mastery – Cramer Hill Elementary
(605.475.4700; Passcode: 905827#)

BOARD OF TRUSTEES MEETING MINUTES

Adequate notice of the meeting has been provided to the Courier Post, Daily News – New Jersey edition, and the Camden City Clerk and posted at all Mastery Schools of Camden locations and website.

1. Roll Call

MSC Board: Jim Sheward, Jamie Reynolds, Judy Tschirgi; Absent: Reuel Robinson, Sharell Sharp; Quorum: 3/5 members

Staff: Scott Gordon, Laura Clancy, Chris Barts, Suzanne McKenna, Saliyah Cruz, Vanessa Benton, Yonca Agatan, Michael Patron, Lauren Ziegler, Tom Johnston (counsel)

Jim Sheward called the meeting to order at 6:02pm.

2. Action Resolutions

- **Approval of the Minutes from November 13, 2018** **Pages 3-8**
R-121818-01
Resolved, to approve the minutes from the meeting held on November 13, 2018 as presented.
- **Human Resources** **Page 9-10**
R-121818-02
Resolved, to ratify Mastery Schools of Camden staff hired between November 3, 2018 to December 7, 2018, as presented.
R-121818-03
Resolved, to ratify the \$37,040.69 of “other earnings” compensation paid during November 2018 for Mastery Schools of Camden staff, as presented.

Motion to approve R-121818-01, -02 & -03: Jamie Reynolds; Second: Judy Tschirgi; Motion passes with unanimous approval.

3. Finance & Disbursement Approvals

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R-121818-04

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$813,660 for November 2, 2018, \$826,747 for November 16, 2018 and \$814,232 for November 30, 2018.

R-121818-05

Resolved, to approve payment of \$3,169,429 for operating expenses as detailed in the invoices listing (Board Document 121818-01).

R-121818-06

Resolved, to approve the Annual Renaissance School Fiscal Questionnaire for FY19 (Board Document 121818-02).

R-121818-07

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

Contractor / Service Provider	Description of Services	Term of Contract	Contract Amount
Expenditures			
Legacy Treatment Service - The Mary A. Dobbins School	Approved private school tuition	July 2018 - June 2019	\$355.75 per diem, total tentative tuition charge of \$71,771.70
Booklight Creative	Video production for rebranding	October 2018 - January 2019	\$12,000 (estimated)
We See You LLC	Campus Building Security	July 2018 - June 2019	Annual cost of \$140,000 - total for all buildings
Camden City School District	Snow removal	July 2018 - June 2019	Cost per building ranges from \$335 to \$2,898 depending on snow fall
Revenues			
After School All Stars	Rental income for office space in Molina - Upper	January 2019 - December 2019	\$200 per month

Motion to approve R-121818-04, -05, -06 & -07: Judy Tschirgi; Second: Jamie Reynolds; Motion passes with unanimous approval.

4. Compliance and Policy Updates

R-121818-08

Resolved, to accept the HIB Board Report for November 2018 as submitted.

Motion to approve R-121818-08: Jamie Reynolds; Second: Judy Tschirgi; Motion passes with unanimous approval.

R-121818-09

Resolved, to accept the Motion to establish a long-term suspension committee comprised of Mastery NST staff that is empowered to act as the Board of Trustees designee to review evidence and school-based request for long-term suspension and make recommendations for ratification by the board, pursuant to law.

Context:

To better support students who are struggling to meet the behavioral expectations outlined in the Mastery Code of Conduct, we have added a new alternative placement site for students in grades 7-12. Students who commit a Level III infraction can be recommended for a transfer to River Academy for a period of up to one calendar. River Academy allows students serving a long-term suspension to continue to receive daily, full-day instruction (along with behavioral supports) for the duration of the suspension period. The long-term

suspension committee would review all data related to the request for long-term suspension and make a recommendation to the board to approve a long-term suspension and transfer to River Academy.

Additional Discussion:

- Dr. Saliyah Cruz, Deputy Chief of Student Development, provided additional context on the resolution.
- Long-term suspension is the option available to us when students commit Level III, happens rarely; however, we previously did not have a place to send students.
- We are now working with River Academy and we anticipate the number of hearings will increase, therefore we propose that the Board form a committee made up of NST staff to review evidence and make recommendations to the board.
- River Academy is the same provider that operates Wayne Academy and currently operates inside of Mastery High School of Camden so there is a lot of oversight. They are a provider that we know well. We will be moving it to another location next year.
- Counsel provided confirmation of meeting all compliance requirements.

Motion to approve R-121818-09: Jamie Reynolds; Second: Judy Tschirgi; Motion passes with unanimous approval.

5. No Public Comment

6. Other Business

Management stated that there is no update on the pension since the last meeting.

7. Adjourn

Jim Sheward called the meeting to close at 6:11pm.