

**MASTERY SCHOOLS OF CAMDEN
BOARD OF TRUSTEES MEETING**

**February 18, 2015 (Revised)
7:00-8:30 p.m. Board Meeting**

Held at North Camden Elementary

MINUTES

BOARD CHAIR called meeting to order at 7:04pm.

Members present: Judy Tschirgi, Reuel Robinson, and Stacy Holland

Members absent: Graham Finney

Staff and Guests: Joe Ferguson, Jim Leonard, Yonca Agatan, Tom Johnston (Counsel)

1. Approval of the Minutes from January 14, 2015

Resolution #0218 – 01

Resolved, to approve the minutes from the meeting held on January 14, 2015 as presented.

Motion to approve 0218-01: Stacy Holland, Second Reuel Robinson. Unanimous.

2. Hiring Approvals (no attachment)

0218-02

Resolved, to ratify Mastery Schools of Camden staff hired between January 12, 2015 and February 13, 2015, as presented.

Mastery Schools of Camden – New Hires between January 12, 2015 to February 13, 2015					
First Name	Last Name	Location	Job	Full/Part Time Code	Last Hire Date
Margo	Sanders	North Camden	SpEd Classroom Asst	P	02/09/2015
David	String	North Camden	Teacher - PE	F	01/21/2015

There were no new terminations of Mastery Schools of Camden staff for the period between January 12 and February 13, 2015.

Motion to approve 0218-02: Reuel Robinson, Second Stacy Holland. Unanimous.

3. Disbursement Approvals

(No attachment for payroll, separate document for invoices)

0218-03

Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$134,508 for January 16, 2015 and \$126,731 for January 30, 2015.

0218-04

Resolved, that the Mastery Schools of Camden Board of Trustees approves payment of \$179,404 for school start-up, facilities improvement and operating expenses as detailed in the invoices listing (Board Document 021815-01).

Motion to approve 0218-03 and 0218-04: Stacy Holland, Second Reuel Robinson.
Unanimous.

4. Compliance and Policy Updates (separate document)

- ***Background for Adoption of NJ DOE Special Education Policies and Procedures*** - *In order to be eligible to receive grant funding under the Individuals with Disabilities Education Act (IDEA), the New Jersey Department of education requires all school districts to adopt the attached Special Education Policies and Procedures and to submit the signed Assurance Statement prior to submitting the IDEA grant application (due 2/27/15). We are in full compliance with the policies and procedures.*

Discussion:

- Yonca explained that we are now in receipt of our IDEA allocation. In order to be eligible to receive the funds, the Board must affirm its adherence to the Special Education Policies of NJ Department of Education.
- Stacy asked how do we know we're in compliance and Tom Johnston replied that the State reviews policies and procedures periodically (believes every 3 years) to ensure compliance.
- Judy asked whether we are in compliance with our Sped teacher certification and Yonca responded that all of our Sped teachers have the appropriate certification or certificates per NJ DoE requirements.

0218-05

Resolved, to adopt and assure compliance with the New Jersey Department of Education Special Education Policies and Procedures.

0218-06

Resolved, to authorize the submission of Mastery Schools of Camden's IDEA and No Child Left Behind (NCLB) grants.

Motion to approve 0218-05 and 0218-06: Stacy Holland, Second Reuel Robinson.
Unanimous.

- **Harassment, Intimidation, and Bullying (HIB) information**

Harassment, Intimidation, and Bullying (HIB) Biannual HIB Report to the Board February 2015		
School	North Camden	Cramer Hill
Anti-Bullying Specialist	Rasheedah Clark	Kim Coleman
Number of Reported Incidents	4	2
Number of Completed Investigations	4	2
Outstanding Investigations	0	0
Number of Confirmed HIB	2	0
Type of HIB Offenses	Disability, Other	
Discipline Taken	Counseling - 6 Restorative - 5 Student Conf. - 6 Parent Conf. - 1	

0218-07

Resolved, to approve the Biannual HIB Report for July 1 through December 31, 2014 as presented below.

Motion to approve 0218-07: Reuel Robinson, Second Stacy Holland. Unanimous.

5. Finance Presentation (Yonca Agatan)

- Presentation of the January 2015 Financials
- Contract ratification (listed below)

Forecasted revenues are \$700K higher than the original budget, mainly due to \$300K in additional charter subsidy, higher than budgeted FICA subsidy, and the awarding of IDEA and higher than budgeted entitlement grants.

0218-08

Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

Discussion:

- Joe informed Board that there is still discussion regarding the Camelot contract and our ability to use them as a provider. Tom explained that Camelot requires state approval to operate as an out-of-school placement provider and it is still to be determined if they have the necessary approvals.
- Joe recommended that the staff remove Camelot from the resolution until more information can be provided. Board Chair accepted the recommendation.
- Revised agenda include recently hired Home Visit / Advocacy team members.

Contractor / Service Provider	Description of Services	Term of Contract (if applicable)	Contract Amount
Sunbelt Staffing	Bilingual therapist	2014-15 School Year	19 hours per week at \$84/hour
Princeton House/Professional Education Services, Inc.	Educational services for homebound students	2014-15 School Year	\$22/hour, as needed
Irrigation Systems, Inc.	Snow removal	2014-15 School Year	Range of \$580 to \$2,500 per day, as needed. Price based on amount of snowfall.
Camelot Schools	Emotional support classroom	2014-15 School Year	Up to \$108,000, as needed
TBD	Approved Private School placements	2014-15 School Year	Up to 3 placements, not to exceed \$60,000 in total

REVISION - ADDITION

Contractor/Service Provider	Description of Services and prior/current employment with MSC	Term of Contract (if applicable)	Contract Amount
Jesus Ortiz Darlene Holmes Elba Morales	Hourly Street Team Organizers (nights/weekends/events)	February – May 2015 (list below unless otherwise noted)	\$15/hr unless otherwise noted below

Motion to approve 0218-08 as amended (with exclusion of Camelot Schools contract): Reuel Robinson, Second Stacy Holland. Unanimous.

6. Closed Session

Motion to move into Closed Session at 7:29 to discuss potential facilities plans and legal matters. Stacy Holland, Second Reuel Robinson. Unanimous.

Motion to reconvene from Closed Session at 7:40. Stacy Holland, Second, Reuel Robinson. Unanimous.

7. Adjourn

Motion to reconvene from Closed Session at 7:41. Stacy Holland, Second, Reuel Robinson. Unanimous.