

**Mastery Charter School High School (Lenfest Campus)
Board of Trustees Meeting**

**Mastery Charter School Thomas Campus
Board of Trustees Meeting**

**Mastery Charter School Shoemaker Campus
Board of Trustees Meeting**

**Mastery Charter School Pickett Campus
Board of Trustees Meeting**

**Mastery Charter School Harrity Elementary
Board of Trustees Meeting**

**Mastery Charter School Mann Elementary
Board of Trustees Meeting**

**Mastery Charter School Smedley Elementary
Board of Trustees Meeting**

**Mastery Charter School Clymer Elementary
Board of Trustees Meeting**

**Simon Gratz High School Mastery Charter
Board of Trustees Meeting**

**Hardy Williams Academy Mastery Charter School
Board of Trustees Meeting**

**Grover Cleveland Mastery Charter School
Board of Trustees Meeting**

**Francis D. Pastorius Mastery Charter School
Board of Trustees Meeting**

**Frederick Douglass Mastery Charter School
Board of Trustees Meeting**

**Mastery Charter School John Wister Campus
Board of Trustees Meeting**

**Mastery Charter School Gillespie Campus
Board of Trustees Meeting**

Minutes

September 27th, 2017
6:00-8:40 pm

Held at Francis D. Pastorius Mastery Charter School
5650 Sprague Street, Philadelphia, PA 19138

BOARD OF TRUSTEES MEETING

DISCUSSION 6:10 -7:00pm

- FY18 major academic initiatives
- Gillespie Campus Update

1. Roll Call
2. MCHS – Gerry Emery, Bob Victor, Graham Finney
3. All other Mastery Campus Boards: Graham Finney, Hosea Harvey, Judy Tschirgi, Stacey, Bob Victor, Tony Peyton, Gerry Emery

4. Action Resolutions 5 minutes
 - Accept June 14, 2017 Board of Directors Meeting Minutes: Pages 6-15
R-1

Resolved, to accept the minutes of the Board meetings of Mastery Charter High School, Mastery Charter Thomas Campus, Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter Mann Elementary, Mastery Charter Harrity Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Mastery Charter, Simon Gratz High School Mastery Charter, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter, Francis D. Pastorius Mastery Charter, Frederick Douglass Mastery Charter, and Mastery Charter John Wister Campus from June 14, 2017.

Comment:

- Postpone vote till next mtg.

- Hiring Approvals Pages 16-25
R-2

Resolved, to approve hiring, terminations, and promotions/campus transfers of staff for all Mastery network schools as presented between June 3, 2017 and September 15, 2017.

- Laura presented HR updates
- Previous year was 21% the year before 22%
- Retention report next meeting

Motion to approve R-2:

**Mastery Charter High School: Gerry Emery, Second, Bob Victor. Unanimous.
All other school boards: Graham Finney, Second, Judy Tschirgi. Unanimous.**

- **Expulsion Approvals NONE**
 - Board member lead on expulsion recommendations
 - Recommendation to have Hosea Harvey as board counsel to expulsions

5. Finance Committee Report

25 minutes

Pages 26-33

- FY 17 Financials
- FY 18 Budget Overview

- Yonca presented the FY'17 Financials- \$159 million Revenue and Expenses \$156 million
- Most schools ended with a 2% surplus
- Biggest concern at Gratz – student retention issues & higher than budgeted spending for Specialize services
- NST – fundraising for \$3.5 Million we thought as a deficit but actually had higher revenue
 - Savings in salaries and benefits
 - \$330,000 surplus

- Yonca presented FY'18 Budget
 - 3 stages of budgeting - June, September and revisions in January
 - (1) Over the summer we got federal awards for title 1 & 2 - better than what we thought.
 - (2) Gap = local district vs budget which is about \$80k per school but closed due to the federal grants
 - \$165 mm budget with a \$2.2 million deficit
 - NST – adjusted the budget due to enrollment. Fundraising need \$2.7 mm
- Budget Deficit Reserves
 - End of FY'17 - \$14.5 mm
 - End of FY18 - \$12.4 mm
 - Planning for FY'19 hit

R-3

Resolved, to approve the revised FY18 budgets for Mastery Charter High School, Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter Mann Elementary, Mastery Charter Harrity Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Mastery Charter, Simon Gratz High School Mastery Charter, Mastery Charter Clymer Elementary, Grover

Cleveland Mastery Charter, Francis D. Pastorius Mastery Charter, Frederick Douglass Mastery Charter, and Mastery Charter John Wister Campus.

Motion to approve R-3:

Mastery Charter High School: Gerry Emery, Second, Bob Victor. Unanimous.
All other school boards: Don Victor, Second, Tony Peyton. Unanimous.

R-4

Resolved, Mastery Charter School –Gillepsie Campus to enter into a lease with Mastery Charter Schools Foundation for the Gillespie building located at 3901-3961 N. 18th Street, Philadelphia, PA with a start date of November 1, 2017. No rent payments are due during FY18. Rent payments will be finalized by June 30, 2018 and start in FY19.

Motion to approve R-4:

Mastery Charter High School: Graham Finney, Second, Bob Victor. Unanimous.

6. Executive Committee & CEO Report

60 minutes

- FY17 Results
- FY 18 Goals
- Lessons Learned & Proposed Priorities

Pages 34-52

R-5

Resolved, that the Board of Trustees for Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter Mann Elementary, Mastery Charter Harrity Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Mastery Charter, Simon Gratz High School Mastery Charter, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter, Francis D. Pastorius Mastery Charter, Frederick Douglass Mastery Charter, and Mastery Charter John Wister Campus:

1. Appoints Skip Maner as a Board of Trustees (accepted his appointment)
2. Appoints Graham Finney as Board Secretary

Motion to approve R-5:

All other school boards: Tony Peyton, Second, Graham Finney. Unanimous.

R-6

Resolved, that the Board of Trustees for Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter Mann Elementary, Mastery Charter Harrity Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Mastery Charter, Simon Gratz High School Mastery Charter, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter, Francis D.

Pastorius Mastery Charter, Frederick Douglass Mastery Charter, and Mastery Charter John Wister Campus approve the proposed 2017-2018 Mission Metrics.

R-7

Resolved, that the Board of Trustees for Mastery Charter Thomas Campus (including Thomas Elementary), Mastery Charter Shoemaker Campus, Mastery Charter Pickett Campus, Mastery Charter Mann Elementary, Mastery Charter Harrity Elementary, Mastery Charter Smedley Elementary, Hardy Williams Academy Mastery Charter, Simon Gratz High School Mastery Charter, Mastery Charter Clymer Elementary, Grover Cleveland Mastery Charter, Francis D. Pastorius Mastery Charter, Frederick Douglass Mastery Charter, and Mastery Charter John Wister Campus approve the 2017-2018 CEO Priorities as proposed.

Motion to approve R-6 & R-7:

Mastery Charter High School and All other school boards: Tony Peyton, Second, Graham Finney. Unanimous.

R-8

Resolved, That the following are hereby elected as members of the Board of Trustees of the Mastery Charter School – Gillespie Campus:

Hosea Harvey
Stacey Sellers
Judith Tschirgi
Tony Payton Jr.
Add Skip Maner

Motion to approve R-8:

Mastery Charter High School: Don Kimelman, Second, Graham Finney Unanimous.

R-9

Resolved, that Don Kimelman be elected Treasurer of the Board of Trustees
Amended to add Graham as secretary

Motion to approve R-9:

Mastery Charter High School and All other school boards: Judy Tschirgi, Second, Hosea Harvey. Unanimous.

R-10

Resolved, that the bylaws of Mastery Charter School – Gillespie Campus be amended as follows:

Article III, Section 3.2

Insert after line 3 – “In addition, the Chair of the Board of Trustees of Mastery Charter High School (Mastery Charter School – Lenfest Campus) shall

serve as the non-voting, ex officio Chair of the Board and the Chief Executive Officer shall serve as a non-voting, ex officio member of the Board.

R-11

Resolved, that Mastery Charter School – Gillespie Campus seek designation by the IRS as a tax exempt entity under section 501 (c) (3) of the Internal Revenue Code and that Scott Gordon or his designee are hereby authorized to take all necessary and proper steps to secure that designation.

Motion to approve R-10 & R-11:

Mastery Charter High School and All other school boards: Hosea Harvey, Second, Tony Peyton. Unanimous.

R-12

Resolved, that the bylaws of (all schools) be amended as follows:

Article IV Section 4.1 line 1

Replace “corporation” with “board”

Article IV Section 4.2 line 1

Replace “corporation” with “board”

R-13

Resolved, that the bylaws of (all schools except MCHS) be amended as follows:

Article IV Section 4.2 line 1

Insert “except for the Chairperson” between “board” and “shall”

Motion to approve R-12& R-13:

Mastery Charter High School and All other school boards: Tony Peyton, Second, Hosea Harvey. Unanimous.

Added a motion R-14: Resolved, approve management agreement with Gillespie in according with all the other management agreement

Motion to approve R-14:

Mastery Charter High School and All other school boards: Hosea Harvey, Second, Tony Peyton. Unanimous.

R – 15

Resolved, Mastery Charter High School Board agree to the management agreement with Gillespie Board of Trustees

Motion to approve R-15:

Mastery Charter High School Don Kimelman, Second, Gerry Emery. Unanimous.

F’17 Results

- Overall update on data

Minutes in Review-September 2017

- Lessons Learned
- Looming Trends

FY'18 Priorities

- Powerpoint presented

FY'18 Mission Metrics

- Metrics Presented

*VOTE: Motion approved 2017/18 mission metrics & priorities -Hosea Second -Tony
Vote: unan*

***Motion to approve R-16: 2017-18 Mission Metrics and Priorities
Mastery Charter High School Hosea Harvey, Second, Tony Peyton. Unanimous.***

7. Development Report

**5 minutes
Pages 53-54**

8. Public Comment (3 minutes per public comment)

9. Adjourn all Boards

Motion to adjourn meeting Don Kimelman, Second – Tony Peyton. Unanimous