MASTERY SCHOOLS OF CAMDEN

April 24, 2018
6-7:00 pm

Held at Mastery – McGraw Elementary
Conference Call
(605.475.4700; Passcode #: 905827#)

BOARD OF TRUSTEES MEETING MINUTES

Adequate notice of the meeting has been provided to the Courier Post, Daily News – New Jersey edition, and the Camden City Clerk and posted at all Mastery Schools of Camden locations and website.

• Roll Call

Board members present (by phone): Jim Sheward, Judy Tschirgi, Reuel Robinson
Absent: Jamie Reynolds, Sharell Sharp; Quorum: 3/5

Staff Present (by phone): Scott Gordon, Yonca Agatan, Michael Patron, Chris Barts, Tom Johnston (counsel); In person: Joe Ferguson, Lauren Ziegler

Jim Sheward called the meeting to order at 6:03pm.

• Action Resolutions 10 minutes

  o Approval of the Minutes from March 13, 2018 Pages 3-8
    R-042418-01
    Resolved, to approve the minutes from the meeting held on March 13, 2018, as presented.

    Motion to approve R-042418-01, Judy Tschirgi; Second: Reuel Robinson; Unanimous

  o Human Resources Pages 9-10
    R-042418-02
    Resolved, to ratify Mastery Schools of Camden staff hired between March 3, 2018 to April 13, 2018 as presented.

    Motion to approve R-042418-02, Reuel Robinson; Second: Judy Tschirgi; Unanimous

Minutes - April 24, 2018
R-042418-03
Resolved, to ratify the $54,868.70 of “other earnings” compensation paid during March 2018 for Mastery Schools of Camden staff, as presented.

Motion to approve R-042418-03, Judy Tschirgi; Second: Reuel Robinson; Unanimous

- Compliance and Policy Updates
  
  R-042418-04
  Resolved, to accept the HIB Board Report for April as submitted.
  
  - Management and counsel reminded the board that the board is being asked to acknowledge receipt/accept the report via resolution

  Motion to approve R-042418-04, Judy Tschirgi; Second: Reuel Robinson; Unanimous

R-042418-05
Resolved, to ratify appointment of Kimberly Blake as Principal of Molina Lower effective December 5, 2017.

Motion to approve R-042418-05, Judy Tschirgi; Second: Reuel Robinson; Unanimous

R-042418-06
Resolved, to adopt the revised school calendar for 2017-18 as presented reflecting make up days for snow closings (i.e., adding make up days from June 18th through 21st.).

  - Management clarified that without the snow days the calendar would have ended June 14.

Motion to approve R-042418-06, Judy Tschirgi; Second: Reuel Robinson; Unanimous

- Disbursement Approvals

R-042418-07
Resolved, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of $763,728 for March 9, 2018 and $719,812 for March 23, 2018.
R-042418-08  
Resolved, to approve payment of $3,671,937.04 for operating expenses as detailed in the invoices listing (Board Document 042418-01).

Motion to approve R-042418-07 & R-042418-08, Reuel Robinson; Second: Judy Tschirgi; Unanimous

R-042418-09  
Resolved, to ratify the creation of an operating bank account at PNC Bank for Mastery High School of Camden.

R-042418-10  
Resolved, that the operating account at PNC Bank for Mastery High School of Camden will have the following approved check signers: James Sheward, Scott Gordon, Yonca Agatan, Joseph Ferguson, Christopher Barts, Tom Greenwood and Suzanne McKenna.

Motion to approve R-042418-09 & R-042418-10, Judy Tschirgi; Second: Reuel Robinson; Unanimous

R-042418-11  
Resolved, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

<table>
<thead>
<tr>
<th>Contractor / Service Provider</th>
<th>Description of Services</th>
<th>Term of Contract</th>
<th>Contract Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Strang School/Ranch Hope</td>
<td>Approved private school for IC</td>
<td>September 2017 - June 2018</td>
<td>$77,779</td>
</tr>
<tr>
<td>Irrigation Systems</td>
<td>Grass cutting</td>
<td>April 2018 - October 2018</td>
<td>$1,790 per month ($12,530 total)</td>
</tr>
</tbody>
</table>

Motion to approve R-042418-11, Reuel Robinson; Second: Judy Tschirgi; Unanimous

- Public Comment  
o No public comment was made.

- Other Business:  
  - Management noted that the May 15 meeting will be changed to an in-person meeting at McGraw.  
  - Appropriate notice will be provided to the public.

- Adjourn  
o Meeting adjourned at 6:14pm