

# MASTERY SCHOOLS OF CAMDEN

## Minutes

December 12<sup>th</sup>, 2017  
6:00p-7:00 pm  
East Camden Middle School  
Conference Call

### BOARD OF TRUSTEES MEETING AGENDA

*Adequate notice of the meeting has been provided to the Courier Post, Daily News – New Jersey edition, and the Camden City Clerk and posted at all Mastery Schools of Camden locations and website.*

- **Roll Call**

Members Present: Jim Sheward, Judy Tschirgi, Ruel Robinson, Sharell Sharp

Staff: Yonca Agatan, Joe Ferguson, Michael Patron, Tom Greenwood, Laura Clancy, Wyneshia Foxworth and Tom Johnston (counsel)

Jim Sheward called meeting to order at 6:05 pm

- **Action Resolutions**

**5 minutes**

- **Approval of the Minutes from November 14, 2017**

**Pages 3-7**

- **R-121217-01**

**Resolved**, to approve the minutes from the meeting held on November 14, 2017, as presented below.

*Motion to approve R-121217-01: Ruel Robinson, Second: Judy Tschirgi  
Vote - Unanimous*

- **Human Resources**

**Pages 8-9**

- **R-121217-02**

**Resolved**, to ratify Mastery Schools of Camden staff hired between November 4, 2017 to December 1, 2017 as presented below.

- **R-121217-03**

**Resolved**, to ratify the \$20,391.76 of “other earnings” compensation paid during November 2017 for Mastery Schools of Camden staff, as presented the below.

*Motion to approve R-121217-02 & R-121217-01: Sharell Sharp;  
Second: Ruel Robinson  
Vote: Unanimous*

- **Compliance and Policy Updates**  
**Harassment, Intimidation, and Bullying (HIB) information**

**(Monthly HIB Report – none presented)**

- **Finance Report**

**10 minutes**  
**Pages 10-11**

**R-121217-04**

**Resolved**, that the Mastery Schools of Camden Board of Trustees ratifies the payroll in the amount of \$642,305.05 for November 3, 2017 and \$630,106.67 for November 17, 2017.

**R-121217-05**

**Resolved**, to approve payment of \$2,579,746.87 for Mastery Schools of Camden operating and start-up expenses as detailed in the invoices listing (Board Document 121217-01).

**R-121217-06**

**Resolved**, to ratify execution of contracts with vendors for services to Mastery Schools of Camden as presented below.

<b>Contractor / Service Provider</b>	<b>Description of Services</b>	<b>Term of Contract</b>	<b>Contract Amount</b>
The Salvation Army	Mastery - Cramer Hill to serve as an alternative evacuation site for The Salvation Army's Childcare Center. The Salvation Army to serve as an alternative evacuation site for Mastery-Cramer Hill.	NA	No cost

Board discussion: board members asked if there was any financial or substantive fallout from freezing enrollment.

Management explained there wasn't any fallout and parents are still very interested. In January, schools will begin enrollment again using the waitlist.

Motion to approve R-121217-04, R-121217-05 & R-121217-06: Sharell Sharp

Second: Judy Tschirgi

Vote: Unanimous

- **CEO Report**

**40 minutes**

- **East Camden/McGraw Facilities Recommendation (closed session)**

- Joe Ferguson presented on the low enrollment and financial implications on our facilities. In his presentation, he presented 2 potential options for the facilities usage for the next school year – Rental space with other educational organization or shared space to programs that would partner with our existing School programming for Special Ed students.

- Board Members had a discussion on what types of emotional supports we need for our students – Autism and Emotional Supports
- Board members discussed if parents will be in agreement with sending their children to East Camden from Crammer Hill.
- Management explained that due to the scarcity of programming, families are used to moving to address the needs of the students
- Board members discussed the partnership with the district and if they have a stake in the decision making process.
- Management explained that we have been in communication with the district and our current MOA states that as long as we use the building for educational purposes we do not need to update our MOA.
- Board members discussed what Mastery’s criteria for recouping funds and what additional criteria we would use to rent space.
- Management explained we would prioritize programs that would complement our existent student programs. We will then look at like-minded educational partners like TFA and Hope works.
- Management discussed next steps
  - Management explained before we began the work or finalize the plans we will seek an attorney perspective and will follow up with the board
  - Management asked for recommendations on suitable partners and feedback on the plan.
  
- **Pensions Update**
  - The legislature is closer to signing off on senate bill 339
    - (1) Make clear that mastery employees are pension eligible
    - (2) May be on the floor for approval soon
  
- **Public Comment (3 minutes per public comment)**
  
- **Adjourn Board**  
 Motion to adjourn at 7:05 pm: Judy Tschirgi Second: Ruel Robinson  
 Vote: Unanimous